

TORRANCE COUNTY
COMMISSION MEETING
JUNE 12, 2019
9:00 A.M.

For Public View
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Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair

Kevin McCall, District 1

Javier Sanchez, District 3

Wayne Johnson, County Manager

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, June 12th, 2019 @ 9:00 AM

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
 - A. Commission:** Motion to approve the May 15, 2019 Torrance County Board of Commissioners Special Minutes
 - B. Commission:** Motion to approve the May 22, 2019 Torrance County Board of County Commission Minutes
- 9. APPROVAL OF CONSENT AGENDA (Motion to Approve Consent Agenda)**
 - A. CLERK:** Approve Resolution R2019-_____ Splitting precincts 5, 6, & 14 and creating 17, 18, and 19.
 - B. FINANCE:** Approve Resolution R2019_____ Line Item Transfers
 - C. COMMISSION:** Request approval to pay invoice from EVEDA for annual meeting.
 - D. FINANCE:** Approval of payables

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE

A. PLANNING AND ZONING: PUBLIC HEARING: Renewal of Solid Waste Facility Permit: Special Waste Disposal, LLC a subsidiary of Keers Industries, LLC

B. PLANNING AND ZONING: PUBLIC HEARING: Approval of special use change in zoning for a wind energy generating facility and transmission routing: Orion Renewable Energy Group, LLC.

C. MANAGER: First reading and motion to approve publication of the Torrance County Personnel Ordinance 2019.

11. ADOPTION OF RESOLUTION

A. CLERK: Approve Resolution R2019-_____ Reappointment of the County Board of Registration.

12. APPROVALS

A. Commission: NMFA Grant application

B. Commission: USDA Community Facilities Grant Program application.

C. Commission: EVSWA proposal: Community cleanup

D. Commission: Road Improvements in Mountainair

E. DWI: Approval of local DWI Grant Agreement 20-D-G-31

F. DWI: Approval of Community DWI (CDWI) Grant application for FY2020

G. DWI: Approval of Professional Services Agreements:

1. FY2020-DWI-01 between Torrance County and Adrian Ortiz for Teen Court Coordinator

2. FY2020-DWI-02 between Torrance County and John Steiner for DWI Program Evaluator

3. FY2020-DWI-03 between Torrance County and Luke Arnold for Mental Health Services

13. DISCUSSION

A. American Wind Energy Association Presentation – George Scott

14. EXECUTIVE SESSION**15. Announcement of the next Board of County Commissioners Meeting:****16. Signing of Official Documents**



*Agenda Item
No. 1*



*Agenda Item
No. 2*



*Agenda Item
No. 3*



*Agenda Item
No. 4*



*Agenda Item
No. 5*



*Agenda Item
No. 6*



Agenda Item
No. 7



*Agenda Item
No. 8-A*

DRAFT COPY
TORRANCE COUNTY BOARD OF COMMISSIONERS
SPECIAL COMMISSION MEETING
MAY 15, 2019

COMMISSIONERS PRESENT: RYAN SCHWEBACH –CHAIRMAN
KEVIN MCCALL- DISTRICT 1
JAVIER SANCHEZ –DISTRICT 3

OTHERS PRESENT: WAYNE JOHNSON-COUNTY MANAGER
LINDA JARAMILLO- COUNTY CLERK
SYLVIA CHAVEZ-ADMIN. ASST.

1.) CALL MEETING TO ORDER

Chairman Schwebach calls the May 15, 2019 Special Commission Meeting to order at 9:05 A.M.

Pledge lead by Chairman Schwebach

Invocation lead by Nick Sedillo

2.) DISCUSSION

Chairman Schwebach states that the public comment portion of the agenda was not put on today's agenda but he does ask for Public Comment:

Mayor Nathan Dial states that he is here today in support of the contract with CoreCivic to reopen the facility in Estancia.

Michael Godey supports the proposed \$1.00 raise for employees. This raise will help the lower paid employees. At the last meeting it was brought up for either a 75 cent raise or a \$1.00 raise and he supports the \$1.00

Mayor Peter Nieto states that he is also here today to support the contract with CoreCivic to have to facility reopened here in Estancia. He is also interested in what the cost will be to the Town of Mountainair for housing prisoners and for transportation.

3.) APPROVALS

A.) MANAGER: Motion to authorize the County Manager to execute all agreements related to the Intergovernmental service agreement, between the United States Department of Homeland Security, US Immigration and Customs Enforcement Office of Enforcement and Removal Operations and Torrance County.

ACTION TAKEN: **Commissioner Sanchez** makes a motion to approve the contract. **Chairman Schwebach** seconds the motion.

County Manager Johnson would like to have the representatives from CoreCivic go over the contract and what it will entail and informs the Commission that the motion will need to be amended.

David Weed, Senior Director of Partnership Relations with CoreCivic, Mr. Weed introduces the rest of the representatives that are in attendance at today's meeting. Jason Melon Vice President of Operations, Chad Miller Warden of the Torrance County Facility, Jason Ellis Managing Director of Operations and Tim Akin Partnership Relations. Mr. Weed goes on to say the reason they are here today is to announce the reopening of the Torrance County facility. They have a federal partner that is wanting to move into the facility. The documents before the Commission have 3 different parts. The first document is the intergovernmental agreement which is referred to as the IGSA. The IGSA will be between Torrance County and Immigrations Customs Enforcement Agency (Homeland Security), within that contract it makes CoreCivic the 3rd party contractor who operates the facility and in charge of the population care. Within the IGSA are all the rules that CoreCivic must follow on housing the population for Immigrations Customs Enforcement Agency. The second document is the contract for inmate confinement, which outlines the contract to house Torrance County population. This is essentially the same as it had been in the past with the exception of the cost of the per diem, the cost will be \$61.00 per day. The 3rd document is an amendment to the management contract between Torrance County and CoreCivic, basically this portion will tie CoreCivic to the IGSA and allows CoreCivic to be the operator of the facility and in charge of the ICE and Torrance County populations. Mr. Weed states that they are already in the process of hiring the staff and are excited to get the facility up and running again. There is an academy going on right now and there will be 200+ employees when fully staffed.

Chairman Schwebach asks Mr. Weed what is the estimated annual payroll for the facility.

Warden Miller states that the start pay for detention officers is \$16.73 where it use to be \$15.36, and detention officers is the bulk of the staff members. There will be 240 staff members plus the additional contract staff members through food services and Trans-core who will be operating the transportation. So the facility is looking at anywhere from 240 to 270 staff members.

Commissioner McCall asks Warden Miller when he thinks the facility will be fully staffed and operational.

Warden Miller states that they are shooting for the end of July as long as everything goes as planned.

Chairman Schwebach asks County Manager Johnson to give a brief impact of the County for transport costs and what this contract means for Torrance County.

County Manager Johnson states that it is currently costing the County 1.2 million dollars in detention cost with Santa Fe County. The cost to house our prisoners in Santa Fe County is \$85.00 per day. Having CoreCivic reopen has a huge impact for the County from the amount of jobs for the area and of course the reduced cost for detention fees. County Manager Johnson also mentions that CoreCivic is looking forward to giving back to the Community with help at the Torrance County Fair as well as the annual Punkin Chunkin.

ACTION TAKEN: **Commissioner Sanchez** amends his motion to read, give the authorization to the County Manager to execute all agreements related to the Intergovernmental Service Agreement between United States Department of Homeland

Security, U.S. Immigration and Customs Enforcement Office of Enforcement, Removal Operations and Torrance County and to execute all agreements pertaining to the operations and management of the Torrance County Detention Center between Torrance County and CoreCivic. **Chairman Schwebach** seconds the motion. No further discussion, all Commissioners in favor. **MOTON CARRIED.**

B.) ROAD: Motion to approve Capital Outlay funding from FY19 Budget to complete paving of Torrance County Admin Building parking lot.

Belinda Garland, Acting Finance Director informs the Commission of the plans to have the parking lot paved here at the County Admin. offices. There has already been \$60,000.00 allocated for this project, however there will be additional funding needed to complete it. Ms. Garland states that there was some confusion on when the money was needed. She spoke to Leonard Lujan and they need the money before the end of this fiscal budget, \$30,000.00 is the amount of the additional funding. The additional funding will have the parking lot paved instead of chipped sealed. Ms. Garland informs the Commission that there is sufficient money in the budget to cover the additional funding. Ms. Garland asks Leonard Lujan to come up, she and Leonard are seeking guidance from the Commission on what they would like to see done with the front parking lot area. Do all the trees need to be taken out and redesign the way the parking lot is done or keep it the way it is now.

Leonard Lujan, Road Superintendent is seeking guidance from the Commission on the landscape in front of the building. Should all the tree's be removed to make the parking lot more efficient or leave it the way it is now and possibly have other trees put in. Mr. Lujan did some walking around the parking lot and is also suggesting to the Commission to have sidewalks added to the south and west sides of the building, the same way it is in the front of the building.

Commissioner McCall asks if there are water lines within the landscape areas and if so will they need to be removed if they take out the landscape areas.

Leonard Lujan states that there is a drip system within the landscaped areas, the water line was ran across the parking lot several years back. The waterlines don't necessarily need to be dug out they can be shut off at either ends where they are connected.

Chairman Schwebach states that he likes trees and grass that are taken care of, this area needs to be revamped and have proper maintenance done to it.

County Manager Johnson mentions that this is something that is being looked at within each County buildings budget. The County Admin buildings budget has been covering all the maintenance for all county buildings. Manager Johnson feels that the parking lot does need work and this is a start in that direction. The outer appearance of the building gives the persona of what is expected from within the building, it is the first impression given to customers, it needs improvement.

Commissioner Sanchez states that he is in favor of allowing the County Manager and one of the Commissioners to work with Leonard and get this project done.

Chairman Schwebach agrees with Commissioner Sanchez but the Commission needs to decide whether or not they want to keep the vegetation in front of the building or have it removed.

Nick Sedillo Operations Manager would like to caution the Commission and have them look at the parking area between the two landscaped areas. There is a tree root that is fixing to breakthrough. So those are things to think about when planting trees.

Chairman Schwabach asks about the funding, this project was previously budgeted for is that correct. There was \$60,000.00 already budgeted and now you are asking for an additional \$30,000.00

Leonard Lujan answers, yes, there was \$60,000.00 to start the project, that was to have the parking lot chip sealed the additional \$30,000.00 will have the parking lot paved.

Belinda Garland states that the funding is from Capital Outlay and has been ready to be used just needed to iron out some issues that have come up and need the Commissions guidance.

ACTION TAKEN: **Chairman Schwabach** makes a motion to approve the additional funding for the pavement of the parking lot from FY19 budget and to have one Commissioner and the County Manager give guidance on the project. **Commissioner McCall** seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

Nick Sedillo informs the Commission that with the pavement of the parking lot there will need to be an allotted amount of handicap parking spots.

Belinda Garland also mentions that a few years back the 4-H kids did plant some trees and it would be a shame to take them out.

C.) FY20 BUDGET CONTINUED

County Manager Johnson addresses the Commission on what was taken in advisement from the Commission at the last meeting regarding the budget. A 75 cent raise has been worked into the budget for all employees excluding management employees. The 401 fund will cover the increase for the raises and Animal Services will receive an additional \$2,730.00. The 620 fund which is the infrastructure fund will cover the following: additional staff members for these departments, Janitorial at \$38,582.00, Treasurer's Office at \$57,193.00, Sherriff's Department at \$69,212.00 and Assessors Office at \$39,825. Also for Animal Services they need some improvements for the kennels at \$10,000.00 and in the mangers office some refurnishing and new flooring at \$15,000.00.

County Manager Johnson explains that there are some departments that will be doing some reorganizing, but rather than trying to incorporate that within the budget for salary increases we will give the pay raise and allow the departments to do their own reorganizing and bring to the Commission for consideration. The rest of the funding requests will come out of the PILT budget. Which are for generators for dispatch and the tower at Capilla Peak. The dispatch generator with all the wiring and hook up will be \$10,600.00. The Capilla Peak generator will be \$43,500.00. A vehicle for Animal Services at \$40,000.00, a cab & chasse for the road department at \$28,436.00. For the Clerk's department we will find a vehicle we already have in the County and repurpose it and have a tommy lift put in and that should work for mobile voting. Mr. Johnson mentions that he is sure that Linda will not be very happy about that. And we put in \$75,000.00 for the fair barn. So those are all the staff recommendations they have been worked into the budget for the Commission to consider and approve.

Belinda Garland mentions to the Commission that there are grants that are not complete but they will not affect the budget. They are self-sustained grants and we do not have all the final numbers from them.

Chairman Schwabach asks if the budget includes the current cost for transportation.

County Manager Johnson explains that they worked in a very conservative amount, right now the County is spending around 1.2 million dollars on detention costs. The projected cost savings in the next FY is \$200,000.00 for detention cost. County Manager Johnson also mentions that Sheriff Rivera is asking CoreCivic to take County inmates ASAP. In the contract

with Santa Fe Co. we will need to give them a 60 day notice. So will we be giving them that notice pretty quick.

Chairman Schwebach asks if the County is maintaining the 3/12 reserves that is required.

County Manager Johnson replies, yes, the County is well within the 3/12 reserves, his suggestion to the Commission is earmarking some of the new PILT monies for a volunteer reserve or a Commission reserve. For emergency funding if needed and this will help us maintain the reserves required if for any reason the budget takes a big hit.

Chair Schwebach asks Sheriff Rivera about the 2 transport officers and what will be the intention for them now that the County will not be traveling to Santa Fe.

Sheriff Rivera responds that currently he has 6 transport officers, one is a Sergeant and the work duties for the other 5 include transports and security at the courts. The intention is to keep all of them due to the Sheriff's office being required to have all security at the courts, which are Magistrate and District courts. Sheriff Rivera also explains that there are other transports that need to be done from other facilities other than just from Santa Fe Co. If the SO uses a deputy for those transports that takes that deputy out of service for most of the day when they need to be available for calls.

Commissioner McCall asks about the camera system that was at CoreCivic, which was removed. The equipment was being used for video arraignments.

County Manager Johnson responds that they are unsure of who owns the equipment or who has it but it is being looked into.

Stephanie Dunlap, Sheriff Administrator explains that the court system owns the equipment and they probably have the equipment, so CoreCivic would need to get in touch with the court system to see if that is something that will need to be set up again.

Chairman Schwebach asks about the Sergeant positions and how will that help the Sheriff's department.

Sheriff Rivera explains that currently the only management for the deputies are himself and the Under Sheriff. With the 2 Sergeant positions this will help with each side of the week, the shifts are Sunday through Wednesday and Wednesday through Saturday. The Sergeants will help with schedules and oversee the deputies and their duties.

Linda Jaramillo, Torrance County Clerk states that she been with the County for 22 years of the 22 years she has been an elected official for 14 years. Everyone else's request was given consideration except for her request for a vehicle, Ms. Jaramillo understands that the Commission is in charge of the budget but how can the Commission justify not funding her vehicle which would cost \$36,000.00 but fund other departments with additional staff at \$57,000.00. Ms. Jaramillo explains that it isn't anything against the other departments and their requests but after this many years of service, Ms. Jaramillo feels that she should have been given the same consideration as the other departments but she will do what she has to do to serve the people of Torrance County who voted for her, because that is who she serves and will continue to do so until her last day in office.

Chairman Schwebach states that he would like to hear from the Treasures office in regards to the additional staff member.

Tracy Sedillo, Torrance County Treasurer explains that with the new position (Treasury Controller) for her office will help with the segregations of duties. This will help with newly elected officials, it ensures that someone within the office will be able to continue the duties that the Treasurer and Deputy Treasurer perform without disruption. This will also help ensure proper internal controls, which helps reduce audit findings.

County Manager Johnson explains that with the new minimum wage kicking in and with CoreCivic reopening it is important to increase the pay for our employees especially those on the lower side of the pay scale, this way we can retain our employees.

Commissioner Sanchez asks if the pay increase has been built into the proposed budget.

County Manager Johnson responds that yes, they have been worked into the proposed budget before the Commission today. The budget needs to be approved by the 22nd of May.

Chairman Schwebach states that the Commission should take advantage of the time they have today and ask the staff members any questions they need clarification on.

Cindi Sullivan, Animal Services Director explains what the \$2,700.00 increase to their budget will cover. \$1,600.00 will cover the new phone upgrade for their department and \$900.00 will be for the new cleaning material they will be using for disinfecting the kennels. \$200.00 will be for training, the new requirements require that they have training every year for their CEU's instead of every 3 years.

Jesse Lucero, Torrance County Assessor thanks the Commission for their consideration for the FTE, the reorganization within his department will not affect the overall budget but he is asking what the time frame will be for the reorganization.

Chairman Schwebach explains that the reorganization is tied to the budget, so once the budget is approved we can move forward.

County Manager Johnson states that the reorganization will take place in August or September.

Commissioner Sanchez asks which of the department requests were worked into the budget.

County Manager Johnson replies that all of them were, some of the new positions are being funded through the 620 fund.

Mayor Nathan Dial comes to the podium and explains that with the new requirements with animal services, the Town of Estancia will not meet those requirements so the Town will rely on the County's Animal Services. So he supports the increase to their budget.

Commissioner McCall asks Mayor Dial with CoreCivic reopening, is the Town ready to take on EMS calls at the facility.

Mayor Dial states that the Town's department is volunteer department, we have the equipment and the personnel but it will just depend on who is available to respond to the calls.

Commissioner Sanchez asks about the PILT funding, these projects that are getting funded through the PILT money are there not any other funding sources to be used to get these projects done.

County Manager Johnson explains that at this point there is no other funding source that can cover these requests. With the PNM solar project the County will start to see additional

funding as well as from the other 2 wind projects. It may not happen in the FY 2020 but it will be in the following budget cycle. County Manager Johnson explains that if the County has the funding through the PILT fund why not use the funding for projects that need to get funded.

Commissioner McCall agrees with County Manager Johnson, the money should be used and not have it sit there, especially if we need the funding and as long as our reserves are being met then we should use the PILT fund.

Commissioner Sanchez states that he thought the funding would be used to help Communities with projects that they otherwise would not have a funding source to have the projects started and or completed. Some of these requests can be funded through grants, has there been an attempt to apply for grant for these projects. Commissioner Sanchez would prefer that the PILT funding not be used.

County Manager Johnson agrees with Commissioner Sanchez, but what happens if we do not get the grant, how will these requests get funding. The County can budget for these projects but can also apply for grant funding and if the grants do not come through then the County can pay for them because they have been worked into the budget. County Manager Johnson states that there are some projects that need immediate funding and also states that the Emergency Manager and the Grant Coordinator are doing a good job looking for funding sources.

Commissioner Sanchez believes that this is being done the opposite way, grant funding should be the first step and if that fails then go to the PILT funding if it is necessary.

Chairman Schwebach states that he feels these projects are important and are really needed and is ok with the PILT being used to fund them.

Commissioner Sanchez feels that the PILT money should be used for the County's vision or opportunity for growth in the County. Do these projects project fit the County's vision, when there are other funding sources out there?

County Manager Johnson states that the PILT funding is to be used at the discretion of the Commission and how they see fit, whether it is for economic development or other opportunities. He reminds the Commission why we receive the PILT payments, it's because we do not receive taxes.

Chairman Schwebach feels that the budget should be approved with these projects worked into the budget but grants should also be applied for as well. The state is more likely to fund projects when they see that the County is willing to use our own funding sources.

Counter discussion goes back and forth about the PILT funding and how it should or should not be used.

County Manager Johnson explains that it is easier to work things into the budget then to try and add them in later after the budget has been approved by DFA.

ACTION TAKEN: Chairman Schwebach makes a motion to differ the FY20 Budget to the next Commission Meeting, May 22. **Commissioner McCall** seconds the motion. No further discussion, all in favor. **MOTION CARRIED, ITEM DIFFERD.**

4.) EXECUTIVE SESSION

A.) THREATENED & PENDING LITIGATION: regarding Dispatch, Section 10-15-1 (H)
(3)

ACTION TAKEN: Chairman Schwebach makes a motion to go into Executive Session pursuant to Section 10-15-1(H) (3). **Commissioner McCall** seconds the motion. Roll call vote: District 1- Yes, District 2- Yes, and District 3- Yes.
Executive Session began at 10:51 am

RECONVENE FROM EXECUTIVE SESSION:

ACTION TAKEN: Commissioner McCall makes a motion to go back into regular session. **Chairman Schwebach** seconds the motion. **Chairman Schwebach** states that only those published items were discussed during executive session. No further discussion, all in favor.
Reconvened at 11:51 am

ACTION TAKEN: Commissioner McCall makes a motion to authorize the County Manager and County Attorney to proceed with the pending litigation with the parameters set by this Commission on May 15, 2019 at the 9am Special Commission Meeting. **Chairman Schwebach** seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

***ADJOURN**

ACTION TAKEN: Chairman Schwebach makes a motion to adjourn the May 15, 2019 Special Commission Meeting **Commissioner Sanchez** seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

MEETING ADJOURNED AT 11:53 AM

Chairman Ryan Schwebach

Sylvia Chavez-Administrative Assistant

Date

The video of this meeting can be viewed in its entirety on the Torrance County NM website, Audio discs of this meeting can be purchased in the Torrance County Clerk's office and the audio of this meeting will be aired on our local radio station KXNM.



*Agenda Item
No. 8-B*

**DRAFT COPY
TORRANCE COUNTY BOARD OF COMMISSIONERS
COMMISSION MEETING
MAY 22, 2019**

COMMISSIONERS PRESENT: RYAN SCHWEBACH -CHAIRMAN
KEVIN MCCALL –DISTRICT 1
JAVIER SANCHEZ –DISTRICT 3

OTHERS PRESENT: WAYNE JOHNSON-COUNTY MANAGER
JOHN BUTRICK-COUNTY ATTORNEY
LINDA JARAMILLO-CLERK
YVONNE OTERO-ADMIN. ASST.

1.) CALL MEETING TO ORDER

Chairman Schwebach calls the May 22nd, 2019 Commission Meeting to order at 9:04 A.M.

2.) PLEDGE AND INVOCATION

Pledge and Invocation lead by Chairman Schwebach

3.) CHANGES TO THE AGENDA

Wayne Johnson states that agenda Item 12-A is an actual reimbursement under the travel policy. It is no longer necessary for the Commission to approve this as the authority was given to the County Manager per the newly updated policy. Therefore this item can be removed from the agenda.

4.) PROCLAMATIONS

Chairman Schwebach states that if there are employees or citizens who are not aware, he would like it known the Mr. Alton Ray Adams, a longtime resident of Torrance County has passed away. Chairman Schwebach reads Mr. Adams Obituary to the public and then gives his condolences to the family and states that he was a great member of the community and will be greatly missed.

5.) CERTIFICATES AND AWARDS

There were no certificates or awards presented.

6.) BOARD AND COMMITTEE APPOINTMENTS

There were no board or committee appointments made.

7.) PUBLIC COMMENT AND COMMUNICATION

There was no public comment or communication

8.) APPROVAL OF MINUTES

A.) **COMMISSION:** Motion to approve the May 8th, 2019 Torrance County Board of County Commissioners Minutes

Chairman Schwebach asks for a motion to approve the May 8th, 2019 Torrance County Board of County Commissioners Minutes.

ACTION TAKEN: **Commissioner McCall** makes a motion to approve the May 8th, 2019 Board of County Commissioners Minutes. **Commissioner Sanchez** seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

9.) APPROVAL OF CONSENT AGENDA

A.) **FINANCE:** Approval of check disbursements.

ACTION TAKEN: **Commissioner McCall** makes a motion to approve check disbursements. **Commissioner Sanchez** seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

B.) **FINANCE:** Line Item Transfers Resolution No. 2019-29

Jeremy Oliver states that all line item transfers have the appropriate funds within their budgets.

Chairman Schwebach asks for a motion to approve Resolution No. 2019-29 Line Item Transfers. **ACTION TAKEN:** **Commissioner McCall** makes a motion to approve Resolution No. 2019-29 Line Item Transfers. **Chairman Schwebach** seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

10.) ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE

No items were presented.

11.) ADOPTION OF RESOLUTION

A.) **FINANCE:** Budget Increase, Amendment to Resolution No. 2018-52

Belinda Garland apologizes to the Commission for not having these resolutions in their packets before they were given out. We are nearing the end of the fiscal year and these needed to come before the Commission for approval.

Resolution 2018-52 was passed in November of 2018. This resolution was amended at the last meeting because this is what was thought needed to be done to get the \$225,000.00 worked into the budget per the new DFA LGBMS system. Ms. Garland spoke with Erica from DFA to work through things. She is bringing back this resolution for a second amendment to propose to increase the General Fund by \$125,195.00, which was the original amount, and excludes the \$225,000.00 which she was trying to put in as revenue.

Ms. Garland is requesting a budget increase and full expenditures to go with that budget increase out of the maintenance contracts, IT, professional services, administrative, building maintenance and repair, and the judicial building maintenance and repairs.

Chairman Schwebach states that as he understands this, it is mainly because of the new DFA system is why Commission approval is needed to make sure it's located in the right area.

Belinda Garland states that anytime there is a budget increase its needs to be approved by DFA and that requires a resolution.

ACTION TAKEN: **Chairman Schwebach** makes a motion to approve the amendment to Resolution No. 2018-52 Budget Increase. **Commissioner Schwebach** seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

B.) FINANCE: DFA Budget: Line Item Adjustments Resolution No. 2019-30.

Belinda Garland states that this resolution is to correct revenues in the LGBMS system. The amounts are \$225,000.00, \$425,000.00, & \$2,000.00 in receivables in the LGBNS system that need to be moved over into revenues in the system. These corrections will not affect any budget increase the county is operating on nor will it change any finances in the county finance system. This will only correct changes in the LGBMS systems.

ACTION TAKEN: **Chairman Schwebach** makes a motion to approve Resolution 2019-30 DFA Budget Line Item Adjustments. **Commissioner McCall** seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED.**

C.) DWI: Juvenile Adjudication Fund, Grant application for FY20

Tracey Master states that the Commission has before them a resolution authorizing Torrance County to submit an application to the Department of Finance and Administration, Local Government Division to participate in the Juvenile Adjudication Program. Ms. Master is requesting approval of this resolution so that the department can apply for funding.

Chairman Schwebach states that the Resolution will be No. 2019-31 and asks for a motion to approve said resolution. **ACTION TAKEN:** **Commissioner McCall** makes a motion to approve Resolution No. 2019-31 authorizing Torrance County to submit an application to the Department of Finance and Administration, Local Government Division to participate in the Juvenile Adjudication Program. **Commissioner Sanchez** seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

Tracey Master states that the Commissioners also have before them the FY20 Juvenile Adjudication Funding Application Cover Sheet. The dollar amount requested is \$25,725.00, the in-kind match is \$25,725.00 for a total of \$51,450.00. The match is not a cash match, DFA permits us to use any services provided to teen court. The funding that we already have through LDWI to pay for the Teen Court Coordinator, can be used as a match to pay for this. Ms. Master is requesting the Commissions approval of the application cover sheet and the corresponding budget of \$51,450.00.

ACTION TAKEN: **Chairman Schwebach** makes a motion to approve the FY20 Juvenile Adjudication Funding Application Cover sheet. **Commissioner McCall** seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

12.) APPROVALS

A.) Removed from Agenda.

B.) CLERK: Motion to approve splitting precincts 5, 6, and 13 per statute 1-1-3

Linda Jaramillo states that she would like to discuss splitting precincts 5, 6, & 13 in the Northern part of the county because they meet certain criteria. When 750 votes are cast by voters at a precinct in a General Election or 2,500 persons reside within the boundaries of the precinct they should be split. The statute states that it is by a General Election but will be based on the two most recent General Elections. Ms. Jaramillo states that she gave the figures for one General Election. She discussed this with the attorney and he said that would be ok.

This needs to be done by a resolution. The agenda does not state that this is a resolution. We can discuss this today and then the Commission can approve them at the next Commission meeting, if you chose to do so, in resolution form.

Wayne Johnson states that the Commission did not receive a resolution on this because it was not known that it needed to be in the form of a resolution. Mr. Michael Sharp is here for discussion, we can draw up the Resolution and have it ready for approval at the next Commission meeting.

Linda Jaramillo states that Michael Sharp is present and will discuss the splits with the Commission. Ms. Jaramillo states that she will pass out hard copies of the new maps as there were some revisions made to the maps that were placed in the Commission packets.

Commissioner McCall asks if the revisions that were made are based on the Senate seat.

Linda Jaramillo replies that everything will remain the same after the splits, we are only making the precincts more compact.

John Butrick states that the one thing he had an issue with was the splitting and combining of precinct 6 & 11 that were originally suggested. According to the County Clerk and the Secretary of State's office, that has been changed and addressed and is ok.

Michael Sharp, Vice-President of Research & Polling, states that he has been asked to provide a brief presentation on the splits and the reasons why. This is part of the Redistricting Data Program. The splits, once they are approved, are sent to the census bureau. The census bureau takes these boundaries and returns population figures to the state and the county at the precinct level. This is coming up now because of the House Bill that was recently passed. We submit the precinct boundaries to the census bureau in May of this year, and by the time 2021 rolls around and they return the figures to us we will have accurate precinct level data that will be used from the splits that the county will approve.

The precinct level data is used at all levels of government. This is not only used for Commission districts, Senate, MESD, House, Congressional, and anything throughout the state that is districted. We will submit the data at the end of this month, we will be able to confirm at the beginning of next year to make sure the census put in the boundaries we wanted, and then we will receive the population data by March of 2021.

Mr. Sharp states that Research & Polling also works with the legislative council service. The contract they have requires them to work with all the counties in the state to help them accomplish this goal.

House Bill 407 was approved and signed by the Governor. It took effect immediately upon signing. There was an emergency clause that allowed the counties to have time to incorporate the required splits by June or July. There is new criteria for splitting the precincts. The new law states that it must meet 1 of the 3 criteria. According to the most recent census, if a precinct has more than 2500 people in that precinct it must be split, or if you have more than 750 votes cast by voters of that precinct in either of the past 2 General Elections, the precinct must be split. This will provide more building blocks for redistricting in general, the more we have for redistricting the better we can create districts that makes sense for counties, cities, and the state.

This data must be submitted by May 31st, 2019, but the county has until June or July to adopt the precincts by resolution. Mr. Sharp states that he will submit the data that he has now under the assumption that the county is going to adopt this at the next Commission meeting.

Wayne Johnson asks Mr. Sharp if the May 31st deadline is a must, because if we need to, we can pause on this item, draw up a quick resolution, and come back to it later in the meeting.

Michael Sharp states that he has to submit this to the Census by May 31st, but because this was signed in April the counties are given up until July to get this done. Mr. Sharp is confident in sending this information with the assumption that the county is going to pass the resolution.

The splits will take effect for the 2020 election, and there has been some discussion for them to take effect in the 2019 election in November. There are other opportunities that you could do later this year that do not relate to splits and there are some modifications to the precinct boundaries that can be done that will take effect in 2021 for redistricting purposes.

John Butrick states that the statute provides that if we want to make changes for 2020, we must provide that information by early December 2019 so the Secretary of State can make the changes effective in 2020.

Michael Sharp states that the reason the changes have to take effect in 2021, is because a boundary we make will be looked at to be used by Senate, House, or Commission lines. If this is the case all the changes will take effect in 2021 because that is when all the re-districting will take place.

There are 3 precincts that meet the criteria. Precincts 5 & 6 have a population of over 2,500 people and had over 750 voters in the past 2 General Elections. Precinct 13 had less than 2,500 people in the 2010 census and had fewer than 750 votes cast in the 2018 General Election, but had more than 750 votes cast in the 2016 General Election, and that is why it qualifies to be split.

Mr. Sharp states that Precinct 5 will be split into 5 & 17, Precinct 6 will be split into 6 & 18, and Precinct 13 will be split into 13 & 19, and explains the maps that he is showing on the projection screen.

While looking at the population data he had to make a revision on Precinct 17. The data he received was incorrect and he noticed that the area was too big. He made the revision to make the split 50/50 so that Precinct 17 will not have to be split again in the future. Mr. Sharp shows the revision on the map on the projection screen.

The population numbers for Precincts 13 & 19 are a little off because they had fewer votes cast and they do not have to split in half to make sure they stay under 750 votes cast. They were split with logical boundaries and still meet the criteria. If not he would have to split more neighborhoods and that is something he wants to avoid.

Commissioner McCall asks if the reason Precinct 13 doesn't need to equal is because the required amount of votes wasn't cast in this last election cycle.

Michael Sharp states that in Precinct 13 there was 801 votes cast in the 2018 General Election. Mr. Sharp asked himself what would be 72% of 800, which would be around 500 votes cast. Given that particular distribution of votes cast, he felt comfortable saying that the resulting split would have less than 750 votes cast even on the bigger side of the split.

Commissioner McCall asks if we should even that out now or roll off the numbers from the last election. Do you think the numbers from the 2018 were due to lower voter turnout, therefore we may be doing this again?

Michael Sharp the 2018 General Election was a mid-term election, and historically mid-term elections have a lower voter turnout. The 2016 General Election was one of the highest turnouts he had seen. Mr. Sharp states that you would have to have a much larger participation rate in future elections than those in 2016 and population growth north of the freeway in order for that proposed Precinct 19 to go over 750. Mr. Sharp states that it can be moved from Route

66 into town, but then that would split the people along Route 66. The northern part would be in 19 and the southern part in 13.

Chairman Schwebach asks Mr. Sharp what would happen if the Commission doesn't approve the resolution.

Michael Sharp states that it is required by law and the Secretary of State may come along and tell you that you need to split them.

Chairman Schwebach ask Linda Jaramillo what this means for her office and what does the county need to prep for on educated the citizens.

Linda Jaramillo states that because of all these changes to the election code, she will be educating the people on the new precincts and the new local election law by sending out mailers. On moving people to the new precincts, it's a matter of using the software and assigning them a different precinct.

Ms. Jaramillo states that this can be incorporated into the local election on November 5th, 2019, it will save a lot of confusion changing it in 2020. We will be going to VCC's and we will have to add precincts 17, 18 & 19 to that list.

Wayne Johnson states that the Commission is creating the lines that they may re-district by. Each one of these new precincts may be a line that changes a Commission district. By splitting these precincts you have a finer control over what the districts will look like. You can only re-district along precinct lines. You can split them again later, but you can only do it within those lines.

Linda Jaramillo states that when this is done in the future, the clerk will have to change those district lines. The clerk in the future will have to incorporate the changes in the district after the 2021 election. Ms. Jaramillo would like that the Commission incorporate these changes into the local election to avoid any confusion for the voters. We can do this in resolution form at the next Commission Meeting.

John Butrick states that he would like to confirm what Mr. Sharp said the statute does require that the precincts are divided if one of those two instances occur with the population of 2,500 or over 750 votes cast on a General Election.

Chairman Schwebach states that it makes sense to him. It's logical and if we are confident that we can draw up a resolution and pass it at the next Commission meeting, he would prefer to pass it then instead of rushing through it and getting it done today.

Wayne Johnson states that he would recommend the Commission go with the revised version that Mr. Sharp presented. Mr. Johnson requests that the Commission make a motion to direct staff to create a resolution that incorporates the Precinct 5 split revision and Precincts 6 & 13 as presented. We will draw up that resolution and Mr. Sharp can confidently move forward and submit these new splits.

Linda Jaramillo states that Mr. Sharp has been a great help to her in all of the different census' and re-districting she has done over the years. She is very thankful and appreciative for his help over the years.

ACTION TAKEN: Chairman Schwebach makes a motion to approve the splits of Precincts 5, 6, & 13 with the revised version to precincts 5 & 17 & Precincts 6 & 13 as presented. Commissioner McCall seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

C.) PURCHASING: Motion to approve FY19 Audit Contract with Hinkle & Landers, PC

Noah Sedillo is requesting the Commission's approval for the 3rd and final year of the audit contract with Hinkle & Landers, PC. This contract was approved by the state auditor and has been signed by Farley Vener, the President of Hinkle & Landers, PC.

Commissioner McCall asks Mr. Sedillo how this number compares to last year's number.

Noah Sedillo states that this year's number is identical to last year's number. The number is higher than the first year as the services that were needed after the fact, were increased.

ACTION TAKEN: Chairman Schwebach makes a motion to approve FY19 Audit Contract with Hinkle &* Landers, PC. Commissioner McCall seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

D.) PURCHASING: Award IFB 2019-04-CSS-1 Fog Seal

Noah Sedillo states that before the Commission is the one bid they received for this project from Holly Frontier, along with the bid tabulation. This product and service is not on state contract, we would like it to be, and unfortunately we have to go out for bid. It would be cheaper if the state would award this to all entities, however it is only awarded to the NMDOT. We do not have the equipment to lay in place, so we asked them to submit their price in place. That comes out to \$470.77 per ton, and we asked them to submit a bid not to exceed 600 tons which came out to \$282,462.00. This will coincided with the materials approved at the previous meeting for road projects.

This will be contingent upon a correction that needs to be made that was brought up to Mr. Sedillo by Attorney Butrick.

John Butrick states that on page 2 of the document on the second to the last paragraph states that the state or local public body may cancel a solicitation or proposed award. This is before the award has been accepted or executed. The statute provides that it shall cancel a solicitation or proposed award. That word will need to be changed to shall. The other thing he noticed in the second lines, it states may be ratified or terminated, it should state, ratified, affirmed, and revised, or terminated, so that it lines up with the statute.

Mr. Butrick also states that on the first page it states that this is an invitation for bid, he is ok with it stating this for this bid. According to a 2017 directive from the State Auditor's Office,

the invitation for bids are in the amounts from \$20,000.00 to \$60,000.00, but anything over \$60,000.00 the correct terminology is request for proposal. For future reference anything over this amount will have to have that terminology.

Towards the bottom of page 3 it doesn't include a line that states contribution made to. This is so the prospective contractor can be clear as to the contribution made. On the last page, so that it is clearer, it should read, were made to an applicable public official by (me), or take that out and replace it with prospective contractor. Aside from these he is good with the contract.

Wayne Johnson states that we need to do some review on our standard contracts as this language may be old and pre-dates himself and Mr. Sedillo. We will have the county attorney look into this as some of the technical language may have changed in the statutes that we need to catch up on moving forward.

Noah Sedillo states that he would ask the Commission for a motion to approve this award with said changes from the county attorney.

ACTION TAKEN: Chairman Schwebach makes a motion to approve to award IFB 2019-04-CSS-1 Fog Seal to Holly Frontier, contingent upon changes requested by legal. **Commissioner McCall** seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

E.) PURCHASING: Motion to approve Animal Shelter Addition Project Change Orders.

Noah Sedillo This project began 3 years ago, it never went out to bid, and it was awarded the end of last Calendar year, and is almost complete. We are asking for 2 change orders, one request is a safety issue as the inspector will not pass the electrical. The request is in the amount of \$472.80 for the change order and will bring the electrical up to code. There are some hot wires that have not been attended to and those need to be fixed.

The original award amount was \$52,000.00 for this project. The second request is in the amount of \$1,074.79. This was an overlook on the part of the architect. He did not include metal on the fascia that wraps around the building. It is currently painted plywood, and will get destroyed by the elements and need replacing sooner than later. Replacing it with metal will minimize future maintenance.

There are two separate requests that total \$1,547.59, again 1 is a safety issue, and the other would be adding life to the building. This will not exceed the next closest bid.

Commissioner McCall states that the \$52,000.00 was awarded by the previous Commission and how close, with these additions, will it get us to the next bid.

Noah Sedillo states that it was a couple of thousand dollars to the next bid.

Commissioner Sanchez asks where the overage is budgeted from.

Noah Sedillo states that the overages are coming from the capital outlay, but was already budgeted and did not even come close to the budgeted amount that was approved.

ACTION TAKEN: Commission Sanchez makes a motion to approve the Animal Shelter Addition project change orders. Commissioner McCall seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

F.) FINANCE: Final Approval of FY20 Operating Budget.

Belinda Garland states that the Commissioners have before them the final proposed FY20 Operating Budget. She would like to thank all the department heads, the County Manager, the new Finance Director Jeremy Oliver, and Tracy Sedillo for all their hard work.

There were a few changes from what was talked about at a previous meeting. Some of the grants were pulled out. We do not have the final amounts on these grants, if we are awarded the grants we can always request a budget increase. We have learned with the new LGBMS system it is easier to put a number in than it is to make changes to a number. Pulling out these numbers will not affect the General Operating budget. The proposals that were submitted to you were out of the General Fund.

Some Appropriations were added in. If we are awarded the appropriations by the legislature we, need to have money in the budget to cover the cost, but will be reimbursed for them.

Chairman Schwebach states that at the last meeting there were some major changes to the budget on a cheat sheet and asks if Ms. Garland can go over them.

Commissioner Sanchez asks where number 4 is in the budget and what page it is on because he is having trouble finding it.

Belinda Garland states that it is coming out of the Capital Outlay funds. This can be found on page 40. This is fund 621 Capital Outlay GRT line item #611 Capital Outlay Buildings and Improvements and there is a budget of \$300,000.00 in that line item.

Ms. Garland reads from the list as requested by Chairman Schwebach. Out of General Fund 401 there is a \$0.75 raise for all eligible employees and an increase of \$2,730.00 to the Animal Services Operating budget 401-82.

Item II is the 620 Fund, Infrastructure, there are positions for Operations a Janitorial position, Treasurer's Office position, Sheriff Patrol Sergeant, & the Assessor's office for an appraiser. From the same fund dog kennel panels and improvements for the Manager's office.

Item III Wind PILT 641 Fund will be a generator & wiring at dispatch, a back-up generator for the communications tower at Capilla Peak, a vehicle for Animal Services, and Road Department Cab/Chassis as a service truck. One change that was made on item E was a vehicle was budgeted in for a vehicle in the Clerk's Office.

Item IV is the Fair Barn that will come out of Capital Outlay for \$75,000.00.

Ms. Garland states that with the vehicles they will look at other sources aside from purchasing out of the Wind PILT. They are budgeted in and there is a lump sum fund.

Commissioner McCall asks Ms. Garland if there is a number on the \$0.75 raise.

Belinda Garland states that it came out to around \$389,000.00 for the \$1.00 raise, but does not have the exact amount for the adjustment.

Ms. Garland would also like to mention that the ICE budget was increased from \$3million to \$6million.

Chairman Schwebach asks if there is any further questions from the Commission.

ACTION TAKEN: **Chairman Schwebach** makes a motion to approve the FY20 Operating Budget. **Commissioner McCall** seconds the motion. Chairman Schwebach & Commissioner McCall are in favor of approving the budget as presented. **Commissioner Sanchez** states that he is in favor of the budget with the exception that he is not in favor of expenditures to the 641 fund items A-E. He is hoping they will be able to find other funding sources for these items. **Wayne Johnson** states that if there is any way to find grant funding for some of these items, we will use the grant funds. However, it is important for them to be in our budget should that grant funding not materialize. No further discussion. **MOTION CARRIED**

G.) GRANT COORDINATOR/EMERGENCY MANAGER: Approval from County Manager regarding EMPG Grant Application

Matt Propp is asking the Commission for permission to assign the County Manager as the signatory for the EMPG Grant application. We apply for this grant annually and it covers half the salary for the Emergency Manager. We looked into other grants but there is nothing that we qualify for so we decided to just stick with what we have received in the past and just apply for the salary.

Cheryl Allen states that this is a 50/50 Grant. The amount we will be requesting is \$251,395.16. Torrance County will be responsible for the same amount.

ACTION TAKEN: **Commissioner Sanchez** makes a motion to approve allowing the County Manager to be the signatory for the EMPG Grant application. **Chairman Schwebach** seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

H.) COMMISSION: NMFA Grant Directive to County Manager-Commissioner Sanchez

Commissioner Sanchez states that they are close to hiring a contractor to work on this for us and would like to give County Manager Johnson the authority to move forward with this as soon as the process is terminated. It may happen before the next commission meeting therefore it would make things easier to give the County Manager the authority to move forward.

Wayne Johnson states Cheryl Allen has been researching the various vendors and contractors that are available. We are planning on doing a quick RFI to publish this, get the information in house, and then evaluate the information to choose a vendor in going forward for the Economic Development Plan for Southern Torrance County. Since we are 100% grant funded, he wants

any price to be inclusive of all costs including GRT's. Those will be the terms and conditions and we can get that executed as soon as we get the information in house. We also want to be as transparent as possible and give opportunities to those companies that we are not aware of. They can respond to the RFI and we can do this because it is under \$60,000.00. Commissioner Sanchez is requesting that he be given the authority to move forward so that it does not have to be brought back before the Commission.

Chairman Schwebach states that if we need to place another \$10,000.00 into this and we come up with our own money, will it change the dynamic of how we go out to bid or would it be ok.

Wayne Johnson would recommend that if they would make that amendment, they should make it in the amount of \$9,999.00 so that we don't go over the \$60,000.00 threshold. If we go over that amount then we would have to go out for an RFP.

ACTION TAKEN: **Chairman Schwebach** makes a motion to authorize the County Manager to enter into that contract. **Commissioner McCall** seconds the motion.

Commissioner McCall asks how many vendors we will be choosing from.

Wayne Johnson states that at this point we have made contact with a couple of vendors and a 3rd vendor has approached the county. We will be asking for information from all those vendors and publishing it in the Independent, and on the county website. We are not going to do an extended amount of time on this, but he does want people to know that this is available, and there may be companies that we are not aware of. M. Johnson states that he knows 2 of the vendors and 1 of them would be solid for the county but he does want to keep this as transparent as possible.

Commissioner Sanchez requests that he and the other Commissioners be copied on grant committee meetings and things of that nature that the County Manager receives. No further discussion, all Commissioners in favor. **MOTION CARRIED**

13.) DISCUSSION

A.) MAYOR DIAL: Discussion of Fairgrounds lease between Town of Estancia and Torrance County.

Nathan Dial, Mayor for the Town of Estancia, states that he is here to emphasize the need for the Town of Estancia & Torrance County to come up with a course of action concerning the current lease for the Fair Grounds. The lease is up in 10 weeks and would like for something to be done within this time. Mayor Dial states that he would like to see the county purchase the Fairgrounds. His offer would be \$100,000.00 and be made in payments of \$10,000.00 a year for 10 years with no interest. If that is not an option for the county then he would like for the county to come up with their own course of action and go from there.

Chairman Schwebach states that the town and the county need to enter into negotiations.

Mayor Dial states that he and Marcy have been talking and Marcy was given the authority to negotiate by the Commission. This is the course that Mayor Dial would like to go down, but if this is not what the Commission wants he wants to know what road the Commission wishes to take.

Chairman Schwebach states that it would be wiser and logistically better if the county did own that property so that we can maintain and make improvements as we see fit.

Mayor Dial states that the offer is not only for the land the county is currently leasing, but for some other adjacent land.

Commissioner McCall states that there needs to be some serious discussion as the offer just got better.

Chairman Schwebach states that we will get county staff together and try to have something put together by the next Commission meeting. Whatever we decide to do we will have it in writing. He asks Mayor Dial if his board is aware of this offer.

Mayor Dial states that his board is fully aware of this offer and they support it.

Marcie Wallin would like to clarify that she just opened up the dialogue with the town, with the possibility of talking with the county Commission on purchasing the Fairgrounds. She did not enter into negotiations.

John Perea asks if it's Wayne Johnson that they need to go through for direction as far as getting the negotiations portion started. Where exactly do we go from here?

Wayne Johnson states that it would be appropriate to go through him at this point.

Chairman Schwebach states the Manager will look at what is at the table and bring it to the Commission to sign a contract or enter into a new lease.

Mayor Dial states that there has been some questions on who owns the Fairgrounds, and after some searching the deed was found, and the town does own the property.

Commissioner McCall asks how many acres are involved.

Mayor Dial states that there are 9.6 acres under the current lease.

Commissioner McCall ask Mayor Dial what all will be part of the deal.

Mayor Dial states that across from the main entrance there is a stretch of land that looks like it was set up for RV parking and then there is another area that is fenced in next to the baseball field that could be used for parking. Also across from the Soil & Water Conservation building there is another piece that could be made part of the deal as well. No structures on the land and have gas and electricity available.

Chairman Schwebach states that we have direction and we will move forward rapidly as fair season is coming up.

Betty Cabber would like to compliment the County Manager on his interview with 770 KKOB the previous morning. It was a great interview and a great opportunity for a large area of New Mexico to hear about Torrance County, the prison re-opening, and for economic development in the area. It was a great interview and great publicity for our county.

14.) EXECUTIVE SESSION

There was no Executive Session

15.) Announcement of the next Board of County Commissioners Meeting

Chairman Schwebach states that the next meeting will be held June 12th, 2019 at 9:00 am

***ADJOURN**

Chairman Schwebach asks for a motion to adjourn the May 22nd, 2019 Commission Meeting. **ACTION TAKEN:** makes a motion to adjourn the May 22nd, 2019 Commission Meeting. **Commissioner Sanchez** seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

MEETING ADJOURNED AT 10:25 AM

Chairman Ryan Schwebach

Yvonne Otero-Administrative Assistant

Date

The video of this meeting can be viewed in its entirety on the Torrance County NM website, Audio discs of this meeting can be purchased in the Torrance County Clerk's office and the audio of this meeting will be aired on our local radio station KXNM.



*Agenda Item
No. 9-A*

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**TORRANCE COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. R 2019-_____**

**A RESOLUTION SPLITTING THREE EXISTING TORRANCE COUNTY PRECINCTS
AND CREATING THREE NEW TORRANCE COUNTY PRECINCTS**

WHEREAS, NMSA (1978) § 1-3-1-B requires a precinct to be divided if there were 750 votes cast by voters in that precinct in a general election based on the two most recent general elections or there are 2,500 persons or more residing in the precinct; and

WHEREAS, precincts 5, 6, and 13 were found to have met the criteria set forth in statute that require precincts to be split; and

WHEREAS, Torrance County Clerk Linda Jaramillo along with Research and Polling, Inc. of Albuquerque developed a plan to split precincts 5, 6, and 13, and create precincts 17, 18, and 19; and

WHEREAS, on May 22nd, 2019, the County Clerk presented to the Commission four plans to split precincts 5,6, and 13 including two versions for precinct 5, one named “Precinct 5” and a second named “Precinct 5 Revised”; and

WHEREAS, the Torrance County Commission approved precinct boundary changes as described in the attached maps including the map labeled “Precinct 5 Revised” and “Precinct 17 Revised”; and

WHEREAS, New Mexico State Statute requires the Commission to adopt precinct boundary changes via resolution;

NOW, THEREFORE BE IT RESOLVED that the Torrance County Commission does hereby adopt the precinct boundary changes splitting precinct 5 and creating precinct 17;

1 splitting precinct 6 and creating precinct 18; and splitting precinct 13 and creating precinct 19 as
2 described by the attached precinct boundary maps.

3 **DONE THIS 12th DAY OF JUNE, 2019.**

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7 **APPROVED AS TO FORM ONLY:**

BOARD OF COUNTY COMMISSIONERS

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10 _____
County Attorney Date

Ryan Schwebach, Chair

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Kevin McCall, Member

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Javier Sanchez, Member

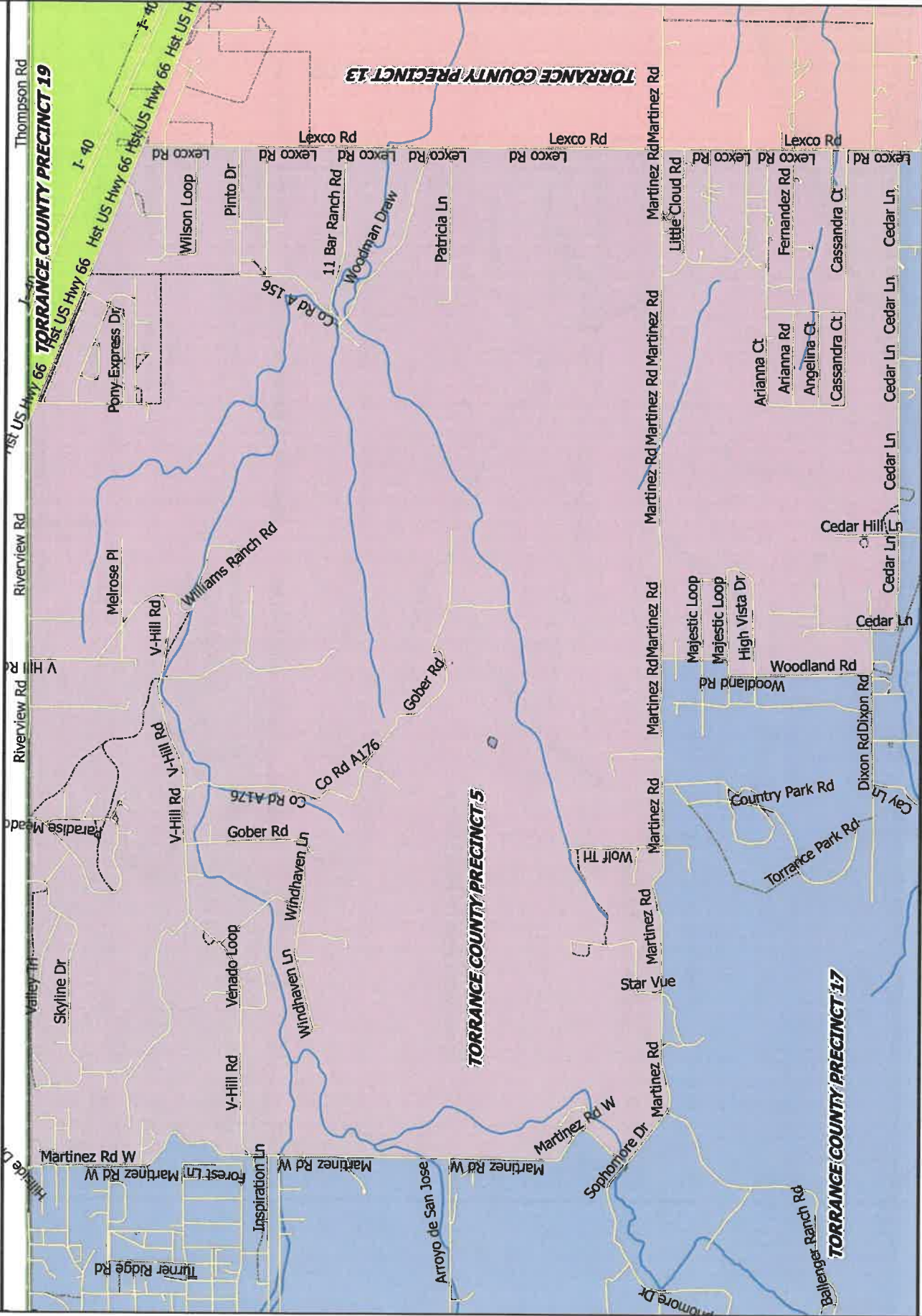
15 **ATTEST:**

16 _____
17 Linda Jaramillo, County Clerk

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19 Date: _____

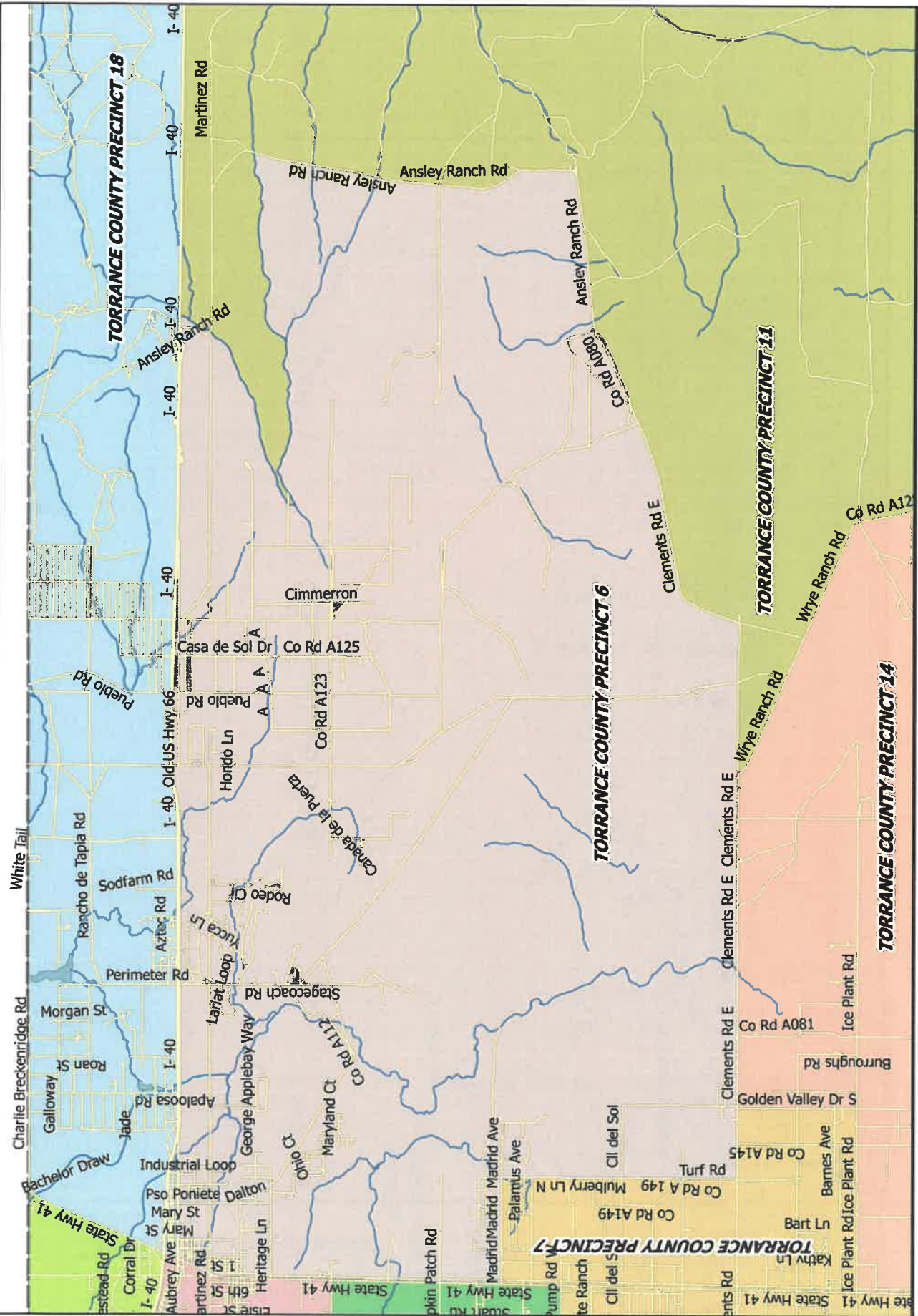
Torrance County Precinct 5

Revised



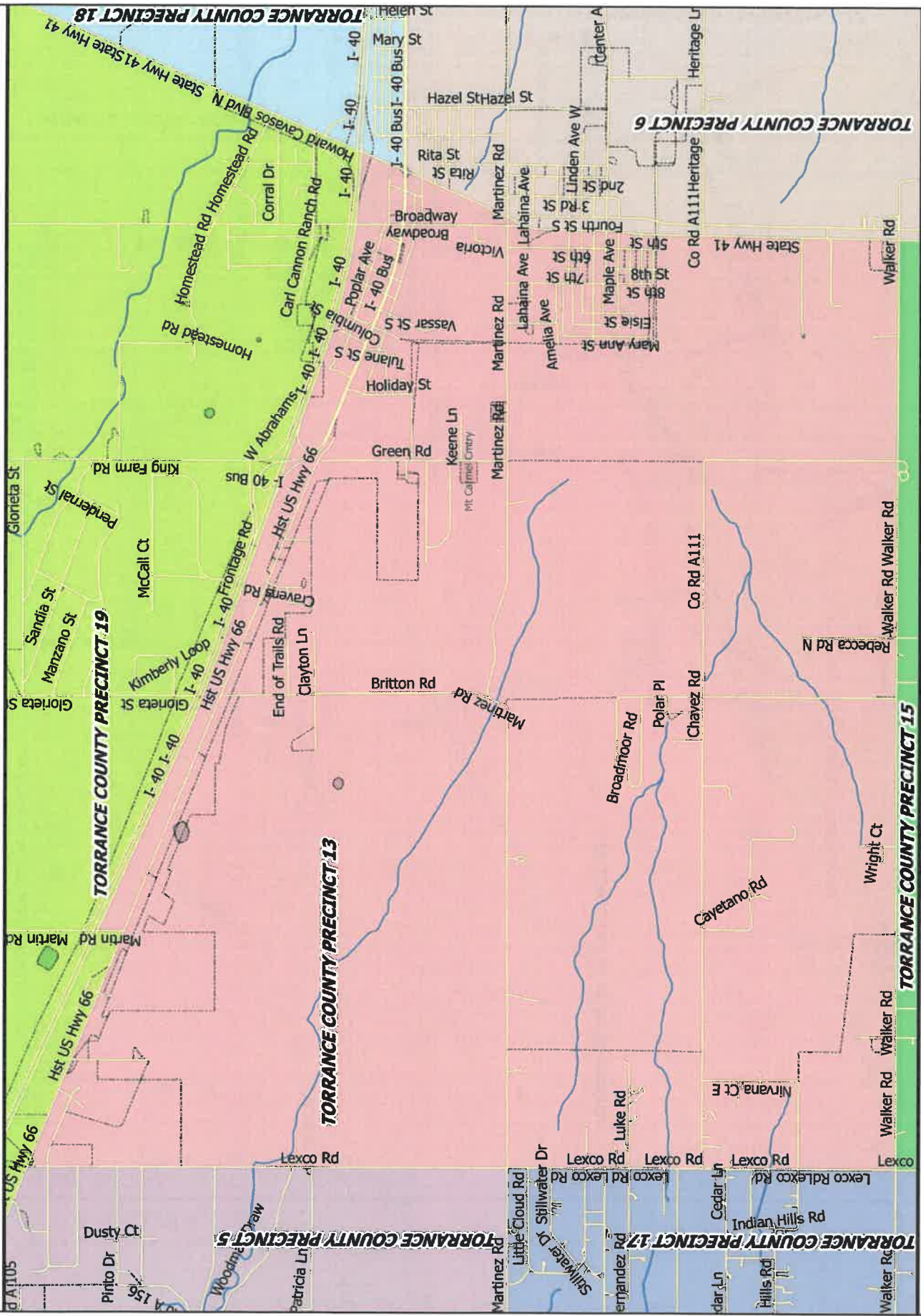
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Torrance County Precinct 6



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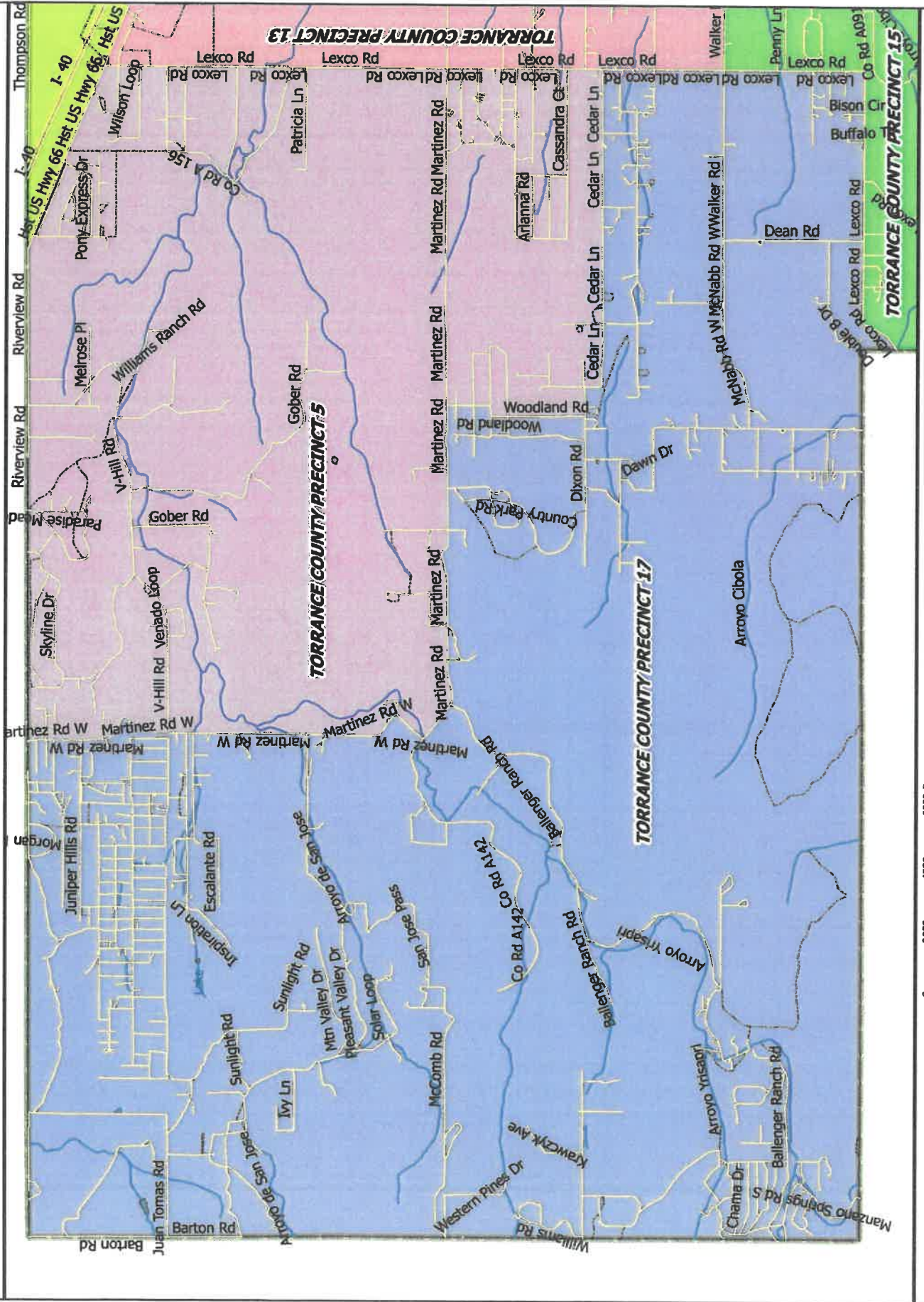
Torrance County Precinct 13



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Torrance County Precinct 17

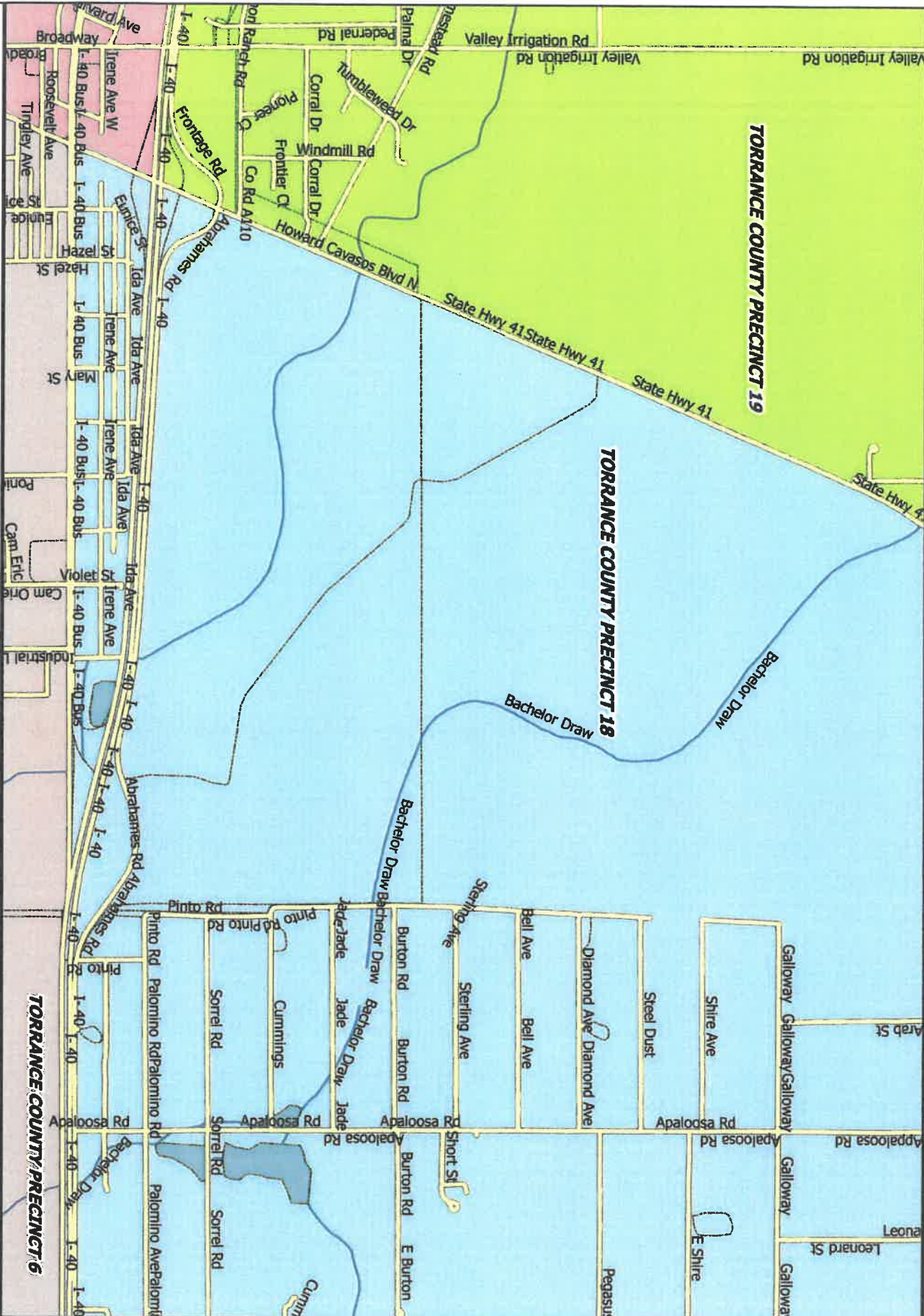
Revised



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Torrance County Precinct 18

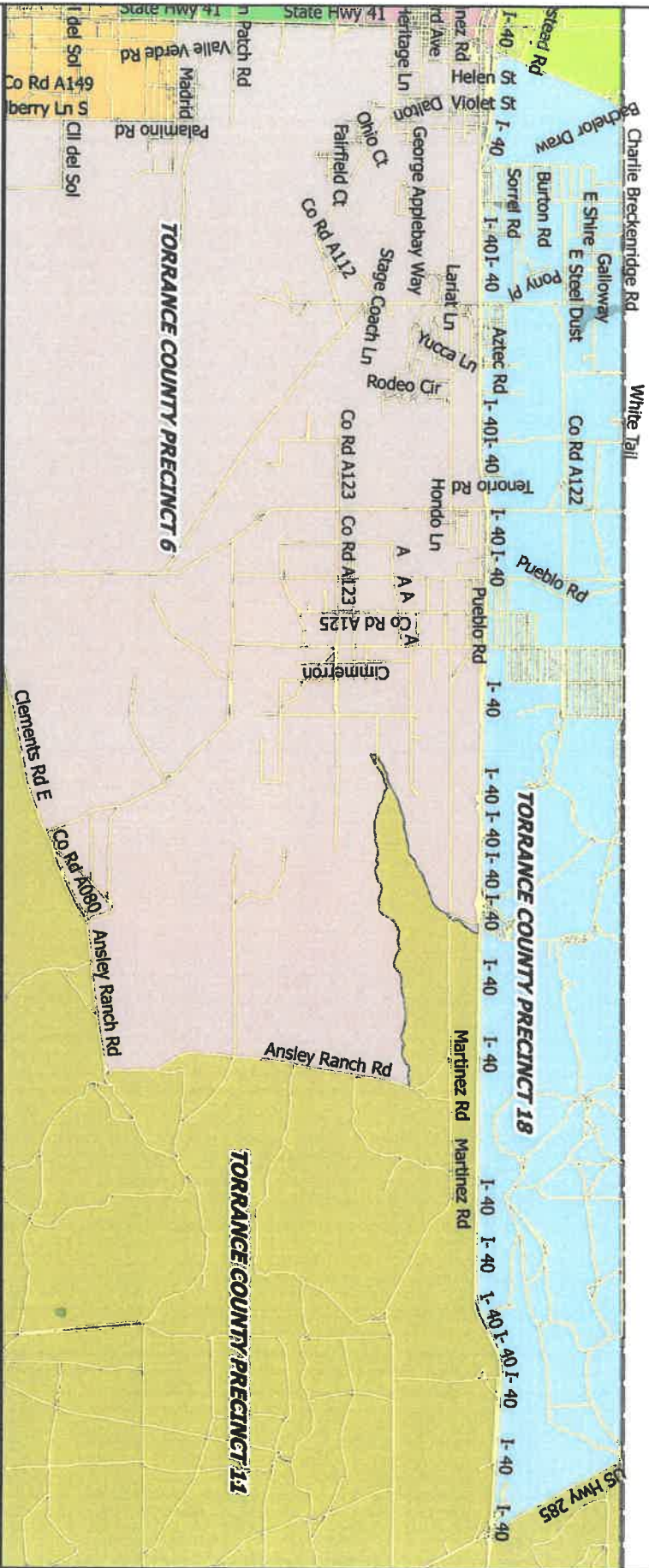
Moriarty Area



May 20, 2019

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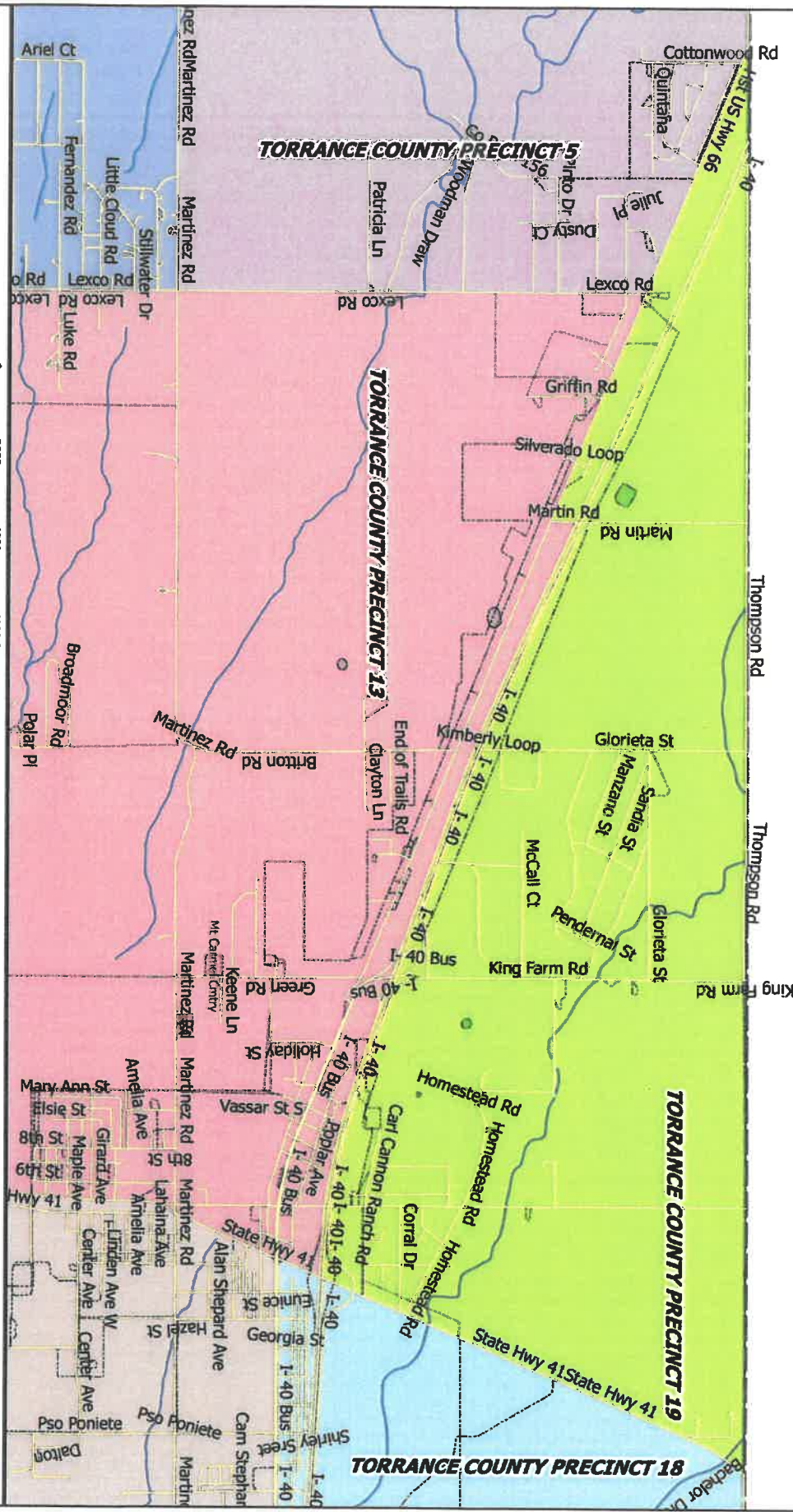
Torrance County Precinct 18



May 20, 2019

This map was compiled by Research & Polling, Inc., using data believed to be accurate; however, a degree of error is inherent in all maps. The maps are "AS-IS" without warranties of any kind, either expressed or implied. Research & Polling, Inc., assumes no legal liability or responsibility for the accuracy, completeness, or usefulness of any map, or for consequential and indirect damages arising from its use. Detailed on-the-ground surveys may differ from the maps. CDRR

Torrance County Precinct 19



May 20, 2019

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*Agenda Item
No. 9-B*



Torrance County

Resolution 2019-_____

Line Item Transfer Schedule A

Funding Source:		Transfer From:		Transfer To:		Total Amount
Department	Source	Line Item	Description	Line Item	Description	
Planning & Zoning	General	401 08 2 272	Professional Services	401 08 2 203	Maintenance Contract	\$869.00
Animal Services	General	401 82 2 207	Mileage and Per Diem	401 82 2 207	Telecommunications	\$ 775.00
Road Department	Road	402 60 2 607	Grader/Equipment Leases	402 62 2 210	Water/Sewer/Trash	\$ 400.00
Finance	General	401 55 2 65	Health Insurance Matching	401 55 2 205	Mileage/Per Diem	\$ 1,000.00
Finance	General	401 55 2 219	Office Supplies	401 55 2 207	telecommunications	\$ 250.00
Finance	General	401 55 2 219	Office Supplies	401 55 2 266	Training	\$ 300.00
Finance	General	401 55 2 219	Office Supplies	401 55 2 269	Membership Dues/Subscriptions	\$ 25.00
Treasurer	treasurer's Fee	609 30 2 222	Field Supplies	609 30 2 218	Equipment Maintenance	\$ 500.00
Treasurer	treasurer's Fee	609 30 2 228	Safety Equipment	609 30 2 218	Equipment Maintenance	\$ 500.00
Commission	General	401 05 2 221	Printing/Publishing/Advertisi	401 05 2 104	Overtime	\$ 100.00
Dispatch	Dispatch	911 80 2 102	Full Time Salaries	911 80 2 104	Overtime	\$ 40,000.00
District 2 FD	District 2 FD	406 91 2 266	Training	406 91 2 210	Water/Sewer/Trash	\$ 800.00
Electronic	Jail Fund	420 73 2 218	Equipment Maintenance	420 73 2 219	Office Supplies	\$ 1,500.00
Electronic	Jail Fund	420 73 2 218	Equipment Maintenance	420 73 2 207	Telecommunications	\$ 350.00
Monitoring	General	401 10 2 103	Part time Salaries	401 10 2 205	Mileage/Per Diem	\$ 3,000.00
manager	General	401 20 2 266	Training	401 20 2 205	Mileage/Per Diem	\$ 300.00
Clerk	General	401 21 2 221	Printing/Publishing/Advertisi	401 21 2 65	Health Insuranc Matching	\$ 75.00
Clerk	General	401 21 2 221	Printing/Publishing/Advertisi	401 21 2 106	Workman's Comp Fee	\$ 20.00
Clerk	General	401 21 2 221	Printing/Publishing/Advertisi	401 21 2 226	Election Boards	\$ 980.00
Clerk	General	401 21 2 221	Printing/Publishing/Advertisi	401 21 2 205	Mileage and Per Diem	\$ 138.00
DWI	DWI	605 09 2 104	Overtime	605 09 2 272	professional Services	\$ 3,900.00
District5 FD	District 5 FD	405 91 2 236	Uniforms	405 91 2 236	professional Services	\$ 600.00
District 1 FD	District 1 FD	407 91 2 248	Safety Equipment	407 91 2 209	Heating/Gas/propane	\$ 600.00
District 1 FD	District 1 FD	407 91 2 272	Safety Equipment	407 91 2 272	professional Services	\$ 100.00
District 4 FD	District 4 FD	409 91 2 201	Vehicle Maintenance	409 91 2 272	professional Services	\$ 600.00
District 6 FD	District 6 FD	418 91 2 248	Safety Equipment	418 91 2 272	professional Services	\$ 300.00
Transport	Jail Fund	420 74 2 102	Full Time Salaries	420 74 2 104	Overtime	\$ 4,000.00
Transport	Jail Fund	420 74 2 102	Full Time Salaries	420 74 2 201	Vehicle Maintenance	\$ 100.00

Transport	Jail Fund	420 74 2	102	Full Time Salaries	420 74 2	231	Weapons/Ammunition	\$	500.00
Transport	Jail Fund	420 74 2	102	Full Time Salaries	420 74 2	202	Vehicle Fuel	\$	4,348.00
Sheriff	General	401 50 2	103	Parttime Salaries	401 50 2	65	Health Insuranc Matching	\$	21,878.00
Sheriff	General	401 50 2	102	Full Time Salaries	401 50 2	65	Health Insuranc Matching	\$	14,222.00
Sheriff	General	401 50 2	102	Full Time Salaries	401 50 2	207	Telecommunications	\$	1,500.00
Sheriff	General	401 50 2	102	Full Time Salaries	401 50 2	202	Vehicle Fuel	\$	8,141.00
Sheriff	General	401 50 2	63	PERA Matching	401 50 2	202	Vehicle Fuel	\$	4,431.00
Sheriff	General	401 50 2	63	PERA Matching	401 50 2	104	Overtime	\$	1,569.00
DWI	DWI	605 13 2	63	PERA Matching	605 13 2	272	professional Services	\$	81.12
DWI	DWI	605 13 2	64	FICA	605 13 2	272	professional Services	\$	278.55
DWI	DWI	605 13 2	65	Health insurance Matching	605 13 2	272	professional Services	\$	39.45
DWI	DWI	605 13 2	67	Retiree Health Care matching	605 13 2	272	professional Services	\$	108.58
DWI	DWI	605 13 2	102	Full Time Salaries	605 13 2	272	professional Services	\$	444.27
DWI	DWI	605 13 2	266	Training	605 13 2	272	professional Services	\$	205.00
DWI	DWI	605 13 2	107	Worker's Compensation	605 13 2	272	professional Services	\$	5.40
DWI	DWI	605 13 2	248	Safety Equipment	605 13 2	272	professional Services	\$	54.05
DWI	DWI	605 13 2	104	Overtime	605 13 2	272	professional Services	\$	2,716.11
DWI	DWI	605 13 2	271	non-professional Services	605 13 2	202	professional Services	\$	2,165.70
DWI	DWI	605 13 2	205	Mileage and Per Diem	605 13 2	202	Vehicle Fuel	\$	225.00
DWI	DWI	605 13 2	205	Mileage and Per Diem	605 13 2	221	Printing/Publishing/Advertising	\$	321.26
DWI	DWI	605 13 2	205	Mileage and Per Diem	605 13 2	257	Outreach Materials	\$	40.46
DWI	DWI	605 22 2	272	Professional Services	605 22 2	106	Worker's Compensation	\$	6.90
DWI	DWI	605 22 2	272	Professional Services	605 22 2	64	FICA	\$	0.18
DWI	DWI	605 09 2	104	Overtime	605 09 2	64	FICA	\$	21.03
Fair Board	Fair Board	412 53 2	238	Ground maintenance/repair	412 53 2	210	Water/Sewer/Trash	\$	2,000.00
Road Department	Road	402 60 2	254	Other Road Projects	402 60 2	244	machinery maintenance	\$	20,000.00
TOTAL								\$	147,384.06

TORRANCE COUNTY RESOLUTION# 2019-

Line Item Transfers

WHEREAS, line item transfers within the same fund require authorization from the Torrance County Commission, and

WHEREAS, the attached line item transfers within the same fund are hereby authorized:

(see Schedule A)

NOW THEREFORE BE IT RESOLVED by the Torrance County Commission

ADOPTED at Estancia, New Mexico, Torrance County this 12th day of June 2019.

Torrance County Board of Commissioners

Attest:

Kevin McCall, District 1

Ryan Schwabach, District 2

Inda Jaramillo

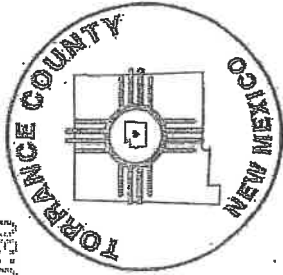
Torrance County Clerk

Javier E. Sanchez District 3

Vote Record	Kevin McCall	Ryan Schwabach	Javier E. Sanchez
yes	no	yes	yes
no	absent	no	no
absent	absent	absent	absent



REC'D FINANCE DEPT.
15 JUN 5 AM 10:30



TORRANCE COUNTY Line Item Transfer Form

Requesting Department: Faults/soils

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
412-53-2238	Coop and Maintenance + Improvements	412-53-2210	Hrd. Sewer, Treatm	2,000.00
Reason for Transfer:				
Cover water/sewer/treatm fees				

Signature: Amelia Walker

Date: 6/5/19



TORRANCE COUNTY Line Item Transfer Form

Requesting Department: DWI

My department hereby requests that the following line item transfer(s) be made to the budget:

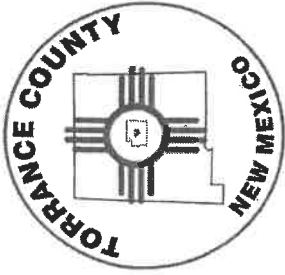
Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
605-13-2063	PERA	605-13-2272	Professional Services	81.12
605-13-2064	FICA	605-13-2272	Professional Services	278.55
605-13-2065	Health Insurance Matching	605-13-2272	Professional Services	39.45
605-13-2067	Retiree Health Care Matching	605-13-2272	Professional Services	108.58
605-13-2102	Full-time Salaries	605-13-2272	Professional Services	444.27
605-13-2266	Training	605-13-2272	Professional Services	205.00
605-13-2107	Worker's Compensation	605-13-2272	Professional Services	5.40
605-13-2248	Safety Equipment	605-13-2272	Professional Services	54.05
605-13-2104	Overtime	605-13-2272	Professional Services	2,716.11
605-13-2271	Non-professional Services	605-13-2272	Professional Services	2,165.70
605-13-2205	Mileage/Per-Diem	605-13-2202	Vehicle Fuel	225.00

Reason for Transfer:

Early in FY2019, all salary and benefits were billed to the grant (605-22) line items. At the time, the line item transfers were based upon estimated changes. Due to the nature of distribution funding and the fact that the final distribution will not be received by Torrance County until approximately June 10, 2019, there will likely be one more group of line item transfers done.

[Handwritten Signature]
Signature

6/4/19
Date



TORRANCE COUNTY Line Item Transfer Form

Requesting Department: _____

DWI

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer	\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description		
605-13-2208	Mileage/Per-diem	605-13-2221	Printing/Publishing	321.26	
605-13-2208	Mileage/Per-diem	605-13-2257	Outreach Materials	40.46	

Reason for Transfer:

Early in FY2019, all salary and benefits were billed to the grant (605-22) line items. At the time, the line item transfers were based upon estimated changes. Due to the nature of distribution funding and the fact that the final distribution will not be received by Torrance County until approximately June 10, 2019, there will likely be one more group of line item transfers done.

Signature

6/4/19
Date



TORRANCE COUNTY Line Item Transfer Form

Requesting Department: Sheriff

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-50-22103	Part Time Salaries	401-50-2065	Health Insurance Match	\$21,878
401-50-2102	Fuel Elected Official's Salaries	401-50-2065	Health Insurance match	\$14,222
401-50-2102	Fuel Elected Official's Salaries	401-50-2207	Telecommunications	\$15,000
401-50-2102	Fuel Elected Official's Salaries	401-50-2202	Vehicle Fuel	\$8,141
401-50-2063	PERA Matching	401-50-2202	Vehicle Fuel	\$4,431
401-50-2063	PERA Matching	401-50-2104	Overtime	\$1,569

Reason for Transfer:

Stephane

6/4/19

Signature

Date



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: Transport

Requesting Department: _____

My department hereby requests that the following line item transfer(s) be made to the budget:

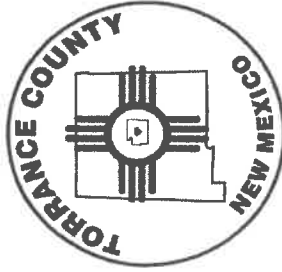
Transfer From:		Transfer To:		Amount of Transfer \$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
420-74-2102	Full Time Salaries	420 74-2104	Overtime	\$4,000
420-74-2102	Full Time Salaries	420 74-2201	Vehicle maintenance	\$100
420-74-2102	Full Time Salaries	420 74-2231	Weapons/Ammunition	\$500
420-74-2102	Full Time Salaries	420 74-2202	Vehicle Fuel	\$4,348
Reason for Transfer:				

Stephen...

Signature

6/4/19

Date



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department:

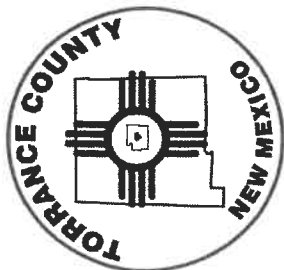
District 6 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
418-91-2248	Safety Equipment	418-91-2272	Professional Services	300.00
Reason for Transfer:				
Additional funds needed in professional services				

Harold Sacker
Signature

6.4.2019
Date



TORRANCE COUNTY Line Item Transfer Form

Requesting Department:

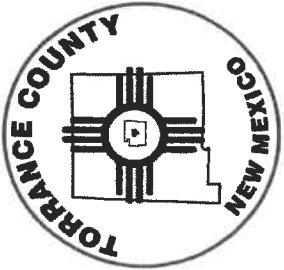
District 4 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer \$
409-91-2201	Vehicle Maintenance/Repair	409-91-2272	Professional Services	600.00
Reason for Transfer:				
Additional funds needed in professional services				

Hannah Sanchez
Signature

6.4.2019
Date



TORRANCE COUNTY Line Item Transfer Form

Requesting Department: _____

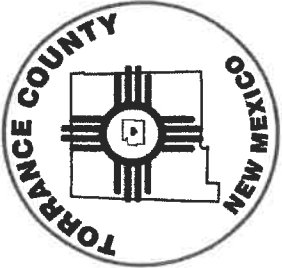
District 1 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
407-91-2248	Safety Equipment	407-91-2209	Heating/Gas/Propane	600.00
407-91-2248	Safety Equipment	407-91-2272	Professional Services	100.00
Reason for Transfer:				
Additional funds needed in heating/gas/propane and professional services				

Signature: *Hannah Sanchez*

Date: *6.4.2019*



TORRANCE COUNTY Line Item Transfer Form

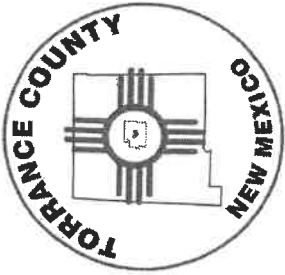
Requesting Department: District 5 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
405-91-2236	Uniforms	405-91-2272	Professional Services	\$ 600.00
Reason for Transfer:				
Additional funds needed in professional services				

Signature: Hannah Sanchez

Date: 6.4.2019



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department:

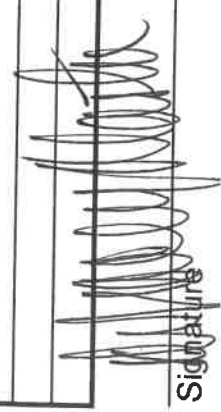
DWI

My department hereby requests that the following line item transfer(s) be made to the budget:

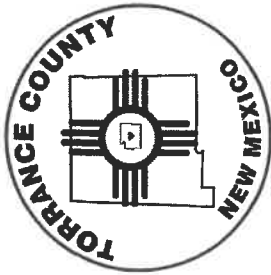
Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
605-09-2104	Overtime	605-09-2272	Professional services	3,900.00

Reason for Transfer:

Insufficient funds available in professional services. Three invoices remain for FY2019.


 Signature

6/24/19
 Date



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: _____

Clerk

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-20-2266	Training	401-20-2205	Mileage and Per Diem	\$300.00
401-21-2221	Printing and Publishing	401-21-2065	Health Ins. Matching	\$75.00
401-21-2221	Printing and Publishing	401-21- 2224 2106	Workman Comp Fee	\$ 20.00
401-21-2221	Printing and Publishing	401-21-2226	Election Boards	\$ 980.00
401-21-2221	Printing and Publishing	401-21-2205	Mileage and Per Diem	\$ 138.00

Signature



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: Electronic Monitoring

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
420-73-2218	Equipment Maintenance	420-73-2219	Office Supplies	1,500.00
420-73-2218	Equipment Maintenance	420-73-2207	Telecommunications	350.00

Reason for Transfer:
Need additional monies for office supplies.
Transfer monies for phone(s) costs.

[Signature]
Signature

May 30, 2019
Date



TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: _____

Manager _____

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:			
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer	
401-10-2103	Part Time Salaries	401-10-2205	Mileage/Per Diem	\$3000.00	
Reason for Transfer:					

Signature _____

Date 6/4/19



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department:

District 2 VFD

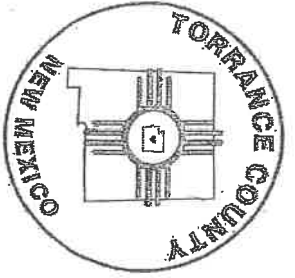
My department hereby requests that the following line item transfer(s) be made to the budget:

Line Item Number	Transfer From: Line Item Description	Transfer To: Line Item Number	Transfer To: Line Item Description	Amount of Transfer \$
406-91-2266	Training	406-91-2210	Water/Sewer/Trash	\$ 800.00
Reason for Transfer:				
Additional funds needed in water/sewer/trash				

Signature *Hannah ...*

Hester ...

Date *4.3.2019*



TORRANCE COUNTY Line Item Transfer Form

Requesting Department: Dispatch

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
911-80-2102	Full Time Salaries	911-80-2104	Overtime	40,000

Reason for Transfer: Cover vacancy in overtime line item and cover overtime expense for remainder of fiscal year

Signature: [Signature] Date: 5/29/19



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: _____

Commission _____

My department hereby requests that the following line item transfer(s) be made to the budget:

Line Item Number	Transfer From: Line Item Description	Transfer To: Line Item Number	Transfer To: Line Item Description	\$ Amount of Transfer
401-05-2221	Printing/Publishing/Advertising	401-05-2104	Overtime	\$100.00
Reason for Transfer:				

Signature *Colin Dalton*

Date 5-29-19



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: _____

Treasurer _____

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
609-30-2222	Field Supplies	609-30-2218	Equipment Maintenance	\$ 500.00
609-30-2228	Safety Equipment	609-30-2218	Equipment Maintenance	\$ 500.00
Reason for Transfer:				
Transferring money to cover operating costs				

Signature *Mary Bell* Date 5/30/19



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: _____

Finance

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-55-2065	Health insurance matching	401-55-2205	Mileage/per Diem	\$1,000.00
401-55-2219	Office Supplies	401-55-2207	Telecommunications	\$250.00
401-55-2219	Office Supplies	401-55-2266	Training	\$300.00
401-55-2219	Office Supplies	401-55-2269	Membership Dues/Subscriptions	\$25.00
Reason for Transfer:				
Cover training expenses for Conference, cover expenses for telecommunications till end of fiscal year, get line items from negative balances.				

Signature: _____

Date: 5-23-19



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department:

Food

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
402-60-2607	Order books + leases	402-61-2210	Wdr + Gas	406 00
Reason for Transfer:				

Charlene Padilla

Signature

5-20-19

Date



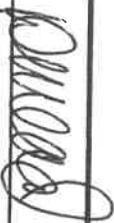
TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: _____
 Animal Services

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
401-82-2205	Mileage and Per Diem	401-82-2207	Telephone	\$775.00
Reason for Transfer:				
We do not have enough money to pay the bills for the rest of the fiscal year due to the switch from T-Mobile to AT&T.				

Signature  Date 5/9/19



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department:

Planning & Zoning

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
401-08-2272	Professional Services	401-08-2203	maintenance contract	\$869.00

Reason for Transfer:
 Correct deficit in 401-08-2203 thru June Ricoh billing

Signature

Date 5/29/2019

Enter

****WARNING** OVERSPENT**

401082203



5,500.00	Budget
5,001.55	Transactions
220.45	Encumbrance Balance
373.49	New Encumbrance
<hr/>	
373.49	Budget Balance



95.49	Budget Over By
	Previous Encumbrance

Please make a transfer
if already done please
disregard.

Thank you
finance

* 95.49
 * 373.49
 * 400.00

 868.98

x/20
869.00



*Agenda Item
No. 9-C*



**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is **WEDNESDAY, NOON** prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Belinda Storland Manager
First Last Department / Company / Organization Name

Today's Date: 5-24-19 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: _____ Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: _____

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:
Approval to pay Invoice from FVEDA for Annual Meeting

Is this a Resolution, Contract, Agreement, Grant Application, Other? NO

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____

E Stancia Valley Economic Development Association
P.O. Box 3209 Moriarty, NM 87035 505-252-0252 or 505-832-5428

V
E
D
0

INVOICE

BILL TO:
Torrance County

BILLING DATE: 5/24/19

3 attendee at \$15.00

\$45.00
Estancia Valley EDA
Annual Meeting

**Javier Sanchez
Cheryl Allen
John Butrick**

SEND PAYMENT TO:

Estancia Valley Economic Development Association
P.O. Box 3209
Moriarty, NM 87035
252-0252 or 832-5428

Thank you,

Myra Pancrazio, Director
Estancia Valley EDA

REMITTANCE

Customer:
Date:
Amount Enclosed:



*Agenda Item
No. 9-D*

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 173

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 490,023.07 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 06/06/2019 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

Kevin McCall

Javier Sanchez

Ryan Schwebach

Linda Jaramillo

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

Tracy L. Sedillo

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	107607	AIRGAS USA LLC	CYLINDER RENTAL FEE APR-19	408-91-2230	351619	05/16/2019		150.85
	262.36		INVOICE#9961759434					
	05/16/2019		ACCT#2296717					
			CYLINDER RENTAL FEE APR-19	406-91-2230				
			INVOICE#9961708984					
			ACCT #2159858		1751619	05/16/2019		111.51

STATE FIRE ALLOTMENT 262.36

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	107608	ARTESIA FIRE EQUIPMENT INC	PGI NOMEX, YELLOW FIRELINE SHIRT	411-92-2248	2651619	05/16/2019		612.00
	16199.20		/JACKET - SMALL					
	05/16/2019		PGI NOMEX, YELLOW FIRELINE SHIRT	411-92-2248				
			/JACKET - MEDIUM					
			PGI NOMEX, YELLOW FIRELINE SHIRT	411-92-2248				
			/JACKET - LARGE					
			PGI NOMEX, YELLOW FIRELINE SHIRT	411-92-2248				
			/JACKET - XL					
			PGI NOMEX, YELLOW FIRELINE SHIRT	411-92-2248				
			/JACKET - XXL					
			PGI FIRELINE CLASSIC OVERPANT,	411-92-2248				
			6.0 GREEN NOMEX - SM					
			PGI FIRELINE CLASSIC OVERPANT,	411-92-2248				
			6.0 GREEN NOMEX - MD					
			PGI FIRELINE CLASSIC OVERPANT,	411-92-2248				
			6.0 GREEN NOMEX - LG					
			PGI FIRELINE CLASSIC OVERPANT,	411-92-2248				
			6.0 GREEN NOMEX - XL					
			PGI FIRELINE CLASSIC OVERPANT,	411-92-2248				
			6.0 GREEN NOMEX - XXL					
			INVOICE #66638					
			AM-A411 AMEREX 20# ABC FIRE	407-91-2248	2751619	05/16/2019		594.50
			EXTINGUISHER W/ ALUM VALVE	413-91-2248				
			AM-810 AMEREX HD VEHICLE BRACKET					
			20# FIRE EXTINGUISHER					
			AM-B456 AMEREX 10# ABC FIRE					
			EXTINGUISHER W/ ALUM VALVE					
			AM-809 AMEREX HEAVY DUTY VEHICLE					
			BRACKET 10# FIRE EXTINGUISHER					
			CITY OF ALBUQUERQUE FIRE EQUIP.					
			CONTRACT # SHR00020506					
			INVOICE #67399					

1/4% FIRE EXCISE TAX 14816.70 STATE FIRE ALLOTMENT 1382.50

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	107609	AT & T MOBILITY LLC	INVOICE #287272915609X04282019	407-91-2207	2951619	05/16/2019		65.46
	65.46		ACCT #287272915609					
	05/16/2019		575-799-3117 MONTHLY CHARGES					
			03/21/2019 TO 04/20/2019					

STATE FIRE ALLOTMENT 65.46

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	107610	AUTOMATED ELECTION SERVICES	NO. 10 REGULAR ENVELOPES PRINTED 401-21-2219		151619	05/16/2019		33798
	160.00		WITH 2 COLORS					
	05/16/2019		INVOICE#57236 ACCT #TOR0102					

ELECTIONS 160.00

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	107611	B I INC	GPS/ADD JAN BILLING	420-73-2218	6651619	05/16/2019		475.63

4/5.63
05/16/2019

2 DEFENDANTS TAX
INVOICE #1118722 ACCT #3533

CK# DATE Name Description Line Item Invoice # DATE PO # Amount

COMMUNITY MONITORING 475.63

01 O 107612 COMPUTER CORNER INC
 3579.06
 05/16/2019

SAMSUNG 6900 42.5" SMART 411-92-2219 2851619 05/16/2019 33724 404.49
 LED-LCD TV 33724
 SAMSUNG RU7100 54.6" SMART 411-92-2219 33724 621.99
 LED-LCD TV 33724
 SAMSUNG 7100 40" SMART 411-92-2219 33724 414.99
 LED-LCD TV 33724
 WALL MOUNT BRACKETS 411-92-2219 33724 59.57
 SHIPPING 411-92-2219 33724 175.00
 INVOICE #173572 ACCT #2464732
 COMPUTER DIAGNOSIS 600-06-2219 33565 680.67
 SAFETY COMMITTEE LAPTOP 33565
 INVOICE #172950 ACCT #2464732 609-30-2219 33812 793.50
 HP PROBOOK 450 G6 NOTEBOOK 609-30-2219 33812 143.96
 LOGITECH BLUETOOTH MOUSE M557
 INVOICE #173767 ACCT #2464732
 QUICKBOOKS 2019 609-30-2219 33748 284.89
 INVOICE #173693 ACCT#2464732

1/4% FIRE EXCISE TAX 1676.04 RISK MANAGEMENT 680.67 COUNTY TREASURER 1222.35

01 O 107613 DOUBLE H AUTO
 241.68
 05/16/2019

BRUSH 2 407-91-2201 3451619 / / 33704 178.69
 BATTERY 407-91-2201 33704 62.99
 BATTERY CHARGER
 INVOICE #467992 ACCT#2927

STATE FIRE ALLOTMENT 241.68

01 O 107614 EMM GAS ASSOCIATION
 105.86
 05/16/2019

MONTHLY CHARGES APRIL 2019 418-91-2209 3751619 05/16/2019 105.86
 ACCT #30-0500-000

STATE FIRE ALLOTMENT 105.86

01 O 107615 EMM GAS ASSOCIATION
 345.92
 05/16/2019

MONTHLY CHARGES APRIL 2019 405-91-2209 3851619 05/16/2019 345.92
 ACCT #71-4510-000 44CARDI CANNON RANCH RD
 ACCT #71-6230-000 84 GALLOWAY AVE

STATE FIRE ALLOTMENT 345.92

01 O 107616 EMM GAS ASSOCIATION
 96.23
 05/16/2019

MONTHLY CHARGES APRIL 2019 408-91-2209 3951619 05/16/2019 96.23
 ACCT #60-5390-000-757 SALT MISSION TRAIL
 ACCT #60-9250-000 69 MADRID AVE

STATE FIRE ALLOTMENT 96.23

01 O 107617 EMM GAS ASSOCIATION
 167.50
 05/16/2019

MONTHLY CHARGES APRIL 2019 406-91-2209 4051619 05/16/2019 167.50
 ACCT #70-3680-000

STATE FIRE ALLOTMENT 167.50

01 O 107618 EMM GAS ASSOCIATION
 206.44
 05/16/2019

MONTHLY CHARGES APRIL 2019 413-91-2209 4151619 05/16/2019 206.44

FD3 - M. WETTERMAN SHIPPING
INVOICE #15459400 ACCT #21000

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
STATE FIRE ALLOTMENT 297.25								
01 0	107626	HOMESTEAD WATER CO.	DISTRICT 5 WATER BILL APRIL 2019	405-91-2210	3051619	05/16/2019		35.56
STATE FIRE ALLOTMENT 35.56								

STATE FIRE ALLOTMENT 35.56								
01 0	107627	HONSTEIN OIL CO.	4/18/19 FUEL	685-08-2202	5251619	05/16/2019		45.04
			4/25/19 FUEL	685-08-2202	/	/		55.82
			4/22/19 FUEL	401-08-2202	/	/		38.60
PLANNING & ZONING 139.46								

STATE FIRE ALLOTMENT 80.91								
01 0	107628	INDEPENDENT DRUG TESTING	DRUG TEST CONFIRM-MARCH BILLING TAX INVOICE #4723	420-73-2272	6751619	05/16/2019		80.91
05/16/2019								

COMMUNITY MONITORING 80.91								
01 0	107629	IRON MOUNTAIN RECORDS MANAGEMENT	STORAGE FEE FOR MICROFILM INVOICE #201871658	612-20-2218	251619	05/16/2019		32731
			ACCT#23-2588479					110.70
05/16/2019								

COUNTY CLERK 110.70								
01 0	107630	KXNM-FM 88.7	MAY 2019 BROADCAST FOR COMMISSION MEETINGS AND PSA'S	401-05-2243	4251619	05/16/2019		1250.00
05/16/2019								

COUNTY COMMISSION 1250.00								
01 0	107631	L. N. CURTIS & SONS	WOMEN'S GLOBE 12" LEATHER BOOTS, PARATECH BIEL TOOL	408-91-2248	3251619	/		33615
			INVOICE #INV278386 ACCT #C35108					1600.00
05/16/2019								

STATE FIRE ALLOTMENT 1600.00								
01 0	107632	LESFRANCE, ISABEL	SECRETARIAL DUTIES DATE OF SERVICE 04/16/2019 TO 05/15/2019	412-53-2272	651619	05/16/2019		450.00
05/16/2019								

COUNTY FAIR 450.00								
01 0	107633	LOBO INTERNET SERVICES LTD	MONTHLY INTERNET BILL 2019-05-01 TO 2019-06-01	408-91-2272	3351619	05/16/2019		156.15
			409-91-2272		/	/		81.15
			405-91-2272		/	/		81.15
			406-91-2272		/	/		76.15
			413-91-2272		/	/		36.15
			401-82-2272		/	/		48.46
05/16/2019								

STATE FIRE ALLOTMENT 430.75								
ANIMAL SHELTER 48.46								
INVOICE #113355 ACCT #10926								
WIRELESS INTERNET SERVICE								
SALES TAX FOR THE MONTH OP								
MAY INVOICE #113 466 ACCT#								
TORRANCE ANIMAL SHELTER								

STATE FIRE ALLOTMENT 430.75 ANIMAL SHELTER 48.46

01 0 107634
1214.04

MAS MODERN MARKETING INC

PROMOTIONAL ITEMS
BLACK SHADOW MOOD PENCILS

605-12-2219

4451619

/ /

33657
33657

395.00

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
05/16/2019			MOOD SHADES	605-12-2219	/	/	33657	747.36
			SHIPPING & HANDLING	605-12-2219	/	/	33657	71.68
			MMI 132534/ MMO 132619					

DWI COMMUNITY GRANT FY 1214.04

01 O 107635	MASTER, TRACEY	WALMART REIMBURSEMENT FOR PAPER GOODS FOR ESTANCIA TINT MOTHER/SON DANCE. ITEMS INCLUDE PLASTIC TUBS, PAPER PLATES, NAPKINS, CUPS, TABLE CLOTHS TRAVEL TO SANTA FE NM COMPLIANCE AD-HOC DWI GRANT COUNCIL, LDWI GRANT ALLOCATION WORKSHOP	605-13-2219	451619	05/16/2019			64.35
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DWI DISTRIBUTION GRANT 346.35

01 O 107636	NEW MEXICO COUNTIES	REGISTRATION FOR NMC CONFERENCE - JUNE 2019	401-55-2266	5751619	05/16/2019			675.00
05/16/2019		CLOVIS, NM K. HERNANDEZ, J. OLIVER, N. SEDILO INVOICE #2559909-113504845 2019 NMC 83RD ANNUAL CONFERENCE JUNE 18-21, 2019	609-30-2266 401-55-2266 401-55-2266 401-10-2266	851619	/	/	33834 33834 33834 33834	200.00 950.00 50.00 250.00

FINANCE DEPARTMENT 675.00

01 O 107637	NM EDGE	NM EDGE CLASS COUPONS	609-30-2266	851619	/	/	33834	200.00
05/16/2019		TREASURER	401-55-2266		/	/	33834	950.00
		FINANCE	401-55-2266		/	/	33834	50.00
		FINANCE - NEW STUDENT ENROLLMENT	401-10-2266		/	/	33834	250.00
		MANAGER						
		INVOICE #6720						

COUNTY TREASURER 200.00 FINANCE DEPARTMENT 1000.00 COUNTY MANAGER 250.00

01 O 107638	PERPETUAL TEARS MEMORIAL INC	DRUG FREE EDUCATION SERVICES	804-89-2257	5851619	05/16/2019			1551.99
05/16/2019		4/13/19 AND 5/4/19 DWI COURT GRADUATION REIMBURSEMENT						
		INVOICE #2019-2						

DRUG EDUCATION 1551.99

01 O 107639	QWEST CORPORATION	FAX LINE INVOICE #APR-19	401-50-2207	1151619	05/16/2019			29.63
05/16/2019		ACCT#5053841277937B						

COUNTY SHERIFF 29.63

01 O 107640	QWEST CORPORATION	MONTHLY CHARGES APRIL 28, 2019	418-91-2207	1551619	05/16/2019			229.83
05/16/2019		MAY 27, 2019 ACCT #505-384-0048						
		901B						

STATE FIRE ALLOTMENT 229.83

01 O 107641	QWEST CORPORATION	ACCT# 505-832-0000 494B	405-91-2207	1651619	05/16/2019			370.99
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3/0.22
05/16/2019

ACCT #505-832-4068 906B
ACCT #505-832-5104 623B

CK# DATE Name Description Line Item Invoice # DATE PO # Amount

STATE FIRE ALLOTMENT 370.99 APRIL 28, 2019 TO MAY 27, 2019

01 0 107642 QWEST CORPORATION 401-20-2207 4651619 05/16/2019 55.64
 FAX LINE BILL ACCT #
 384-4080-353B

COUNTY CLERK 55.64

01 0 107643 QWEST CORPORATION 401-82-2207 5651619 05/16/2019 273.35
 273.35
 05/16/2019 MONTHLY PHONE BILL FOR THE
 MONTH OF APRIL ACCT#
 50538451172277B B

COUNTY CLERK 273.35

01 0 107644 RICOH USA, INC 401-08-2203 551619 05/16/2019 373.49
 373.49
 05/16/2019 RENT ADDITIONAL IMAGES, STATE
 TAX CITY TAX, COUNTY TAX
 BILLING PERIOD 2/23/19-
 3/22/19 INVOICE#102072746
 ACCT#80569-1027265U1

PLANNING & ZONING 373.49

01 0 107645 RICOH USA, INC 401-30-2203 4751619 05/16/2019 254.68
 254.68
 05/16/2019 MP3354SP C86130949 3/30/2019
 TO 4/29/2019 RENT ADDITIONAL
 IMAGES STATE TAX CITY TAX COUNTY
 TAX INVOICE #102072742
 ACCT #80569-1027265U1

COUNTY TREASURER 254.68

01 0 107646 RYDESKI & COMPANY 401-05-2272 4351619 05/16/2019 2704.69
 2704.69
 05/16/2019 PROFESSIONAL SERVICES FOR MAY
 2019 NM GROSS RECEIPTS TAX

COUNTY COMMISSION 2704.69

01 0 107647 SALS, LUCILLE 401-50-2205 951619 05/16/2019 21.00
 21.00
 05/16/2019 TRAVEL TO ALBUQUERQUE NM
 LBGS CONFERENCE

COUNTY SHERIFF 21.00

01 0 107648 SAMBA HOLDINGS, INC. 413-91-2272 2451619 05/16/2019 33699 146.93
 472.29
 05/16/2019 DL MONITORING & BACKGROUND
 INVOICE #INNV00157837
 ACCT#4795

COUNTY SHERIFF 21.00

DRIVERS LICENSE MONITORING
 MVR STATE FEE MVR STATE FEE
 NM-3Y TAXES FEES
 INVOICE #155830 ACCT #3632

STATE FIRE ALLOTMENT 146.93 COUNTY COMMISSION 325.36

01 0 107649 SHENANDOAH WEST 604-83-2221 1351619 05/16/2019 33668 189.20
 189.20
 05/16/2019 BUSINESS CARDS: EMERGENCY
 MANAGER - MATT PROP
 INVOICE #6042

COUNTY COMMISSION 325.36

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CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	107650	STAPLES BUSINESS ADVANTAGE	SOLO URBAN 17.3" LAPTOP BRIEFCASE	691-38-2219	6551619	05/16/2019	33539	21.00
	788.20		STAPLES 4 WIRE SHELVING, STAND ALONE 48" W	691-38-2219		/ /	33539	579.60
	05/16/2019		STAPLES PLASTIC FILE BOX, LETTER /LEGAL SIX CLEAR COLOR	691-38-2219		/ /	33539	187.60
			INVOICE #3407309637,3407776585, 3407247282 ACCT#DAL70109685				33539	

FINANCE DEPARTMENT	COUNTY SHERIFF	STATE FIRE ALLOTMENT	COUNTY MANAGER	COUNTY TREASURER	COMMUNICATIONS/EMS TAX
01 O	107651	1902.49	T-MOBILE USA, INC	401-55-2207	69.42
	05/16/2019		HOTSPOT FINANCE ACCT#814716931	405-91-2207	31.62
			FIRE ADMIN 339-7900 HOTSPOT	401-30-2207	
			339-7909 HOT SPOT 339-7923	401-50-2207	
			HOTSPOT	401-10-2207	
			APRIL 2019 910-0743 HOTSPOT	401-10-2207	
			DIST 5 VPD 582-6058 HOTSPOT	401-10-2207	
			TREASURER HOTSPOT	401-10-2207	
			SO WIRELESS APR-19	401-10-2207	
			MANAGER BILL	401-10-2207	
			CIVIL DEFENSE CELL PHONE	401-10-2207	
			HOTSPOT SHELTER PHONE	401-10-2207	

FINANCE DEPARTMENT	COUNTY SHERIFF	STATE FIRE ALLOTMENT	COUNTY MANAGER	COUNTY TREASURER	COMMUNICATIONS/EMS TAX
01 O	107652	79.83	TRULY NOLEN OF AMERICA, INC.	401-82-2272	69.42
	05/16/2019		TAX INVOICE #550152695	401-82-2272	31.62
			ACCT #055-5528974		
			MONTHLY PEST CONTROL SERVICES		
			INVOICE #550152695 ACCT #055-5528974		

ANIMAL SHELTER	COUNTY SHERIFF	STATE FIRE ALLOTMENT	COUNTY MANAGER	COUNTY TREASURER	COMMUNICATIONS/EMS TAX
01 O	107653	850.00	TWO GUNZ CUSTOMZ & HYDROGRAPHICSD10	411-92-2248	69.42
	05/16/2019		SPRAY IN BED LINER	411-92-2248	31.62
			INVOICE #1522		

1/4% FIRE EXCISE TAX	COUNTY SHERIFF	STATE FIRE ALLOTMENT	COUNTY MANAGER	COUNTY TREASURER	COMMUNICATIONS/EMS TAX
01 O	107654	2689.63	MAC UPRTTTERS LLC	604-83-2617	69.42
	05/16/2019		DODGE RAM 1500 4WD - EMERGENCY MANAGER	604-83-2617	31.62
			READY LIFT 2.5" FRONT/1.5" REAR	604-83-2617	
			SST LIFT KIT	604-83-2617	
			LABOR	604-83-2617	
			NW STATE PRICE AGREEMENT:	604-83-2617	
			60-000-15-00032	604-83-2617	
			5.7' BED DECKED CARGO UNIT	604-83-2617	
			BOX LOCKS	604-83-2617	
			LABOR	604-83-2617	
			NMGRT (7.875%)	604-83-2617	
			INVOICE #4387	604-83-2617	

COMMUNICATIONS/EMS TAX	COUNTY SHERIFF	STATE FIRE ALLOTMENT	COUNTY MANAGER	COUNTY TREASURER	COMMUNICATIONS/EMS TAX
01 O	107655	314.00	MAGON WHEEL TOWING	405-91-2201	69.42
			BRUSH 5-2	405-91-2201	31.62
			LT235/85R16 YOKOHAMA AT GOIS	405-91-2201	

COMMUNICATIONS/EMS TAX	COUNTY SHERIFF	STATE FIRE ALLOTMENT	COUNTY MANAGER	COUNTY TREASURER	COMMUNICATIONS/EMS TAX
01 O	107655	314.00	MAGON WHEEL TOWING	405-91-2201	69.42
			BRUSH 5-2	405-91-2201	31.62
			LT235/85R16 YOKOHAMA AT GOIS	405-91-2201	

COMMUNICATIONS/EMS TAX	COUNTY SHERIFF	STATE FIRE ALLOTMENT	COUNTY MANAGER	COUNTY TREASURER	COMMUNICATIONS/EMS TAX
01 O	107655	314.00	MAGON WHEEL TOWING	405-91-2201	69.42
			BRUSH 5-2	405-91-2201	31.62
			LT235/85R16 YOKOHAMA AT GOIS	405-91-2201	

COMMUNICATIONS/EMS TAX	COUNTY SHERIFF	STATE FIRE ALLOTMENT	COUNTY MANAGER	COUNTY TREASURER	COMMUNICATIONS/EMS TAX
01 O	107655	314.00	MAGON WHEEL TOWING	405-91-2201	69.42
			BRUSH 5-2	405-91-2201	31.62
			LT235/85R16 YOKOHAMA AT GOIS	405-91-2201	

COMMUNICATIONS/EMS TAX	COUNTY SHERIFF	STATE FIRE ALLOTMENT	COUNTY MANAGER	COUNTY TREASURER	COMMUNICATIONS/EMS TAX
01 O	107655	314.00	MAGON WHEEL TOWING	405-91-2201	69.42
			BRUSH 5-2	405-91-2201	31.62
			LT235/85R16 YOKOHAMA AT GOIS	405-91-2201	

TIRES
COMPUTER SPIN BALANCE/MOUNT

405-91-2201

/

33838
33838

24.00

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
			TIRE DISPOSAL FEE	405-91-2201		/ /	33838	6.00
			VERBAL APPROVAL BY NOAH SEDILLO				33838	
			TWP-050319				33838	
			INVOICE #5645					

STATE FIRE ALLOTMENT 314.00

01 O 107656 WATERWAY OF NEW MEXICO 1951619

6931.58			DISTRICT 5 VFD	405-91-2248		/ /	33624	759.00
			TESTING OF ALL FIRE HOSE				33624	
			ACCORDING TO NFPA 1962 STANDARDS				33624	
			TESTING OF ALL GROUND LADDERS	405-91-2248		/ /	33624	63.00
			ACCORDING TO NFPA 1932 STANDARDS				33624	
			TAX	405-91-2248		/ /	33624	63.19
			ESTIMATE #1627				33624	
			INVOICE #1868					
			DISTRICT 3 VFD	408-91-2248	2051619	/ /	33622	1817.00
			TESTING OF ALL FIRE HOSE				33622	
			ACCORDING TO NFPA 1962 STANDARDS				33622	
			TESTING OF ALL GROUND LADDERS	408-91-2248		/ /	33622	168.00
			ACCORDING TO NFPA 1932 STANDARDS				33622	
			TAX	408-91-2248		/ /	33622	152.60
			ESTIMATE #1625				33622	
			INVOICE #1867					
			DISTRICT 2 VFD	406-91-2248	2151619	/ /	33621	2081.50
			TESTING OF ALL FIRE HOSE				33621	
			ACCORDING TO NFPA 1962 STANDARDS				33621	
			TESTING OF ALL GROUND LADDERS	406-91-2248		/ /	33621	99.00
			ACCORDING TO NFPA 1932 STANDARDS				33621	
			TAX	406-91-2248		/ /	33621	167.63
			ESTIMATE #1626				33621	
			INVOICE #1866					
			DISTRICT 6 VFD	418-91-2248	2251619	/ /	33625	695.75
			TESTING OF ALL FIRE HOSE				33625	
			ACCORDING TO NFPA 1962 STANDARDS				33625	
			TESTING OF ALL GROUND LADDERS	418-91-2248		/ /	33625	72.00
			ACCORDING TO NFPA 1932 STANDARDS				33625	
			TAX	418-91-2248		/ /	33625	59.02
			ESTIMATE #1623				33625	
			INVOICE #1860					
			DISTRICT 4 VFD	409-91-2248	2351619	/ /	33623	609.50
			TESTING OF ALL FIRE HOSE				33623	
			ACCORDING TO NFPA 1962 STANDARDS				33623	
			TESTING OF ALL GROUND LADDERS	409-91-2248		/ /	33623	72.00
			ACCORDING TO NFPA 1932 STANDARDS				33623	
			TAX	409-91-2248		/ /	33623	52.39
			ESTIMATE #1624				33623	
			INVOICE #1861					

STATE FIRE ALLOTMENT 6931.58

01 O 107657 WELCH STATE BANK 5151619 05/16/2019 40864.34

05/16/2019 ASPHALT ZIPPER LOAN#61386 621-96-2613 40864.34

CAPITAL OUTLAY GROSS R 40864.34

01 O 107658 WILKARD, VILLAGE OF MONTHLY CHARGES 3/25/19 TO 418-91-2210 55.26

4/23/19 ACCT# 310.01 3151619 05/16/2019 55.26

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	107659	ZAMORA, DONNA	TRAVEL TO ALBUQUERQUE NM	401-50-2205	1051619	05/16/2019		21.00
	05/16/2019		IECS CONFERENCE					

COUNTY SHERIFF								
01 O	107660	ZIA GRAPHICS INC.	CORNERSTONE CS410 SELECT SNAG	604-83-2248	1451619	05/16/2019		158.00
	05/16/2019		PROOF TACTICAL POLO NAVY XL					
			CORNERSTONE CS410 SELECT SNAG	604-83-2248				182.00
			PROOF TACTICAL POLO					33745
			NAVY XL LONG SLEEVE POLOS					33745
			INVOICE #54524					33745

COMMUNICATIONS/EMS TAX								
01 O	107664		PUBLIC EMPLOYEES RETIREMENT	PERA DEDUCTIONS	401-50-2102	20052119	05/21/2019	12.94
	05/21/2019			PERA MATCH	401-50-2063	/ /		11.60

COUNTY SHERIFF								
01 O	107665		PUBLIC EMPLOYEES RETIREMENT	PERA DEDUCTION	401-50-2102	20152119	05/21/2019	12.94
	05/21/2019			PERA MATCH	401-50-2063	/ /		11.60

COUNTY SHERIFF								
01 O	107666		PUBLIC EMPLOYEES RETIREMENT	PERA DEDUCTION	401-50-2102	20252119	05/21/2019	12.94
	05/21/2019			PERA MATCH	401-50-2063	/ /		11.60

COUNTY SHERIFF								
01 O	107667		PUBLIC EMPLOYEES RETIREMENT	PERA DEDUCTION	401-50-2102	20352119	05/21/2019	12.94
	05/21/2019			PERA MATCH	401-50-2063	/ /		11.60

COUNTY SHERIFF								
01 O	107668		PUBLIC EMPLOYEES RETIREMENT	PERA DEDUCTIONS	401-50-2102	20452119	05/21/2019	12.94
	05/21/2019			PERA MATCH	401-50-2063	/ /		11.60

COUNTY SHERIFF								
01 O	107669		PUBLIC EMPLOYEES RETIREMENT	PERA DEDUCTION	401-50-2102	20552119	05/21/2019	12.94
	05/21/2019			PERA MATCH	401-50-2063	/ /		11.60

COUNTY SHERIFF								
01 O	107670		PUBLIC EMPLOYEES RETIREMENT	PERA DEDUCTION	401-50-2102	20652119	05/21/2019	12.94
	05/21/2019			PERA MATCH	401-50-2063	/ /		11.60

COUNTY SHERIFF								
					24.54			

01 0 107671
24.54

PUBLIC EMPLOYEES RETIREMENT

PERA DEDUCTION
PERA MATCH

401-50-2102
401-50-2063

20753119 05/21/2019
/ /

12.94
11.60

05/21/2019 COUNTY SHERIFF 24.54

01 O 107679 AIRGAS USA LLC 405-91-2230 4452219 05/22/2019 135.93
 286.78 INVOICE #9961709122
 05/22/2019 ACCT #2287851

CYLINDER RENTAL FEE-APR-19 408-91-2230 4552219 05/22/2019 150.85
 INVOICE #9961759434 ACCT#2296717

STATE FIRE ALLOTMENT 286.78

01 O 107680 AT & T MOBILITY LLC 401-50-2207 6152219 05/22/2019 814.03
 3639.06
 05/22/2019

APRIL 2019 CELL PHONES AND MONTHLY CHARGES-APRIL 2019 413-91-2207 / / 224.76
 HOTSPTS CELL PHONE BILL FOR APRIL 2019 911-80-2207 / /
 MONTHLY CELL PHONE CHARGES 610-40-2207 / /
 505-300-6192 C. HUMPHREY/505-300
 7169 J.LUCERO/05-2019 TO 06-2019
 COMMISSION N.J. SEDILLO 401-05-2207 / / 55.91
 AT&T MOBILE PHONE-EMERGENCY 604-83-2207 / / 113.34
 MANAGER/AT&T MOBILE PHONE-SHELTER PHONE

MONTHLY CHARGES-APRIL 2019 401-15-2207 / / 96.52
 505-507-6172/L.GARY 505-705-5351-H.SANCHEZ/505-620-0518-D.DIRKS/505-705-5250-VACANT 402-60-2207 / / 1026.83
 PHONES INVOICE #BILL DATE 4-26-19 ACCT ROAD
 CELL PHONES FOR ARELY AND CARL MAINT. 401-82-2207 / / 48.26
 CLERK PHONE BILL FOR 505-705-0053 LINDA JARAMILLO 401-20-2207 / / 48.26
 SERVICE FOR APRIL 2019 705-5135 685-08-2207 / / 48.26
 450-1444 Pez 401-08-2207 / / 48.26
 TC ANIMAL SERVICES MONTHLY 401-82-2207 / / 193.04
 CELL PHONE SERVICE CINDI SULLIVAN 705-0024/DANETTE MEAD 705-5117/AC1 544-6509/AC2 544-6987

APRIL BILLING ELECTRONIC 420-73-2207 / / 63.03
 MONITORING 505-705-0924
 DV 24 HOUR HOTLINE (505) 705-0925 DV OFFICE PHONE ANASTACIA (505)318-2185 DV OFFICE PHONE ANNA (505)288-9737 DV OFFICE PHONE CHRYSYAL (505)339-6943 APRIL 2019 SMART CHOICE PHONE DMI PHONE 605-13-2207 / / 48.26
 MOBILE-SEDILLO MOBILE-BARELA 401-30-2207 / / 101.89
 TREASURER
 MANAGER W.JOHNSON/B.GARLAND 401-10-2207 / / 100.33
 K.OLIVER

COUNTY SHERIFF 814.03 911-DISPATCH CENTER 353.79 COUNTY ASSESSOR 109.51
 COUNTY COMMISSION 55.91 COMMUNICATIONS/EMS TAX 113.34 STATE FIRE ALLOTMENT 224.76
 COUNTY ROAD DEPARTMENT 1026.83 ADMINISTRATIVE OFFICERS 96.52 COUNTY CLERK 48.26
 PLANNING & ZONING 96.52 ANIMAL SHELTER 193.04 COMMUNITY MONITORING 63.03

WIND FILL
COUNTY MANAGER

193.04
100.33

DWI DISTRIBUTION GRANT

48.26

COUNTY TREASURER

101.89

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	107681	BARELA, PETE	CONSTRUCTION OF FRONT AND BACK INVOICE #101	620-94-2215	6352219	05/22/2019	33787	1050.00
	05/22/2019							

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	107682	BNV MELLON - AS TRUSTEE: SPCAD APRIL HOUSING INVOICE # TOR 04-2019		420-70-2172	2652219	05/22/2019		93230.00
	05/22/2019							

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	107683	BUTRICK, JOHN M.	5/14/19 OTTERBOX PHONE PROTECTOR FOR SAMSUNG GALAXY S9 5/16/19 BODYGUARDZ CURVED GLASS SCREEN PROTECTOR FOR SAMSUNG GALAXY S9	401-10-2219	1252219	05/21/2019		82.49
	05/22/2019							

COUNTY MANAGER 82.49

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	107684	CENTRAL NM ELECTRIC COOP.	FAIR GROUNDS ACCT #404536900/	412-53-2208	552219	05/21/2019		39.86
	05/22/2019							

			#404571500	412-53-2208		/		23.53
			#404572200	412-53-2208		/		36.04
			#404572300	412-53-2208		/		23.53
			#8880064700	412-53-2208		/		23.53
			ELECTRIC FOR POWER POLE AND WELL INVOICE # METER NO.24594	911-80-2208	852219	05/21/2019		53.61
			ACCT #19705500					
			TOWER LEASE METER NO. 44481	911-80-2208	1052219	05/21/2019		155.72
			ACCT #888281300					
			VOTING MACHINE WAREHOUSE	401-21-2308	1152219	05/21/2019		38.69
			ACCT#8880529300					

			MONTHLY ELECTRIC BILLING	401-16-2208	2252219	05/22/2019		2830.62
			JUDICIAL COMPLEX					
			ACCT #8880179001					
			MONTHLY ELECTRIC BILLING	401-05-2208	2352219	05/22/2019		452.54
			205707901/MOUNTAINAIR SENIOR CENTER					
			401421201/MORINARY SENIOR CENTER	401-05-2208		/		489.92
			8880109702/ESTANCIA SENIOR CENTER	401-05-2208		/		329.06

			903 N 5TH STREET 04/01/2019 TO 04/29/2019 MONTHLY ELECTRIC CHARGES ACCT #8880270701	413-91-2208	5552219	05/22/2019		144.29
			MONTHLY ELECTRIC CHARGES	407-91-2208	5652219	05/22/2019		40.39
			04/01/2019 TO 05/01/2019					
			ACCT #21036000					
			ACCT #8880105100	407-91-2208		/		25.59
			ACCT #8880625100	407-91-2208		/		76.45
			LATE PAYMENT CHARGE	407-91-2208		/		.51
			MONTHLY ELECTRIC CHARGES	406-91-2208	5752219	05/22/2019		77.96
			04/01/2019 TO 05/01/2019					
			ACCT#8880099100/28 BRYANT RD HILLS ROAD	406-91-2208		/		95.39
			ACCT #19770500/49 INDIAN HILLS ROAD	409-91-2208	5852219	05/22/2019		49.18
			MONTHLY ELECTRIC CHARGES					

CK# DATE Name Description Line Item Invoice # DATE PO # Amount

ACCT #8880282700 409-91-2208 / / 50.67
 MONTHLY ELECTRIC CHARGES 405-91-2208 / / 315.17
 04/01/2019 TO 05/01/2019
 ACCT #8880411701/CARL CANNON RD 405-91-2208 / / 92.06
 ACCT #19103200/85 GALLOWAY RD 405-91-2208 / / 28.35
 ACCT #19103300/85 GALLOWAY RD
 WELLS
 MONTHLY ELECTRIC CHARGES 418-91-2208 / / 6052219 05/22/2019 68.42
 04/01/2019 TO 05/01/2019
 ACCT #207079301

COUNTY FAIR 146.49 911-DISPATCH CENTER 209.33 ELECTIONS 38.69
 JUDICIAL COMPLEX MAINT 2830.62 COUNTY COMMISSION 1271.52 STATE FIRE ALLOTMENT 1064.43
 01 O 107685 COOPERATIVE EDUCATIONAL SERVICE/STRAN ALL HVAC SYSTEMS SERVICING 620-94-2215 1452219 05/21/2019 33720 12000.00
 12945.00 COUNTY ADMIN BUILDING 33720
 TAX ON LABOR / / 33720
 INVOICE #137223 620-94-2215 / / 945.00
 05/22/2019

INFRASTRUCTURE GROSS R 12945.00
 01 O 107686 DESERT MOON CRAFTS LLC 911-85-2266 4752219 05/22/2019 20.00
 20.00 CPR BUS CLASS CELIA LUCERO
 INVOICE #ASHI-2019-2

DPA TRAINING GRANT 20.00
 01 O 107687 DIRECTV, LLC. 411-92-2272 3652219 05/22/2019 92.72
 92.72 BUSINESS SELECT PACKAGE
 4/23/19 TO 5/22/19
 INVOICE #36197176658
 05/22/2019 ACCT #69212456

1/4% FIRE EXCISE TAX 92.72
 01 O 107688 DT AUTOMOTIVE 420-74-2201 352219 05/21/2019 33424 420.00
 1000.00 4 TIRES/MOUNT & BALANCE
 TRANSPORT VAN (R. CHAVEZ)
 INVOICE #TCSO 33424 33424
 05/22/2019

FRONT BRAKES/ROTORS (WOODARD) 401-50-2201 3252219 05/22/2019 33842 180.00
 4WD ACTUATOR (DURAN) 401-50-2201 / / 33842 210.00
 OIL CHANGE, FRONT BRAKES, 401-50-2201 / / 33842 190.00
 ABS SENSOR (GARCIA) / / 33842
 INVOICE #TCSO 33842 33842

TRANSPORTATION OF PRIS 420.00 COUNTY SHERIFF 580.00
 01 O 107689 DT AUTOMOTIVE TCSO VEHICLE MAINTENANCE 401-50-2201 3052219 05/22/2019 33661 1054.00
 1054.00 TIRE FIXES, TIRE MOUNTS, OIL
 05/22/2019 CHANGES, WIPERS FLUIDS, AND
 MAINTENANCE WORK.
 APRIL 2019
 COLLIER, BALLARD, COBB, GREEN,
 WOODARD, WHITSON, CHAVEZ, HOOVER
 SOURILE, CERVANTES INVOICE#
 TCSO 33661 33661

COUNTY SHERIFF 1054.00
 01 O 107690 EAST MOUNTAIN AUTO GLASS PD8 3752219 33837

60.00
05/22/2019

CHIP REPAIR ON WINDSHIELD
INVOICE #23151

405-91-2218

/ /

33837

60.00

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	10/7700	MARLIN BUSINESS BANK	SCAN PRO SCANNING SYSTEMS LEASE	612-20-2203	2852219	05/22/2019		266.36
	05/22/2019		PAYMENT INVOICE# 16960787					
			ACCT #1489142					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	10/7701	MAS MODERN MARKETING INC	SILICONE SMART WALLLET CUSTOM	605-12-2219	4352219	05/22/2019		1421.25
	05/22/2019		SHIPING	605-12-2219		/ /	33442	48.40
			PROMOTIONAL ITEMS FOR SMART CHOICE RIDE PROGRAM AND PREVENTION ACTIVITIES MM METALLIC PUJO PEN/STYLUS GIFT CARDS FOR PREVENTION INCENTIVES SHIPPING/HANDLING					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	10/7702	MOTOROLA INC	SERVICE AGREEMENT USCC00004834-	911-80-2203	152219	05/21/2019		21521.08
	05/22/2019		R1 FOR SIMULCAST SYSTEM JAN-JUN 2019 ACCT #1012507276					
			SERVICE AGREEMENT USCC000023723	911-80-2203	2052219	05/21/2019		36755.73
			R24-MAY-18 FOR MAINTENANCE OF DISPATCH RADIO CONSOLES JULY 18-JUNE 19					
			ACCT #1012507276					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	10/7703	NEW MEXICO CORRECTIONS DEPT	MEDICAL ADAMS INVOICE #CJH-	420-72-2173	3452219	05/22/2019		3675.84
	05/22/2019		1920					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	10/7704	NEXTTVA INC	ASSESSOR PHONE	610-40-2207	1852219	05/21/2019		328.56
	05/22/2019		CLERK PHONE	401-20-2207		/ /		191.66
			MANAGER PHONE	401-10-2207		/ /		191.66
			FINANCE PHONE	401-55-2207		/ /		109.52
			MAINTENANCE PHONE	401-15-2207		/ /		54.76
			COMMISSION PHONE	401-05-2207		/ /		82.14
			P&Z PHONE	401-08-2207		/ /		54.76
			CODE ENFORCEMENT PHONE	685-08-2207		/ /		27.38
			DWI PHONE	605-13-2207		/ /		27.38
			IT PHONE	401-65-2207		/ /		27.38
			ROAD PHONE	402-60-2207		/ /		54.76
			PROBATE PHONE	401-90-2207		/ /		27.38
			ASSESSOR PHONE	675-07-2207		/ /		27.38
			SHERIFF PHONE	401-50-2207		/ /		273.80
			COMMUNITY MONITOR PHONE	420-73-2207		/ /		27.38
			TREASURER PHONE	401-30-2207		/ /		219.04
			TCPO PHONE	690-09-2207		/ /		54.76
			FIRE PHONE	413-91-2207		/ /		109.44
			EXTENSION PHONE	401-05-2207		/ /		109.52
			CIVIL DEFENSE PHONE	604-83-2207		/ /		27.38

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	10/7705	COUNTY ASSESSOR	FINANCE DEPARTMENT	328.56	109.52			
		COUNTY CLERK	ADMINISTRATIVE OFFICES	191.66	54.76			
		COUNTY MANAGER	COUNTY COMMISSION	191.66				

PLANNING & ZONING
COUNTY ROAD DEPARTMENT

82.14
54.76

DWI DISTRIBUTION GRANT
PROBATE JUDGE

27.38
27.38

INFORMATION TECHNOLOGY
RURAL ADDRESSING

27.38
27.38

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
COUNTY SHERIFF			COMMUNITY MONITORING	27.38				219.04
WIND PILT			STATE FIRE ALLOTMENT	109.44				27.38
01 O 107705		NM BOARD OF PHARMACY	REQUEST FOR FACILITY INSPECTION	411-92-2230	952219	05/21/2019		150.00
			FROM NM BOARD OF PHARMACY					
			ACCT #CL00000103					
05/22/2019								33795

1/4% FIRE EXCISE TAX				150.00				
01 O 107706		NM COALITION AGAINST DOMESTIC	ART OF FACILITATION BIP PART 2	690-09-2266	2452219	05/22/2019		33416
			TRAINING REGISTRATION FOR					33416
			CHRYSFAL MILBOURN					33416
			AND ANASTACIA SANCHEZ					
05/22/2019								33795

WIND PILT				337.50				
01 O 107707		NM SECRETARY OF STATE	RENEW NOTARY SEAL	401-08-2272	2522219	05/21/2019		33797
			DANIEL DEGOSTA					33797
05/22/2019								20.00

PLANNING & ZONING				20.00				
01 O 107708		PLATEAU WIRELESS	MONTHLY INTERNET SERVICES -STATIC	413-91-2272	4522219	05/21/2019		85.41
			IP BUSINESS BLAZE 100 05/15/2019					
			-06/14/2019 ACCT #3224325					
05/22/2019								33359

STATE FIRE ALLOTMENT				85.41				
01 O 107709		POWER PHONE INC	EMD RECERTIFICATION COURSES - C.	911-85-2266	3552219	05/22/2019		33359
			SNOW, J. TUCKER, S. NIETO, B.					33359
			HOWELL					33359
			TAX					33359
			INVOICE #61989					26.45
05/22/2019								33359

DPA TRAINING GRANT				542.45				
01 O 107710		PRESEBYTERIAN MEDICAL SERVICES	CLEANING EXPENSES FOR COUNTY	631-57-2272	5452219	05/22/2019		2499.99
			SENIOR CITIZEN CENTER-SERVICES					
			FOR MARCH, APRIL, MAY 2019					
			INV#'S 15-MAR-19, 15-APR-19					
			15-MAY-19					
05/22/2019								33359

SENIOR CITIZEN'S PROGR				2499.99				
01 O 107711		QWEST CORPORATION	MONTHLY CHARGES APRIL 28, 2019	413-91-2207	3852219	05/22/2019		288.91
			TO MAY 27, 2019					
			505-384-1067 935B					
			505-832-9606 538B					
05/22/2019								33359

STATE FIRE ALLOTMENT				288.91				
01 O 107712		QWEST CORPORATION	MONTHLY APRIL 28, 2019 TO	406-91-2207	3952219	05/22/2019		204.52
			MAY 27, 2019 505-832-4040-					
			899B ACCT #505-832-4040 899B					
05/22/2019								33359

STATE FIRE ALLOTMENT				204.52				
01 O 107713		QWEST CORPORATION	MONTHLY CHARGES ACCT #505-384-	408-91-2207	4052219	05/22/2019		302.65

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
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STATE FIRE ALLOTMENT 302.65								
APRIL 28, 2019-MAY 27, 2019								

01 O	107714	QUEST CORPORATION	MONTHLY CHARGES APRIL 28, 2019	409-91-2207	4152219	05/22/2019		166.03
			TO MAY 27, 2019					
			ACCT #505-384-2353 044B					

STATE FIRE ALLOTMENT 166.03								
01 O	107715	REMEY, WARREN T	REPAIR ROOFTOP UNIT AT ESPERANZA	630-87-2215	5152219	05/22/2019		605.30
			ON DENTAL SIDE					
			INVOICE #5202019					

ESPERANZA MEDICAL CLIN 605.30								
01 O	107716	ROMERO AUTO	PIX A FLAT TIRE ON CARL'S	401-15-2201	1352219	05/21/2019		33855
			SERVICE TRUCK					
			INVOICE #8060-38					

ADMINISTRATIVE OFFICES 10.00								
01 O	107717	SANTA FE CNTY JUVENILE FACILITY	JUVENILE INMATE CARE SALAZAR	420-72-2172	3352219	05/22/2019		555.00
			INVOICE #TOR 04-2019					

JUVENILE INMATE CARE 555.00								
01 O	107718	SEDILLO, TRACY	RAPIER TICKET STOCK FOR PRB-	609-30-2219	1752219	05/21/2019		42.02
			PAYMENT PLAN COUPONS TAX					
			REIMBURSEMENT					

COUNTY TREASURER 42.02								
01 O	107719	SOUND & SIGNAL SYSTEMS OF NM	INQUARTERLY FIRE MONITOR 2	401-15-2203	5352219	05/22/2019		194.74
			ACCOUNTS SALES TAX					
			INVOICE #68117					

ADMINISTRATIVE OFFICES 194.74								
01 O	107720	STAPLES BUSINESS ADVANTAGE	EN MOTION PAPER TOWEL DISPENSER	911-80-2220	752219	05/21/2019		33751
			CIOROX BLEACH 3 PACK	911-80-2220				
			KLEENEX FACIAL TISSUES 36 PACK	911-80-2220				
			SOFTSOAP BOISTURIZING HAND SOAP	911-80-2220				
			INVOICE #3413224963 ACCT #					
			70109685					

			CISCO SMART PLUS 50 PORT NETWORK SWITCH	911-80-2218	1952219	05/21/2019		33772
			APC BACK-UPS 650 BATTERY BACKUP	911-80-2218		/ /		33772
			INVOICE #3413224963					
			ACCT #70109685					

911-DISPATCH CENTER 969.79								
01 O	107721	STAPLES BUSINESS ADVANTAGE	VERIDESH AND WIRELESS MOUSE AND KEYBOARD	401-55-2219	1552219	05/21/2019		33799
			INVOICE #3413377079					
			ACCT #70109685DAL					

			911-DISPATCH CENTER	969.79				
			STAPLES BUSINESS ADVANTAGE	969.79				
			05/22/2019					
			05/22/2019					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	107722	STAPLES BUSINESS ADVANTAGE	MICROWAVE	401-55-2219	1652219	05/21/2019	33775	109.08
	109.08		INVOICE #3413224965					
	05/22/2019		ACCT #70109685DAL					

FINANCE DEPARTMENT 109.08								
01 O	107723	STAPLES BUSINESS ADVANTAGE	HEAVY DUTY EXPANDING FILE	911-80-2219	4652219	05/22/2019	33752	4.69
	232.82		STAPLES CD-R 100/PACK	911-80-2219		/ /	33752	32.98
	05/22/2019		STAPLES SLIBEVES FOR CD/DVD 50 PK	911-80-2219		/ /	33752	23.56
			PENTEL RSVF PENS	911-80-2219		/ /	33752	19.32
			JUMBO PAPER CLIPS 1000 CT	911-80-2219		/ /	33752	5.54
			STANDARD NON-SKID PAPER CLIPS	911-80-2219		/ /	33752	2.91
			BROTHER TN660 TONER	911-80-2219		/ /	33752	143.82
			INVOICE #3411956214 ACCT#					
			70109685					

911-DISPATCH CENTER 232.82								
01 O	107724	WATERWAY OF NEW MEXICO	DISTRICT 1 VPD	407-91-2248	3152219	/ /	33620	552.00
	781.81		TESTING OF ALL FIRE HOSE			/ /	33620	33620
	05/22/2019		ACCORDING TO NFPA 1962 STANDARDS			/ /	33620	174.00
			TESTING ALL GROUND LADDERS			/ /	33620	33620
			ACCORDING TO NFPA 1932 NFPA			/ /	33620	33620
			STANDARDS			/ /	33620	33620
			TAX INVOICE #1869			/ /	33620	55.81
			ESTIMATE #1629			/ /	33620	33620

STATE FIRE ALLOTMENT 781.81								
01 O	107725	WEX FLEET UNIVERSAL	MANAGER FUEL	401-10-2202	6252219	05/22/2019	/ /	60.12
	12268.68		MAINTENANCE FUEL	401-15-2202		/ /	200.67	200.67
	05/22/2019		TREASURER FUEL	401-30-2202		/ /	205.58	205.58
			ASSESSOR FUEL	610-40-2202		/ /	72.54	72.54
			SHERIFF FUEL	401-50-2202		/ /	7097.10	7097.10
			TRANSPORT FUEL APR 19	420-74-2202		/ /	2600.19	2600.19
			DIST 5 VPD FUEL	405-91-2202		/ /	497.78	497.78
			DIST 2 VPD FUEL	406-91-2202		/ /	36.01	36.01
			TCFD 1 APRIL 19	407-91-2202		/ /	59.83	59.83
			DIST 3 VPD FUEL APRIL 2019	408-91-2202		/ /	334.01	334.01
			APRIL 2019 FIRE ADMIN FUEL	413-91-2202		/ /	726.57	726.57
			APRIL 2019 TCFD 6 FUEL	418-91-2202		/ /	53.23	53.23
			ELECTRONIC MONITORING FUEL	420-73-2202		/ /	108.32	108.32
			CLERK FUEL	401-21-2205		/ /	46.28	46.28
			CIVIL DEFENSE FUEL	604-83-2202		/ /	96.33	96.33
			APRIL 2019 FUEL DWI	605-13-2202		/ /	26.55	26.55
			FUEL TC DISPATCH	911-80-2202		/ /	47.57	47.57

COUNTY MANAGER 60.12								
COUNTY ASSESSOR	72.54	ADMINISTRATIVE OFFICES	200.67	COUNTY TREASURER	205.58			
STATE FIRE ALLOTMENT	1707.43	COUNTY SHERIFF	7097.10	TRANSPORTATION OF PRIS	2600.19			
COMMUNICATIONS/EMS TAX	96.33	COMMUNITY MONITORING	108.32	ELECTIONS	46.28			
		DWI DISTRIBUTION GRANT	26.55	911-DISPATCH CENTER	47.57			
01 V	107758	ALBUQUERQUE IMAGE PRODUCTS	CONTRACT SET UP FEE TAX	401-50-2203	4053019	05/30/2019		26.97
	26.97		INVOICE #IN32709					
	05/30/2019		ACCT #TC03					

COUNTY SHERIFF 26.97

01 0 107759 ALBUQUERQUE OFFICE SYSTEMS OFFICE FURNITURE 604-83-2248 1553019 05/30/2019 33750 2090.00

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
15599.58	05/30/2019		DELIVERY/INSTALL	604-83-2248		/ /	33750	380.00
			TAX	604-83-2248		/ /	33750	29.93
			INVOICE #7572					
			PREP WORK AND COMPLETE	621-96-2611	1653019	05/30/2019	33665	13099.65
			REFLOORING OF THE PROJECT OFFICE					
			LABOR AND MATERIAL FOR NEW					
			FLOORING IN TCPO INVOICE#7522					

COMMUNICATIONS/EMS TAX	2499.93	CAPITAL OUTLAY GROSS R	13099.65
01 O	107760	BARRELA, PETE	300.00
		CONSTRUCTION OF FRONT AND BACK	620-94-2215
		PAINTING PORCH AND HANDICAP	
		RAMP INVOICE#102	
			5453019 05/30/2019 33787 300.00

INFRASTRUCTURE GROSS R	300.00		
01 O	107761	BOOT BARN INC	2050.36
		SAFETY BOOTS FOR ROAD DEPARTMENT	402-60-2248
		CREW.	
		INVOICE #IV00180970	
		ACCT #TRGD	
			3453019 05/30/2019 33667 2050.36

COUNTY ROAD DEPARTMENT	2050.36		
01 O	107762	CENTRAL NM ELECTRIC COOP.	211.32
		ACCT# 8880084401 FOR THE	
		MONTH OF APRIL TC ANIMAL	
		SHELTER	
			453019 05/29/2019 2664.57 211.32

ANIMAL SHELTER	211.32		
01 O	107763	CENTRAL NM ELECTRIC COOP.	2664.57
		MONTHLY ELECTRIC BILLING	
		404273000/COURTHOUSE	
		404273700/COURTHOUSE	
		404492801/HEALTH DEPT	
			401-15-2208 401-15-2208 6.36
			401-24-2208 401-24-2208 111.14

ADMINISTRATIVE OFFICES	2670.93	HEALTH DEPT BLDG MAINT	111.14
01 O	107764	CENTRAL NM ELECTRIC COOP.	182.04
		MONTHLY ELECTRIC CHARGES	
		04/01/2019 TO 05/01/2019	
		ACCT #19615100	
		ACCT #888007440	
		ACCT #888048870	
			408-91-2208 408-91-2208 24.01

STATE FIRE ALLOTMENT	336.22		
01 O	107765	CENTRAL NM ELECTRIC COOP.	1048.20
		ELECTRICITY FOR DISPATCH	
		4/1 TO 5/1 2019	
		INVOICE #METER 36966	
		ACCT #8880581500	
			6353019 05/30/2019 33718 1048.20

911-DISPATCH CENTER	1048.20		
01 O	107766	CORRECTIONAL COUNSELING INC.	321.26
		ADULT AND JUVENILE MFT WORKBOOKS	
		FOR OFFENDERS, TEEN COURT PARTIC	
		IPANTS, AND OTHERS REFERRED BY	
		COURT.	
			2553019 05/30/2019 33718 321.26

DWI DISTRIBUTION GRANT	321.26		
05/30/2019			33718
			33718
			33718

01 0 107767
216.38

DOUBLE H AUTO

ENGINE 4-3
NAPA GOLD FUEL FILTERS

409-91-2201

2753019 / /

33853
33853

216.38

CK# DATE Name Description Line Item Invoice # DATE PO # Amount

05/30/2019			INVOICE #470618 ACCT #2927 DISTRICT 4					
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STATE FIRE ALLOTMENT 216.38

01 O 107768	DF AUTOMOTIVE	4 WHEEL DRIVE ACTUATOR TAIL LIGHT REPLACEMENT (CERVANTES VAN)	401-50-2201 420-74-2201	652219	05/21/2019	33712	230.00
05/30/2019		PARTITION (CERVANTES VAN) TCISO 33712			/ /	33712	330.00

COUNTY SHERIFF 230.00 TRANSPORTATION OF PRIS 330.00

01 O 107769	DF AUTOMOTIVE	PARTITION (CERVANTES VAN)	420-74-2201	5553019	05/30/2019	33712	830.00
05/30/2019		INVOICE #TCISO 33712 2					

TRANSPORTATION OF PRIS 830.00

01 O 107770	GALLEGOS MELANIE	DJ SERVICES	605-13-2271	6153019	05/30/2019	33532	300.00
05/30/2019		ESTANCIA MIDDLE SCHOOL - TNT DANCE 18-MAY-19				33532	33532

DWI DISTRIBUTION GRANT 300.00

01 O 107771	GRAINGER, INC.	ELECTRONIC KEYLESS LOCK ESTIMATED SHIPPING INVOICE #9176904267 ACCT #818809576	418-91-2215	2953019	05/30/2019	33843	631.20
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STATE FIRE ALLOTMENT 631.20

01 O 107772	GUSTIN ELECTRIC	REPAIR OF ELECTRICAL OUTLETS AND REMOVAL OF UNSAFE WALL CLOCK INVOICE #4656	612-20-2218	4653019	05/30/2019	33710	500.00
05/30/2019						33710	33710

COUNTY CLERK 500.00

01 O 107773	GUSTIN HARDWARE INC.	KEYS FOR COUNTY MANAGER FOR FIRE ADMIN ADMINISTRATION BLDG INVOICE# 213872 ACCT#439	413-91-2248	5153019	05/30/2019	33854	3.98
05/30/2019						33854	

STATE FIRE ALLOTMENT 3.98

01 O 107774	HONSTEIN OIL CO.	ANIMAL SHELTER ZZZ2255 ACCT# 2445/TCANISHBL	401-82-2202	153019	05/29/2019		182.99
05/30/2019		5/1/19 FUEL 5/8/19 FUEL 5/15/19 FUEL INVOICE #ZZZ2253 ACCT#3864 SHERIFF'S OFFICE INVOICE #ZZZ2254 ACCT #3864	685-08-2202 685-08-2202 401-08-2202 401-50-2202	2053019	05/30/2019	/ / / /	56.94 60.98 35.71 373.64

				7053019	05/30/2019		354.00
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SHERIFFS FUEL

ANIMAL SHELTER

182.99

PLANNING & ZONING

153.63

COUNTY SHERIFF

727.64

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	107775	HUMPHREY, CHRISTIE	TRAVEL TO FT COLLINS COLORADO	610-40-2205	1053019	05/30/2019		484.00
	484.00		HARRIS USER GROUP CONFERENCE ADDITIONAL TRAINING ON CAMA SORT WARE MEETINGS AND TRAINING IN WELD COUNTY ASSESSORS OFFICE					
05/30/2019								

COUNTY ASSESSOR	484.00
01 O 107776	JUNIOR'S TIRE & AUTO PARTS INC. ANIMAL SERVICES FORD F150
142.95	REPLACE AND MOUNT NEW TIRE
05/30/2019	INVOICE #177194
	401-82-2201
	1953019 05/30/2019
	33759
	142.95

ANIMAL SHELTER	142.95
01 O 107777	KAUFMANS WEST LLC
7745.25	VEST W/2 CARRIERS AND TRADWA
05/30/2019	PLATE SOURTILE
	INVOICE #2701L
	410-50-2222
	3053019 05/30/2019
	33466
	1030.75

	SAFARIAND SK02 LEVEL IIIA BODY	410-50-2222	4153019 05/30/2019	33373	1030.75
	ARMOR (RIVERA, WATTS, COBB, YOUNG, HOOVER, AND SPRUNK)			33373	
	NM STATE PRICE AGREEMENT			33373	
	70-000-16-00037AP			33373	
	INVOICE #2715LA				
	SAFARIAND SK02 LEVEL IIIA BODY	410-50-2222	4253019 05/30/2019	33373	4123.00
	INVOICE #2700L				
	SAFARIAND SK02 LEVEL IIIA BODY	410-50-2222	4353019 05/30/2019	33373	1030.75
	INVOICE #27222LA				
	PANTS, SHIRTS, DUTY EQUIPMENT	401-50-2236	6453019 05/30/2019	33545	530.00
	POLOS, JACKET, SHERIFF PATCH, JACKET SEW, PANTS INVOICE # 25265				

COUNTY SHERIFF	7745.25
01 O 107778	LESTER E. GARY
31.49	REIMBURSEMENT REDUCER SLEEVE
05/30/2019	FOR RECEIVER HITCH
	413-91-2248
	2653019 05/30/2019
	31.49

STATE FIRE ALLOTMENT	31.49
01 O 107779	LOOMIS ARMORED US, LLC
286.05	EXCESS PREMISE TIME ARMORED
05/30/2019	CAR SERVICE FUEL FEE INSURANCE
	FEE APR-19 INVOICE #12423250
	ACCT #10157072-1500
	609-30-2272
	5753019 05/30/2019
	286.05

COUNTY TREASURER	286.05
01 O 107780	MASTER, TRACEY
29.74	VALLEY EXPRESS FUEL RE-
05/30/2019	IMBURSEMENT APPROVED BY COUNTY
	MANAGER WAYNE JOHNSON VIA
	CELL PHONE AND EMAIL
	605-13-2202
	5053019 05/30/2019
	29.74

DWI DISTRIBUTION GRANT	29.74
01 O 107781	MORIARTY FOODS
113.69	REFRESHMENTS FOR ESTANCA TWT
05/30/2019	MOTHER/SON DANCE 5/18/2019
	17-MAY-19 18-MAY-19
	605-54-2257
	2453019 05/30/2019
	33830
	113.69

SMART CHOICE

113.69

ACCT #554

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	107782	NEW MEXICO COUNTIES	W. JOHNSON, J. BUTRICK	401-05-2266	5253019	05/30/2019	33860	450.00
	650.00		K. OLIVER	401-10-2266	/	/	33860	33860
05/30/2019			NMC COUNTIES 2019 SUMMER				33860	33860
			ANNUAL CONFERENCE - CERRY COUNTY				33860	33860
			INVOICE #113642342,113642475,					
			113199645					

COUNTY COMMISSION	450.00	COUNTY MANAGER	200.00
01 0	107783	NEW MEXICO COUNTIES	REGISTRATION FOR NMC ANNUAL
	225.00		SUMMER CONFERENCE - CERRY COUNTY
05/30/2019			J. BARELA
			INVOICE #2559909-113643823

COUNTY TREASURER	225.00
01 0	107784
	NM EDGE
05/30/2019	
	NMC EDGE NEW STUDENT
	ENROLLMENT JOHN BUTRICK
	401-05-2266
	2153019 05/30/2019
	33857
	33857
	33857
	470.00

COUNTY COMMISSION	470.00
01 0	107785
	NTS COMMUNICATIONS
05/30/2019	
	LONG DISTANCE FAXES
	ACCT #5053842418
	612-20-2207
	401-30-2207
	401-40-2207
	401-50-2207
	653019 05/29/2019
	33847
	33847
	299.99

COUNTY CLERK	2.09	COUNTY TREASURER	2.09	COUNTY ASSESSOR	2.09
COUNTY SHERIFF	2.08				
01 0	107786	OFFICE DEPOT INC.	HOT/COLD WATER COOLER	609-30-2219	3253019 05/30/2019
	299.99		TREASURER OFFICE		33847
05/30/2019			INVOICE #316326324001		33847
			ACCT #899520081		299.99

COUNTY TREASURER	299.99
01 0	107787
	ORKIN INC.
05/30/2019	
	JUDICIAL COMPLEX PC STANDARD
	MONTHLY PC SERVICE 4/23/2019
	TAX INVOICE #182913616
	ACCT#31550882
	401-16-2203
	1453019 05/30/2019
	33847
	33847
	118.25

JUDICIAL COMPLEX MAINT	118.25
01 0	107788
	ORKIN INC.
05/30/2019	
	STANDARD MONTHLY PC SERVICE
	4/23/19
	INVOICE #1892913615
	ACCT #31462749
	401-05-2272
	4753019 05/30/2019
	33847
	33847
	84.67

COUNTY COMMISSION	84.67
01 0	107789
	ORTIZ, ANNETTE
05/30/2019	
	EMPLOYER SETTLEMENT AGREEMENT
	401-05-2212
	5353019 05/30/2019
	20000.00
	20000.00

COUNTY COMMISSION	20000.00
01 0	107789
	ORTIZ, ANNETTE
05/30/2019	
	EMPLOYER SETTLEMENT AGREEMENT
	401-05-2212
	5353019 05/30/2019
	20000.00
	20000.00

01 O 107790
760.32

PACIFIC OFFICE AUTOMATION, INC. COMMISSION-
ROAD

401-05-2203
402-60-2203

4953019 05/30/2019
/ /

668.14
92.18

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
05/30/2019			INVOICE #33529759					
			ACCT #1821290					

COUNTY COMMISSION	668.14	COUNTY ROAD DEPARTMENT	92.18
01 O 107791	PROFESSIONAL DOCUMENT SYSTEMS	DOCUMENTS TO BE MICROFILMED	401-20-2233
1130.76		AUGUST 2017 THROUGH DECEMBER	
05/30/2019		2018	
		INVOICE #130976	

COUNTY CLERK	1130.76
01 O 107792	QWEST CORPORATION
114.38	
05/30/2019	
	FAX LINE CHARGES FROM
	4/01/2019 TO 5/28/2019
	ACCT #505-384-4362899B

COUNTY ASSESSOR	114.38
01 O 107793	REPLACE IGNITION MODULE IN RTU
546.39	
05/30/2019	
	ON DENTAL SIDE
	INVOICE #5292019
	HVAC MAINTENANCE (MAY)

ESPERANZA MEDICAL CLIN	186.39	911-DISPATCH CENTER	360.00
01 O 107794	RICH FORD SALES		
1421.22			
05/30/2019			
	THE WORKS PACKAGE		
	OIL CHANGE, FLUID CHECK, TIRE		
	PRESSURE CHECK.		
	ASSESSOR UNITS A01-A06		
	INVOICE #2024130, 2024129		
	ACCT #31623		

	MICHELIN LATITUDE TOUR HP/245/	609-30-2201	5653019	05/30/2019	33827	1080.00
	60R18 2017 EXPLORER - T01	609-30-2201		/	33827	80.00
	MOUNT AND BALANCING	609-30-2201		/	33827	89.95
	4 WHEEL ALIGNMENT	609-30-2201		/	33827	
	TIRE DISPOSAL	609-30-2201		/	33827	40.18
	SHOP SUPPLIES	609-30-2201		/	33827	
	TAX	609-30-2201		/	33827	1.95
	ACCT #316263					

COUNTY ASSESSOR	129.14	COUNTY TREASURER	1292.08
01 O 107795	RICOH USA, INC		
352.48			
05/30/2019			
	LEASE PAYMENT AND IMAGES		
	MPC2504		
	INVOICE #102044229		
	ACCT #1027265U3		

COUNTY CLERK	352.48
01 O 107796	RICOH USA, INC
348.76	
05/30/2019	
	RICOH SERVICE CONTRACT COPIER
	TAXES, RENT, ADDITIONAL IMAGES
	BILLING PERIOD 05/01/2019-
	05/31/2019 MONTHLY BILLING
	INVOICE #102125436
	ACCT #80569-102726

COUNTY ASSESSOR	348.76
01 O 107796	RICOH USA, INC
348.76	
05/30/2019	
	RICOH SERVICE CONTRACT COPIER
	TAXES, RENT, ADDITIONAL IMAGES
	BILLING PERIOD 05/01/2019-
	05/31/2019 MONTHLY BILLING
	INVOICE #102125436
	ACCT #80569-102726

01 0 107797
348.76

RICOH USA, INC

RICOH SERVICE CONTRACT COPIER
TAXES, RENT, ADDITIONAL IMAGES

610-40-2203

6053019 05/30/2019

348.76

05/30/2019 05/31/2019 MONTHLY BILLING
 INVOICE #102125436
 ACCT #80569-102726 SUSR

COUNTY ASSESSOR 348.76
 01 O 107798 SANDY, KASSANDRA 610-40-2205 1253019 05/30/2019 484.00
 TRAVEL TO HARRIS USER GROUP
 CONFERENCE-FT COLLINS COLORADO
 ADDITIONAL TRAINING ON CANA
 SOFTWARE MEETINGS AND TRAINING
 IN WELD COUNTY ASSESSORS OFFICE

COUNTY ASSESSOR 484.00
 01 O 107799 SEDILLO, NOAH 401-55-2219 7153019 05/30/2019 94.99
 HP 410A BLACK LASERJET TONER
 REIMBURSEMENT

FINANCE DEPARTMENT 94.99
 01 O 107800 SEDILLO, VICTORIA 610-40-2205 953019 05/30/2019 484.00
 TRAVEL TO FT COLLINS COLORADO
 TRAINING ON CANA SOFTWARE
 MEETINGS AND TRAINING IN WELD
 COUNTY ASSESSORS OFFICE

COUNTY ASSESSOR 484.00
 01 O 107801 SOUND & SIGNAL SYSTEMS OF NM INCHECK FIRE PANEL PHONE DIALER 401-16-2215 4553019 05/30/2019 33809
 AT JUDICIAL
 INVOICE #SD2657
 ACCT #T0100 33809

JUDICIAL COMPLEX MAINT 421.93
 01 O 107802 STAPLES BUSINESS ADVANTAGE 401-20-2219 853019 05/30/2019 33761
 CORRECTION TAPE, AA BATTERIES,
 SWINGLINE STAPLERS, COPY PAPER,
 AVERY LABELS, THERMAL PAPER,
 MAXWELL CD'S, ENVELOPES.
 ACCT#394849 33761

COUNTY CLERK 370.87
 01 O 107803 STAPLES BUSINESS ADVANTAGE 401-10-2219 1853019 05/30/2019 33816
 2 STEP FOLDING STEP STOOL, 8-TAB
 DIVIDERS, PACKAGING TAPE, TAPE
 DISPENSER, CHAIR MAT, KLEENEX
 INVOICE#3413527308 33816
 ACCT #70109685DAL 33816

COUNTY MANAGER 140.75
 01 O 107804 STAPLES BUSINESS ADVANTAGE 401-10-2219 3553019 05/30/2019 33816
 2 STEP FOLDING STEP STOOL, 8-TAB
 INVOICE#3414087262 47.14
 ACCT #70109685DAL

COUNTY MANAGER 47.14
 01 O 107805 STAPLES BUSINESS ADVANTAGE 401-05-2219 3653019 05/30/2019 33755
 MAGIC CHEF 1.1 CU. FT COUNTERTOP 109.08

CK# DATE Name Description Line Item Invoice # DATE PO # Amount

COUNTY COMMISSION 109.08 ACCT #70109685DAL

01 O 107806 STAPLES BUSINESS ADVANTAGE 401-55-2219 3753019 05/30/2019 33851 203.07
 203.07 WIRELESS KEYBOARD AND MOUSE,
 DIVIDERS, TAPE, STAPLER,
 CALENDAR, CANNED AIR, INK, MOUSE
 PAD.
 INVOICE #3414087267 ACCT #
 70109685DAL 33851

FINANCE DEPARTMENT 203.07
 01 O 107807 STAPLES BUSINESS ADVANTAGE 401-55-2219 3853019 05/30/2019 33799 148.03
 148.03 WIRELESS AND WIRELESS MOUSE AND
 INVOICE #3413813044
 ACCT #70109685DAL

FINANCE DEPARTMENT 148.03
 01 O 107808 STEINER, JOHN 605-13-2272 2253019 05/30/2019 33729 2832.16
 3000.00 EVALUATION SERVICES
 1/1/2019-4/30/2019 605-13-2272 / / 167.84
 05/30/2019 INVOICE #TC01-04-2019

WMT DISTRIBUTION GRANT 3000.00
 01 O 107809 TILHERRY CHEVROLET GMC INC 631-57-2272 1753019 05/30/2019 33729 156.29
 156.29 TIRE ROTATION SERVICE, WIPER
 BLADE REPLACEMENT, FULL SERVICE.
 INVOICE #6056092 33729

SENIOR CITIZEN'S PROGR 156.29
 01 O 107810 U.S. POSTMASTER 401-05-2206 2353019 05/30/2019 2869.79
 2869.79 POSTAGE FOR DELINQUENT
 NOTICES

COUNTY COMMISSION 2869.79
 01 O 107811 WALLIN LAW FIRM, THE 401-05-2275 6653019 05/30/2019 848.04
 848.04 LEGAL SERVICES APR-19
 TOTAL ADDITIONAL CHARGES
 INVOICE #9011 ACCT#NEXTERA

COUNTY COMMISSION 848.04
 01 O 107812 WALLIN LAW FIRM, THE 401-05-2275 6753019 05/30/2019 2476.81
 2476.81 LEGAL SERVICES APR-19 TOTAL
 ADDITIONAL CHARGES INVOICE #9008
 ACCT # GEN. BUSINESS

COUNTY COMMISSION 2476.81
 01 O 107813 WALLIN LAW FIRM, THE 401-05-2273 6853019 05/30/2019 1284.17
 1284.17 LEGAL SERVICES APR-19 TOTAL
 ADDITIONAL IMAGES INVOICE #9007
 ACCT # AVANGRID

COUNTY COMMISSION 1284.17
 01 O 107814 WASTE MANAGEMENT OF NM INC. 401-82-2210 253019 05/29/2019 119.45
 119.45 MONTHLY TRASH PICK-UP FOR
 THE MONTH OF MAY INVOICE#
 8659769-0573-3

05/30/2019

05/30/2019

05/30/2019

05/30/2019

05/30/2019

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	107815	WEST MESA EMERGENCY PRODUCTS	LHM STATE PURCHASING AGREEMENT #60-000-15-00032	411-92-2248	2853019	05/30/2019	32815	16787.86
	05/30/2019		EMERGENCY LIGHTING, SIREN SYSTEM / TOUGHBOOK DOCKING STATIONS, RANGH HAND BUMPER, EMERGENCY EQUIPMENT TO BE INSTALLED ON (2) 2019 CHEVROLET SILVERADO 2500 4X4 PICKUPS - FDI0 & FDI1				32815	
			INVOICE #4587				32815	

1/4#	FIRE EXCISE TAX	16787.86						
01 O	107816	WESTERN STATES FIRE EQUIPMENT	1.75"X50" DJ PLY, ORANGE FIRE HOSE	407-91-2248	1353019	05/30/2019	33698	666.40
	05/30/2019		2.5"X50" DJ PLY, ORANGE FIRE HOSE	407-91-2248			33698	893.75
			FREIGHT	407-91-2248			33698	
			STENCIL: TCRD1				33698	105.00
			INVOICE#XA310084190:01				33698	
			ACCT#650506					

STATE FIRE ALLOTMENT	1665.15							
01 O	107817	WESTERN TRAILS VETERINARY INC.	5 LARGE STERILIZATIONS INV# 137973, 138311, 138313 4 SMALL STERILIZATIONS INV#137973, 138311 RABIES VACCINATIONS INV# EXAM/TREATMENT/BLOODWORK INV#	401-82-2272	353019	05/29/2019		500.00
	05/30/2019		ACCT #238					

ANIMAL SHELTER	500.00							
01 O	107824	ESTANCAIA, TOWN OF	FIRE ADMIN 04/16/2019 TO 05/16/2019 ACCT#1380	413-91-2210	160419	06/04/2019		144.74
	06/04/2019							

STATE FIRE ALLOTMENT	144.74							
01 O	107825	ESTANCAIA, TOWN OF	ACCT #291	412-53-2210	260419	06/04/2019		97.69
	06/04/2019		ACCT #750	412-53-2210				87.65
			ACCT #1108 INVOICE BILLING	402-61-2210				230.35
			DATE 6-20-2019					

COUNTY FAIR	185.34	COUNTY ROAD SHOP	230.35					
01 O	107826	ESTANCAIA, TOWN OF	ACCT #291	412-53-2210	360419	06/04/2019		10.00
	06/04/2019		ACCT #750	412-53-2210				10.00
			ACCT #1108	402-61-2210				10.00
			RECONNECT FEES					

COUNTY FAIR	20.00	COUNTY ROAD SHOP	10.00					
01 O	107827	TAVENNER'S TOWING & RECOVERY	STORAGE FEE AND 2 TOWINGS	631-57-2272	160519	06/05/2019		721.95
	06/05/2019		FOR SENIOR CITIZEN VEHICLE CHEVY EQUINOX 2CNDL23F386321470					
			INVOICE #8113					

=====

CONLON LITZBN'S PRUJK 721.85

173 490023.07 / /

TOTAL 26.97 VOIDS

=====



*Agenda Item
No. 10-A*

Special Waste Disposal, LLC
a subsidiary of Keers Industries, LLC
Annual Renewal
of
Solid Waste Facility Permit

Applicant Exhibits:

Exhibit 1: Application for renewal of Solid Waste facility received April 8, 2019.

Exhibit 2: Public Notice for P&Z Board meeting and draft minutes from May 1, 2019 P&Z Board meeting.

Exhibit 3: Letter of Opposition received via email from Tara Rodriguez.

Exhibit 4: Public Notice of June 12 Public Hearing rescheduled from June 22, 2019 meeting.

Exhibit 5: Photographs of site in area of newly created cells and landscape recovery over old cells.

Parcel ID# 0025
Torrance County Planning & Zoning

Application for Special Review and Approval

Check One: Establishment or Renewal of a Solid Waste District
Establishment of a Special Use (\$1,500.00 filing fee)

For Special Use application review additional required information is described in the Torrance County Zoning Ordinance. You must submit fifteen (15) complete copies of your Special Use application package at the time of submission.

- Modification of Land Use within a Special Use Zone District \$200.00 filing fee
- Renewable Conditional Use Permit \$200.00 filing fee
- Variance for the Following Reason(s): \$200.00 filing fee

Please note that for a Conditional Use Permit or a Variance you must submit ten (10) complete copies of your application package at the time of submission.

- Area
- Distance
- Use
- Livestock Numbers
- Setback
- Off-Street Parking/Loading
- Dwellings per Lot
- Home Based Business

Applicant: Special Waste Disposal Telephone: 505-828-2650
Mailing Address: 5904 Florence Ave NE Albuquerque NM 87113
Agent (if any): Frank Salazar Telephone: 505-883-2500
Mailing Address: 6565 Americas Parkway NE Albuquerque NM 87110

Reason for requested Special Review and Approval (For Variances, include the exceptional conditions you believe justify the request):

Renewal

Location of Property (Street Address and Legal Description of Property):

91 Liberty Valley Rd Mountainair NM 87036

Zoning of Property: Special Use Present Use: Solid Waste Landfill

Instructions: In accordance with Section 26B and Resolution 2014-50, this application must be accompanied by the filing fee of \$200.00 (unless applying for a Special Use District). Also include 10 copies of an accurate sketch plan showing the location of the property in question; locations of structures on the property and adjoining properties; all abutting streets and alleys; proposed special exceptions; and north arrow. Please attach a copy of the Dead and Recorded Survey.

Applicant's Signature: 

**TORRANCE COUNTY, NEW MEXICO
PLANNING AND ZONING**

SOLID WASTE PERMIT

This permit authorizes the special use of land as a solid waste landfill as established by the Torrance County Zoning Ordinance

This Solid Waste Facility Permit is renewable on an annual basis. The operator of the Solid Waste Facility is required to submit a renewal application with the Planning & Zoning office thirty (30) days prior to the expiration date of this permit under the provisions stated in Section 15.D.2 of the Torrance County Zoning Ordinance.

Solid Waste permit granted to:

KEERS INDUSTRIES, LLC, dba: Keers Environmental & Special Waste Disposal

MAILING ADDRESS:

5904 Florence Ave. NE
Albuquerque, NM 87113

LEGAL DESCRIPTION OF PROPERTY:

**Within the N2 of Section 19 and within the NW4 of Section 20
T.2N., R.8E. NMPM and located at 91 Liberty Valley Rd.**

This permit is non-transferrable. In the event the ownership of the solid waste facility changes the new owner(s) shall apply for permit immediately upon completion of the change in ownership.

DATE OF EXPIRATION:

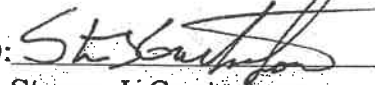
June 1, 2019

Please apply for renewal at least thirty (30) days prior to the expiration date.

Provide any NM State agency inspection reports received since the last approval.

APPROVED BY THE TORRANCE COUNTY COMMISSION ON: **July 11, 2018**

SIGNED:


Steven J. Guetschow
Planning & Zoning Director





March 12, 2019

To whom it may concern:

This letter of intent to renew establishes that Special Waste Disposal Inc. has had one inspection since the last renewal and no violations per NMED requirement. All staff and contact information remains as is. We are including the Inspection Report for your review.

Regards,

A handwritten signature in black ink, appearing to read "Adrian Montano", written in a cursive style.

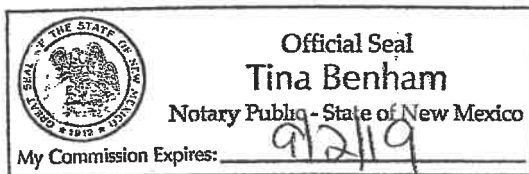
Adrian Montano

amontano@specialwastenm.com

505-823-9006

Notary: Tina Benham

A handwritten signature in black ink, appearing to read "Tina Benham", written in a cursive style.





STATE OF NEW MEXICO - ENVIRONMENT DEPARTMENT



SOLID WASTE FACILITY INSPECTION REPORT

DATE: 3/12/19 FACILITY NAME: Special Waste Disposal CONTROL #: SWM-013035(SP)

REASON FOR INSPECTION: FACILITY OPERATOR: Keers Industries, Inc. FACILITY LOC: Hwy 55 14 miles south of Mountainair, NM

Enforcement Area: I STATUS: [] INTERIM [x] PERMITTED [] CLOSED

PHONE: (505) 847-2917

TYPE OF FACILITY: Asbestos Landfill OPERATING HOURS: By Appointment Only DAYS OF WEEK:

TYPE OF WASTE HANDLED: [] MSW [] INDUSTRIAL [] C&D [x] SPECIAL (asbestos) TONS/Cu. Yds. 94.84 Daily (Monthly) (circle one)

- 1. FACILITY / OPERATIONAL CONTROLS
a. [] Litter b. [] Roads Maintained
c. [] Noise d. [] Vectors
e. [] Dust/Odor f. [] Access Controlled
g. [] Tipping/Insp. Area h. [] Scavenging Control
i. [] Fire Control j. [] Health/Environment Hazard
k. [] Compaction l. []

- 2. SIGNS REQUIRED / PROPERLY POSTED
a. [] Operating Days/Hours b. [] Roads Maintained
c. [] Emergency Numbers d. [] Vectors
e. [] Fires Prohibited f. [] Access Controlled
g. [] Operation Procedures h. [] Scavenging Control
i. []

- 3. OPERATOR / REPRESENTATIVE / EMPLOYEES
a. [] Certified b. [] On Site While Open
c. [] Employees Trained d. []

- 4. COVER
a. [] Daily Applied b. [] Intermediate Applied
c. [] Final Cover d. [] Excavating a Closed Cell
e. [] Compaction f. [] Stabilized Vegetation
g. []

- 5. MONITORING / SAMPLING / ANALYZING / HANDLING
a. [] Methane b. [] Leachate
c. [] Ground Water d. [] Unauthorized Waste Analyzed
e. [] Frequency Maintained f. [] Proper Equip./Test Used
g. [] Gas Control h. [] Waste Properly Processed
i. []

- 6. DRAINAGE / EROSION
a. [] Water Run-on b. [] Water Run-off
c. []

- 7. PROPER STORAGE / ISOLATION / DISPOSAL
a. [] Special Waste b. [] Hazardous Waste
c. [] Infectious Waste d. [] Asbestos
e. [] Tires f. [] White Goods
g. [] Recyclables h. [] Lead Acid Batteries
i. [] Hot Waste j. [] Timely Removal
k. [] Ash l. [] Petroleum Contam. Soil
m. [] Transfer Stations n. []

- 8. PROPER EQUIPMENT / MAINTAINED
a. [] Facility Equipment b. [] Storage Equipment
c. [] Audible Signals d. [] Transport Equipment
e. [] Collection Equipment f. [] Fire Fighting Equipment
g. [] Compaction Equipment h. [] Clean & Sanitized
i. []

- 9. PLANS & PROGRAMS On File
a. [] Contingency b. [] Operating/Maintenance
c. [] Inspection d. [] Disposal Management
e. [] Facility Site Plan f. [] Closure/Post Closure
g. [] Training Programs h. [] Removal-Stored Waste
i. [] Ground Water Monitoring j. [] Fire Protection & Prevention
k. [] Methane Monitoring l. [] Disease Vectors/Rodent Ctrl.
m. [] Clean-up/Remediation n. [] Leachate Control
o. [] Deviation from Plans p. []

RECORDS / REPORTS / RESULTS Maintained

- 10. INSPECTION RECORDS
a. [] Daily Records Kept b. [] Source/Type/Volume of Waste
c. [] Signatures d. [] Times & Dates
e. [] Names of Co. & Driver f. [] Vehicle License Number
g. [] Vehicle Description h. [] Observations
i. []

- 11. NOTIFICATION - RECORDS When Required Was:
a. [] NMED/Facility/Other b. [] Area Restricted
c. [] Clean-up Assured d. [] Transportation Assured
e. [] Disposal Assured f. []

- 12. MONITORING / SAMPLING / ANALYSIS - RECORDS
a. [] Methane Levels Taken Quarterly
b. [] Unauthorized Waste Analyzed
c. [] Contaminated Waste/Soil Analyzed
d. [] Groundwater Sampling Results
e. [] Leachate Sampling & Treatment
f. []

- 13. SPECIAL WASTE RECORDS (Type)
a. [] Lab Analysis b. [] Paint Filter Test Results
c. [] Manifests d. [] Remediation Documentation
e. [] Treatment Certifications
f. []

WARRANTY DEED

FRED S. MOORE and MELLENE MOORE, his wife
for consideration paid, grant
to KEERS ENVIRONMENTAL, INC., a New Mexico corporation

whose address is P.O. Box 6848
Albuquerque, New Mexico 87107

the following described real estate in TORRANCE County, New Mexico:

The Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$ NW $\frac{1}{4}$), and the Northeast Quarter (NE $\frac{1}{4}$) of Section Nineteen (19); the West Half of the Northwest Quarter (W $\frac{1}{2}$ NW $\frac{1}{4}$), and the Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$ NW $\frac{1}{4}$) of Section Twenty (20), Township Two (2) North, Range Eight (8) East, N.M.P.M.

SUBJECT to any reservations, restrictions and easements of record.

RESERVING unto the Grantors herein an undivided one-half ($\frac{1}{2}$) interest in all of the existing minerals, including but not limited to oil, gas coal and fissionable materials, in and to the subject property.

with warranty covenants.

WITNESS our hands and seals this 28th day of April, 1986.

X Fred S. Moore (Seal)

X Mellene Moore (Seal)

ACKNOWLEDGMENT FOR NATURAL PERSONS

STATE OF NEW MEXICO

COUNTY OF Torrance } ss.

The foregoing instrument was acknowledged before me this 28th day of April, 1986, by Fred S. Moore and Mellene Moore.

(Name or Names of Person or Persons Acknowledging)

James H. Kausel

2018



New Mexico Environment Department Solid Waste Bureau Facility Annual Report

FACILITY

ID	Facility Name	Facility Type	County	Address	City	State	Zip	Contact	Phone	Ext.	Email	Phys. Location	Latitude	Longitude	Status
LFP-0516	Keers Asbestos Landfill	Landfill - permitted	Torrance	5904 Florence Avenue NE	Albuquerque	NM	87133	Brian J. Kilcup	505-847-2917		inguyen@keers.com	91 Liberty Valley Rd., Mountainair, NM	34.38539	-106.13697	Open

FACILITY OPERATOR

Name	Address	City	State	Zip
Keers Industries, Inc.	5904 Florence Ave NE	Albuquerque	NM	87113

FACILITY OWNER

Name	Address	City	State	Zip
Keers Industries, Inc.	5904 Florence Ave. NE	Albuquerque	NM	87113

LAND OWNER

Name	Address	City	State	Zip
Keers Environmental Inc	5904 Florence AVE NE	Albuquerque	NM	87113

LANDFILL CAPACITY/MONITORING

Capacity Used (cu yd)	Capacity Remaining (cu yd)	Remaining Life (yrs)	Unpermitted acres available for future disposal	Chages in operation reducing life 25% or more	Total acres used for disposal	Intermediate cover acres	Area seeded acres	Total acres with final cover
7587	100173	39.6		0		25	11.2	11.2

Annual Reporting Information

Facility Name: Special Waste Disposal , Inc

Year: 2018

Name of Person Completing Form: Jackie Nguyen

Phone Number: 505-828-2650

Email Address: jnguyen@keers.com

Average Landfill Tipping Fees

MSW: NA

Tires: NA

Special Waste:

Average Transfer Station Tipping Fees

MSW: NA

Tires: NA

Please change the following: Our Facility name is Special Waste Disposal, Inc.
And the contact name for our facility is Adrian C. Montano, General Manger

Financial Assurance:

Per discussion with Joan Snider, the financial documents will be mailed out.

Environmental Monitoring Summary:

Copy of completed document March 1, 2018 will be mailed out with the accompanying forms.

Landfill Capacity Worksheet:

Will be sent electronically via email

V. 2018 Landfill Capacity Worksheet

Landfill Capacity Calculation Worksheet for Special Waste Disposal, Inc

All owners/operators are **required** to provide information regarding landfill capacity. To calculate your landfill's remaining capacity you may use: 1) this Excel worksheet 2) a terrain computer model program such as "TerraModel ToolPak" or 3) hire an engineering firm to complete the calculations. If you use the worksheet, it will calculate the values K, L and M for you; all you need to do is input the information as requested for items A through J. Once completed, include this form as part of your Annual Report.

Enter your data here:

Landfill information		
(A)	Total landfill area	37.2 Acres
(B)	Total permitted volume (gross capacity)	434,000 Cubic yards
(C)	Thickness of liner protective soil layer	Feet
(D)	Thickness of final cover	3.0 Feet
(E)	Estimated percentage of gross capacity taken by daily and intermediate covers (if unknown, use default value of 25%)	10.0 %

Waste Information					
<i>Note: The worksheet allows you to enter the amount of received waste based on a combination of two different types of records: tonnage and gate-yards. Combined, these records should represent the total received waste. Mark appropriate boxes if values are actual or estimated.</i>					
				Actual	Estimated
(F)	Waste received through 2017 based on tonnage (if no tonnage receipts, enter "0")		Tons	<input type="checkbox"/>	<input type="checkbox"/>
(G)	Waste received through 2017 based on gate-yards (if no gate-yard receipts, enter "0")	323,550	Cubic yards	<input type="checkbox"/>	<input type="checkbox"/>
(H)	Waste received in 2018 based on tonnage (if no tonnage receipts, enter "0")		Tons	<input type="checkbox"/>	<input type="checkbox"/>
(I)	Waste received in 2018 based on gate-yards (if no gate-yard receipts, enter "0")	7,587	Cubic yards	<input type="checkbox"/>	<input type="checkbox"/>
(J)	Compaction rate of emplaced waste (for example, enter "3" for 3 to 1 compaction). If wastes are being compacted but compaction rate is unknown, enter default value of "2" for a conservative result. If no compaction, enter "1".	3.0			

Calculations			
<i>Note: If the calculations are not performed automatically by the worksheet, complete them manually using the provided formulas.</i>			
(K)	Net waste capacity $K = B - A*(C+D)*4840/3 - B*E/100$	210,552	Cubic yards
(L)	Remaining permitted waste capacity $L = K - (F+H)*6/J - (G+I)/J$	100,173	Cubic yards
(M)	Estimated remaining site life $M = L/(H*6/J + I/J)$	39.6	Years

Form Completed by: Jackie Nguyen

Telephone number: 505-828-2650

NOTE:

K: 4,840 = square yards in acre

L: 6 = number of uncompacted cubic yards/ton

MATERIAL AND SOLID WASTE

Material Type	Method	In-State Material Received	Out-of-State Material Received	Landfilled or Treated	Composted or Mulched	Beneficially Used	Treated, Disposed, Incinerated	Recycled, Mulched, Composted	Beneficially Used	Sent to Facility
Regulated Asbestos	Estimate	1138.05		0.00	0.00	0.00	0.00	0.00	0.00	



Environmental Monitoring Summary

All currently permitted landfills and closed landfills in post-closure care are required to complete this form and attach to your Annual Report. Please note: This form is a summary of your Environmental Monitoring in accordance with your landfill permit and does not replace your full Environmental Monitoring reports to be submitted to the Solid Waste Bureau throughout the year.

Purpose of this form: To ensure compliance with the New Mexico Solid Waste Rules Section 20.9.5.16 NMAC: <https://www.env.nm.gov/wp-content/uploads/2018/05/1.24.12SolidWasteRuleswPharmacyFinal.pdf>

All Environmental Monitoring Reports are to be submitted to the Permitting Section Manager:

George.Schuman@state.nm.us

(505) 827-2328 (Santa Fe office)

(505) 222-9577 (Albuquerque office)

Please contact the Permitting Section Manager directly for any questions related to submittal of your facility's Environmental Monitoring Reports

1. Did you submit a Leachate Monitoring Report to the Permit Section Manager? (Please check box)

Yes: No: Date(s) Submitted: NA

If not yet submitted, please indicate intended submittal date: NA

Please indicate if monitoring results were within regulatory limits: Yes No

2. Did you submit a Methane Monitoring Report to the Permit Section Manager? (Please check box)

Yes: No: Date(s) Submitted: March 1, 2018

If not yet submitted, please indicate intended submittal date: _____

Please indicate if monitoring results were within regulatory limits: Yes No

3. Did you submit a Ground Water Monitoring Report to the Permit Section Manager? (Please check box)

Yes: No: Date(s) Submitted: _____

If not yet submitted, please indicate intended submittal date: End of January

Please indicate if monitoring results were within regulatory limits: Yes No

4. Please use this space to provide any additional information:

NA

2018 Financial Assurance Estimate Summary

Facility Name Special Waste Disposal, Inc **Permit #**

Name of Person Completing Form Jackie Nguyen **Telephone #**505-828-2650

Financial Assurance Mechanism(s) Used. (Check all that are used)

- | | |
|----------------------------------------------------------|----------------------------------------------------------|
| <input checked="" type="checkbox"/> Trust Fund | <input type="checkbox"/> Surety Bond |
| <input type="checkbox"/> Irrevocable Letter of Credit | <input type="checkbox"/> Insurance |
| <input type="checkbox"/> Risk Management Pool | <input type="checkbox"/> Local Government Financial Test |
| <input type="checkbox"/> Local Government Reserve Fund | <input type="checkbox"/> Corporate Financial Test |
| <input type="checkbox"/> Do Not Know FA Mechanism | <input type="checkbox"/> None |
| <input type="checkbox"/> Not Applicable (Explain: _____) | |

20.9.10.9 FINANCIAL ASSURANCE FOR CLOSURE AND NUISANCE ABATEMENT requires:
 --The owner or operator of a solid waste facility shall develop a detailed written estimate, in current dollars, of the cost of hiring a third party to close the largest area of the facility ever requiring closure under 20.9.6 NMAC at any time during the active life. This estimated cost should include estimated costs for an independent project manager and contract administration.
 --Owner or operator shall annually adjust the closure and post-closure care estimate for inflation and any other factors affecting post-closure costs.

	No.	Task	Cost Estimate
1	CC	Closure Construction	\$11,795.00
2	PC	Post-Closure Landfill Maintenance	\$39,000.00
3	EM	Environmental Monitoring	\$15,000.00
4	PH I	Phase I/II Assessment	NA
5	PH II	Phase I/II Assessment	NA
5	O	Other Specify (i.e. Gas Collection Control System Decommissioning)*	NA
		Total Cost Estimate:	\$65,795.00

*Provide separate Table, as necessary

Send Financial Assurance worksheets to:
 Auralie Ashley-Marx, Bureau Chief, Solid Waste Bureau,
 1190 St. Francis Dr. P.O. Box 5469, Santa Fe, NM 87502

DO NOT send forms to Cabinet Secretary Tongate

2018 CLOSURE CONSTRUCTION --CLOSURE COST ESTIMATE

Facility Name **Special Waste Disposal** Date **1/16/19**

CC	Task	Unit Quantity	Unit (CY, Acre)	Unit Cost	Total Cost
Final Cover Installation					
CC-1	Install and compact ___ " Barrier Layer	2420	CY	\$2.00	\$4,840.00
CC-2	Install 6" Vegetative Layer	0.05	Acre	\$7,500.00	\$375.00
CC-3	Vegetative Seeding (Class _____)	15.2	Acre	\$215.00	\$3,268.00
				Task Subtotal:	\$8,483.00

CC	Task	Unit Quantity	Unit (CY, Acre)	Unit Cost	Total Cost
Stormwater Management					
CC-4	Construction Stormwater Pollution Prevention Plan (SWPPP)		Already in place		NA
				Task Subtotal:	

CC	Task	Unit Quantity	Unit (CY, Acre)	Unit Cost	Total Cost
Final Cover CQA					
CC-5	Inspection and Laboratory & Field Testing	16	Hours	\$70.00	\$1,120.00
CC-6	CQA Report Preparation & Engineer Certification	16	Hours	\$70.00	\$1,120.00
				Task Subtotal:	\$2,240.00

SUBTOTAL	\$10,723.00
Independent Project Manager and Contract Administration Cost (10% of Task Totals)	\$1,072.30
TOTAL COST	\$11,795.30

Closure Assumptions (Check all that apply)

- Closure costs based on contracting with qualified 3rd party to complete and certify closure
- Activities included in the estimate are based on current dollars
- Estimates based on previous experience with landfills located in arid areas
- Based on current subcontractor costs in the area

Final cover installation costs assume that: (Select all that apply)

- 1 Greatest area requiring final cover is 15.2 acres
- 2 12" of intermediate cover is already installed on 25 acres.
- 3 All soils are available on site
- 4 0 % of cover soil will have to be obtained off-site
- 5 51 % Top soil will have to be purchased
- 6 On-site soils will have to be amended to meet HELP Model specifications

2018 POST-CLOSURE CARE ESTIMATE

	Task	Unit Quantity	Unit (CY, Acre)	Unit Cost	Total Cost Per Year	Total Cost
PC 1	Final Cover Inspection and Reporting					
	Inspection	30	Per year	\$400.00	\$400.00	\$12,000.00
	Record keeping and reporting	30	Per year	\$200.00	\$200.00	\$6,000.00
				Task Subtotal		\$18,000.00

PC2	Final Cover Maintenance					
	Cover Maintenance (Erosion)	30	Acre/year	\$200.00	\$200.00	\$6,000.00
	Vegetation	30	Acre/year	\$200.00	\$200.00	\$6,000.00
				Task Subtotal		\$12,000.00

PC3	Leachate System (If applicable)					
	Inspection, Measurement & Repair					NA
	Pump Replacement					NA
	Removal & Disposal/treatment					NA
				Task Subtotal		NA

PC4	Surface Water Management Systems					
	Inspection & Repairs	30	Acre/year	\$200.00	\$200.00	\$6,000.00
	System Upgrades (Rip-rap)					
				Task Subtotal		\$6,000.00

PC5	Fencing/Site Security					
	Inspection & Repairs	30	Repair/year	\$100.00	\$100.00	\$3,000.00
				Task Subtotal		\$3,000.00

SUBTOTAL					\$	\$39,000.00
Contract Management Cost as Percent of Subtotal					\$	
TOTAL COST					\$	\$39,000.00

Check all Post-Closure Maintenance Cost Assumptions that apply to this estimate

- Closure costs based on contracting with qualified 3rd party to complete post-closure care
- Activities included in the estimate are based on current dollars
- Estimates based on previous experience with landfills located in arid areas
- Based on current subcontractor costs in the area

Contact Auralie Ashley-Marx, at 505-827-2775 or auralie.ashley-marx@state.nm.us with questions regarding Financial Assurance, completion of the estimate form, or about the provision of required documents.

2018 ENVIRONMENTAL MONITORING POST-CLOSURE CARE ESTIMATE

	Task	Unit Quantity	# Events Per Year	Unit Cost	Total Cost Per Year	Total Cost
EM1	Landfill Gas Monitoring					
30 Years	Field Data Collection	30	1	\$350.00	\$350.00	\$10,500.00
30 Years	Record keeping and reporting	30	1	\$150.00	\$150.00	\$4,500.00
					Task Subtotal	\$15,000.00

EM2	Detection Groundwater Monitoring					
30 Years	Field Sampling Services					NA
30 Years	Laboratory Analysis					NA
30 Years	Qualified GW Scientist report prep.					NA
					Task Subtotal	NA

SUBTOTAL	\$	\$15,000.00
Contract Management Cost as Percent of Subtotal	\$	
TOTAL COST	\$	\$15,000.00

Check all Post-Closure Environmental Monitoring Cost Assumptions that apply to this estimate

- Closure costs based on contracting with qualified 3rd party GW scientist to complete monitoring & reporting
- Activities included in the estimate are based on current dollars
- Estimates based on previous experience with landfills located in arid areas
- Based on current subcontractor costs in the area

Contact Auralie Ashley-Marx, at 505-827-2775 or auralie.ashley-marx@state.nm.us with questions regarding Financial Assurance, completion of the estimate form, or about the provision of required documents.

Phase I Assessment Estimates

	Task - Phase I - 20.9.9.13.B NMAC	Units (well #)	Unit (Events,ect)	Unit Cost	Total Cost Per Year	Total Cost
PH1-a	<i>Sampling and Analysis (AML Exceedance) Existing Wells</i>					
	Laboratory Analysis Subsection B & C NMED GW Constituent Lists (downgradient wells only).					
	If constituents found in downgradient wells, four samples from upgradient and downgradient shall be collected to establish background for constituents without established background levels					
	Field Sampling Services					
	Qualified GW Scientist Report Prep.					
Task Subtotal						

PH1-b	Task - Phase I - 20.9.9.13.D.2 NMAC					
	<i>Sampling and Analysis (All existing wells)</i>					
	Test Subsection A & C and detected B constituents all wells semiannually, or using approved alternative list.					
	Subsection B list 20.9.9.20 at least once every five years.					
	Field Sampling Services - all wells					
Groundwater Report Prep. by qualified GW scientist						
Task Subtotal						

PH1-c	Task - Phase I - 20.9.9.13.G NMAC					
	<i>New Well Installation, Sampling, Analysis, of Assessment</i>					
	Well Installation, minimum one well when CAL exceeded					
	Field Sampling Services - new well only					
	Qualified GW Scientist Assessment Report					
	Well Installation, 20.9.9.13.G.3 NMAC minimum one, probably two wells to determine extent of release.					
	Field sampling services - new well only					
Qualified GW Scientist Assessment Report						
Task Subtotal						

PHASE I and PHASE II ASSESSMENT ESTIMATES (Continued)

Phase II Assessment Estimates

	Phase II 20.9.9.15 & 20.9.9.16 NMAC	Units (well #)	Unit (Events,ect)	Unit Cost	Total Cost Per Year	Total Cost
PH2	Phase II(a) Corrective Measures Assessment Report by qualified consultant and Public Meeting per 20.9.9.15 NMAC					
	Phase II (b) Selection of Remedy Report- qualified consultant per 20.9.9.16 NMAC					
PH3	Implementation of Corrective Measures 20.9.9.17 NMAC (Start setting \$ aside for this concurrent with Phase I)					
				Task Subtotal		
SUBTOTAL					\$	\$
Contract Management Cost as Percent of Subtotal					\$	\$
TOTAL COST					\$	\$

Check all Post-Closure Maintenance Cost Assumptions that apply to this estimate

- Phase I/II costs based on contracting with qualified 3rd party to complete specified activities
- Activities included in the estimate are based on current dollars. Previous experience with landfills in arid areas
- Costs based on current qualified subcontractor costs
- Estimates are based on sampling and analysis of wells intended to be part of the GW monitoring network for the next _____ years. (Can be 10, 15, 20 or 30 years.) Includes worst case estimate of installation of 2 wells during this period.
- Costs may also be based on number of years of existing permit or years remaining in post-closure care period.

Contact Auralie Ashley-Marx, at 505-827-2775 or auralie.ashley-marx@state.nm.us with questions regarding Financial Assurance, completion of the estimate form, or about the provision of required documents.

2018 ADDITIONAL REQUIRED INFORMATION

For Each Financial Mechanism Used You Must Also Attach the Following Information

Financial Assurance Mechanism	Attachments Required
Check boxes for items that are attached	
<input checked="" type="checkbox"/> Trust Fund 20.9.10.13	Documentation that demonstrates payments into the Fund and available balance in fund as of Dec. 31.
<input type="checkbox"/> Surety Bond - 20.9.10.15	Evidence of Bond (copy) and demonstration that a trust fund or standby trust fund has been established, the amounts paid into the trust during past calendar year, and total funds available as of Dec. 31.
<input type="checkbox"/> Irrevocable Letter of Credit - 20.9.10.16	Must provide affirmative statement that Letter of Credit is still valid, or copy of renewal letter to demonstrate compliance. If cancelled, cancellation must be provided to the SWB within 120 days of cancellation.
<input type="checkbox"/> Insurance - 20.9.10.17	If not previously provided, must attach copy of the Certificate of Insurance. Provide information that demonstrates that premium payments were made. Copy of latest audited financial statement provided by Insurer.
<input type="checkbox"/> Risk Management Pool -20.9.10.18	Must provide contractual agreement among participants (Risk Management Pools must be pre-approved by the Secretary). Provide annual contribution table to demonstrate payments, and include documents that demonstrates Trust Fund has been incorporated into framework.
<input type="checkbox"/> Local Government Financial Test - 20.9.10.19	Provide current demonstration of bond rating by Moody's, Standard and Poor's, or other Bond Rating Firm. If not bonded, must provide financial ratios. Must attach most recent independently audited year-end financial statements and/or independent Audit Report with findings. Must provide information of alternative financial assurance for those costs that exceed limits set in Paragraphs (1) and (2) 20.9.10.19.F
<input type="checkbox"/> Local Government Reserve Fund - 20.9.10.20	Reserve Fund must be created by Resolution. Must attach most recent independently audited, year-end financial statements and/or independent Audit Report with findings. Copy of Resolution must be provided if amended, and if not previously provided to the Dept. Review resolution annually to determine if adequate funds are deposited in the fund to meet current obligations. If not adequate amend and submit to SWB.

ADDITIONAL REQUIRED INFORMATION (CONTINUED)

For Each Financial Mechanism Used You Must Also Attach the Following Information

Financial Assurance Mechanism

Attachments Required

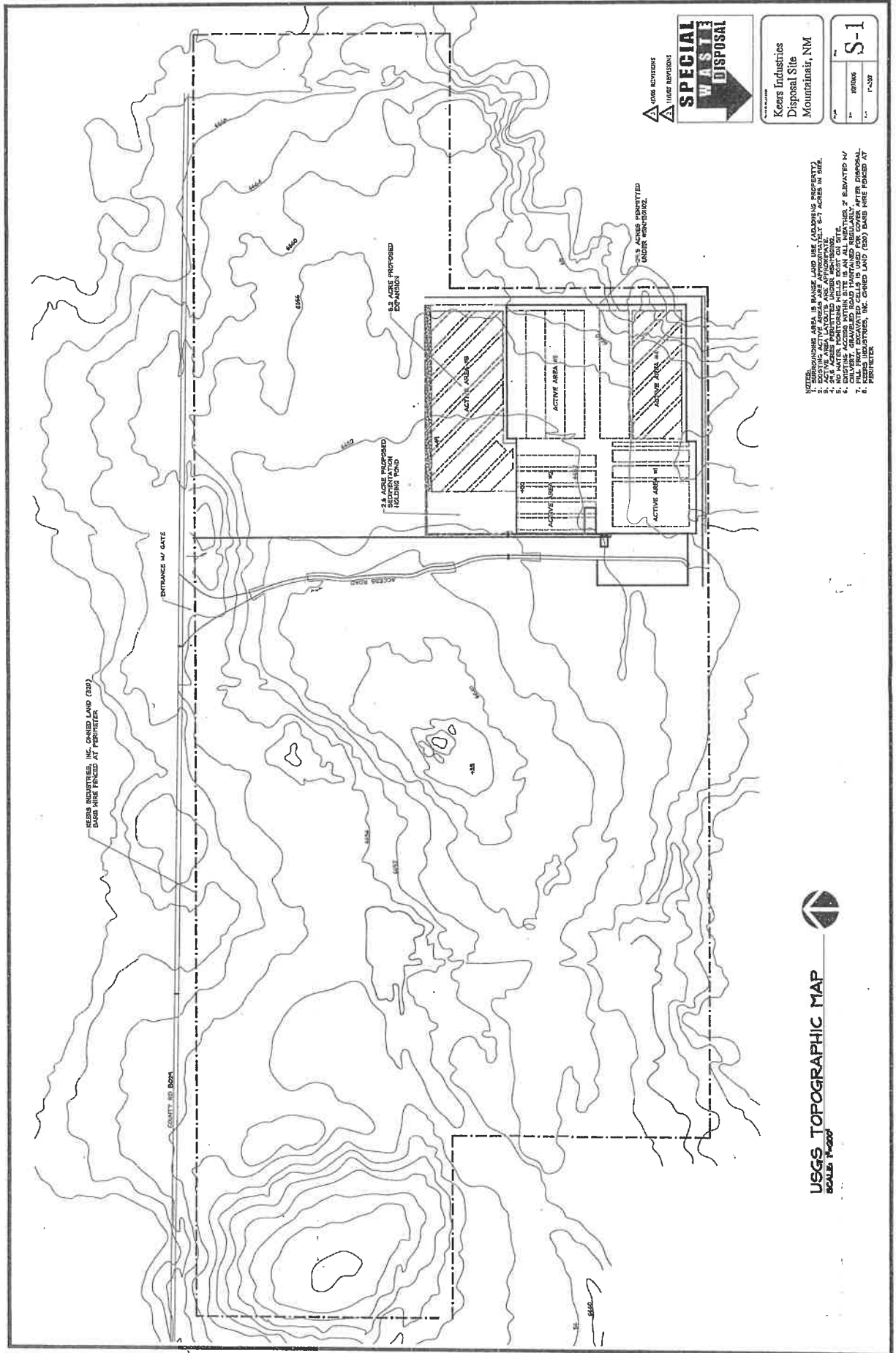
Check boxes for items that are attached

<input type="checkbox"/>	Local Government Guarantee - 20.9.10.21	Written guarantee must be effective prior to initial receipt of waste or prior to 2007. Not aware of any facilities using this mechanism.
<input type="checkbox"/>	Corporate Financial Test - 20.9.10.22	Only valid for private entities. Provide current demonstration of bond rating by Moody's, Standard and Poor's, or other Bond Rating Firm, plus net worth as specified in 20.9.10.22 A.2. Provide letter signed by owners Chief Financial officer that lists all current cost estimated covered by the Financial Test. Copy of independent certified public accountant's unqualified opinion of owner's financial statements for latest completed fiscal year. To qualify, accountant's opinion must be unqualified. Adverse opinion, disclaimer, or other qualified opinion shall be cause for possible disallowance.
<input type="checkbox"/>	Multiple Mechanisms - 20.9.10.23	Owners may satisfy financial assurance requirements by establishing more than one financial mechanism per facility. Must provide required documentation for each mechanism used to cover all projected costs.

Please note: If the required attachments are not provided, the Solid Waste Bureau will be issuing Notices of Violation for this reporting year.

All Financial Assurance Estimates, supporting documents must be sent to the Solid Waste Bureau, not the NMED Secretary. Documents not sent directly to the Solid Waste Bureau may be lost.

Contact Auralie Ashley-Marx, at 505-827-2775 or auralie.ashley-marx@state.nm.us/ about any questions regarding Financial Assurance, completion of the estimate form, or about the provision of required documents.



KEERS INDUSTRIES, INC. OWNED LAND (352)
DASH WIRE FENCED AT PERIMETER

COUNTY RD BYPASS

ENTRANCE W/ GATE

3.8 ACRE PROPOSED
SEDIMENTATION
HOLDING POND

3.2 ACRE PROPOSED
EXPANSION

3.5 ACRES PROPERTY
UNDER ASSESSMENT



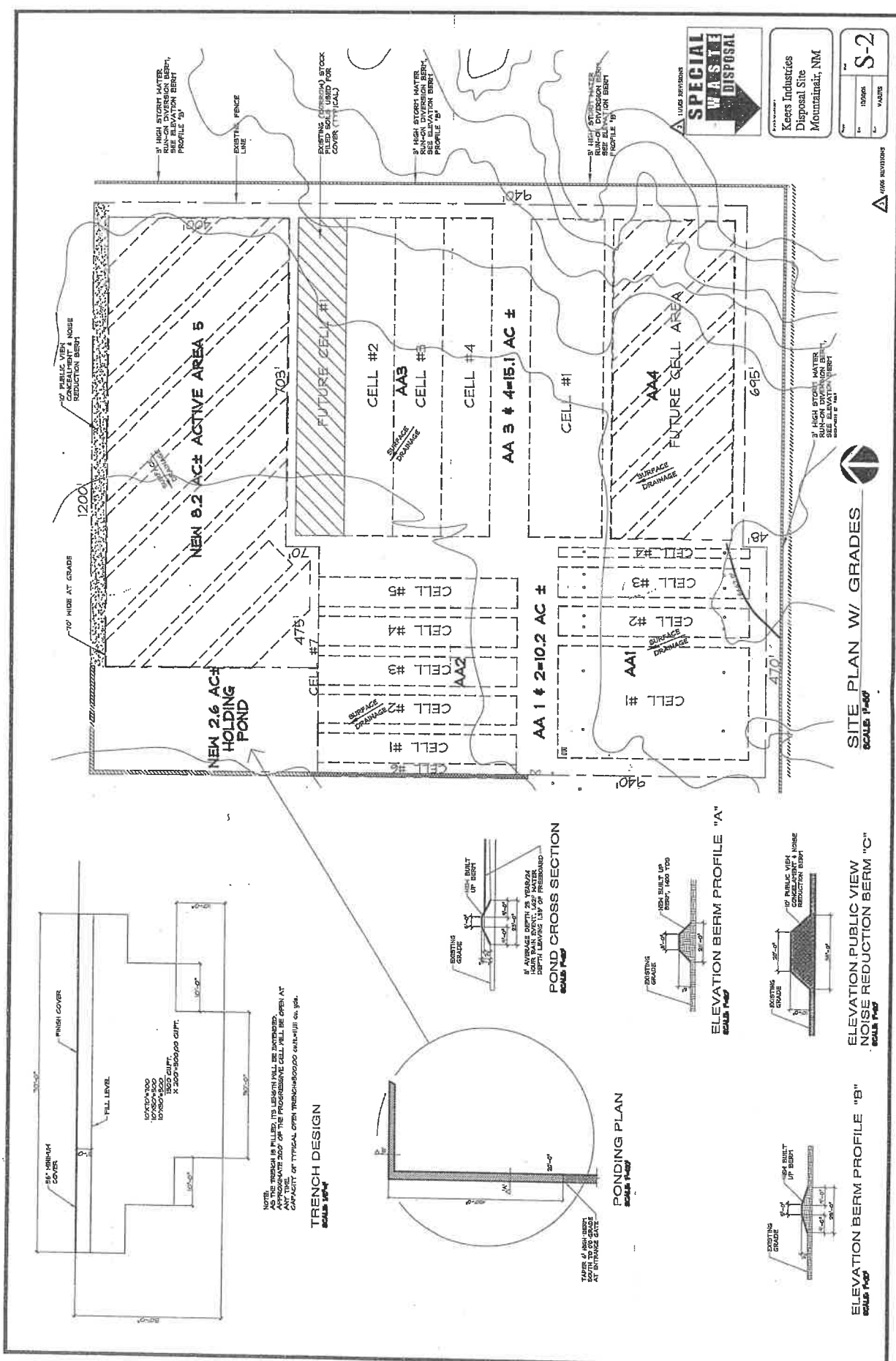
Keers Industries
Disposal Site
Mountainair, NM

DATE: 10/20/06
SCALE: 1"=200'

- NOTES:
1. SURROUNDING AREA IS RANGE LAND USE (ADJACENT PROPERTY).
 2. EXISTING ACTIVE AREAS ARE APPROXIMATELY 6-7 ACRES IN SIZE.
 3. 3.8 ACRES PROPOSED UNDER ASSESSMENT.
 4. 3.2 ACRES PROPOSED UNDER ASSESSMENT.
 5. EXISTING ACCESS WITHIN SITE IS AN ALL WEATHER, 2' ELEVATED BY 18" TO 24" ABOVE FINISHED GRADE.
 6. EXISTING ACCESS WITHIN SITE IS AN ALL WEATHER, 2' ELEVATED BY 18" TO 24" ABOVE FINISHED GRADE.
 7. ALL FROST EXPOSED CULDS TO BE USED FOR COVER AFTER DISPOSAL.
 8. ALL FROST EXPOSED CULDS TO BE USED FOR COVER AFTER DISPOSAL.



USGS TOPOGRAPHIC MAP
SCALE 1"=200'

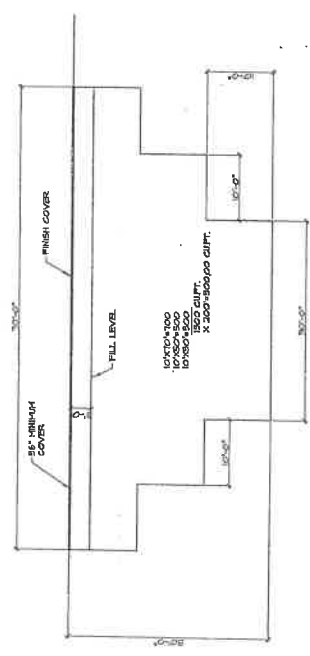


SPECIAL WASTE DISPOSAL

Keeps Industries
Disposal Site
Mountainair, NM

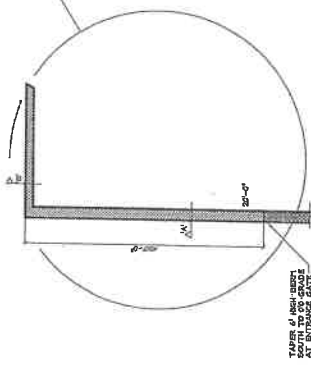
152000
WASTE

S-2

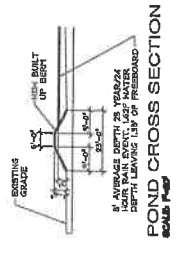


TRENCH DESIGN
SCALE 1/4" = 1'-0"

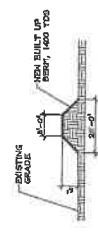
NOTE:
AS THE TRENCH IS FILLED, ITS LENGTH WILL BE DIMINISHED.
APPROXIMATE 200' OF THE PROGRESSIVE CELL WILL BE OPEN AT
CAPACITY OF TYPICAL OPEN TRENCHES 60000 cu yd - 1111 cu yd.



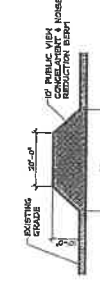
PONDING PLAN
SCALE 1/4" = 1'-0"



POND CROSS SECTION
SCALE 1/4" = 1'-0"



ELEVATION BERM PROFILE "A"
SCALE 1/4" = 1'-0"



**ELEVATION PUBLIC VIEW
NOISE REDUCTION BERM "C"**
SCALE 1/4" = 1'-0"



ELEVATION BERM PROFILE "B"
SCALE 1/4" = 1'-0"

SITE PLAN W/ GRADES
SCALE 1" = 60'

KEYED NOTES

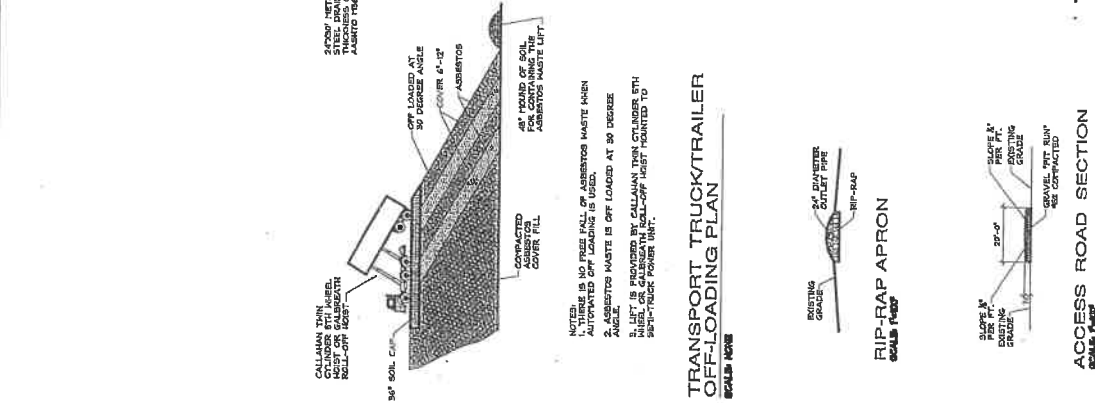
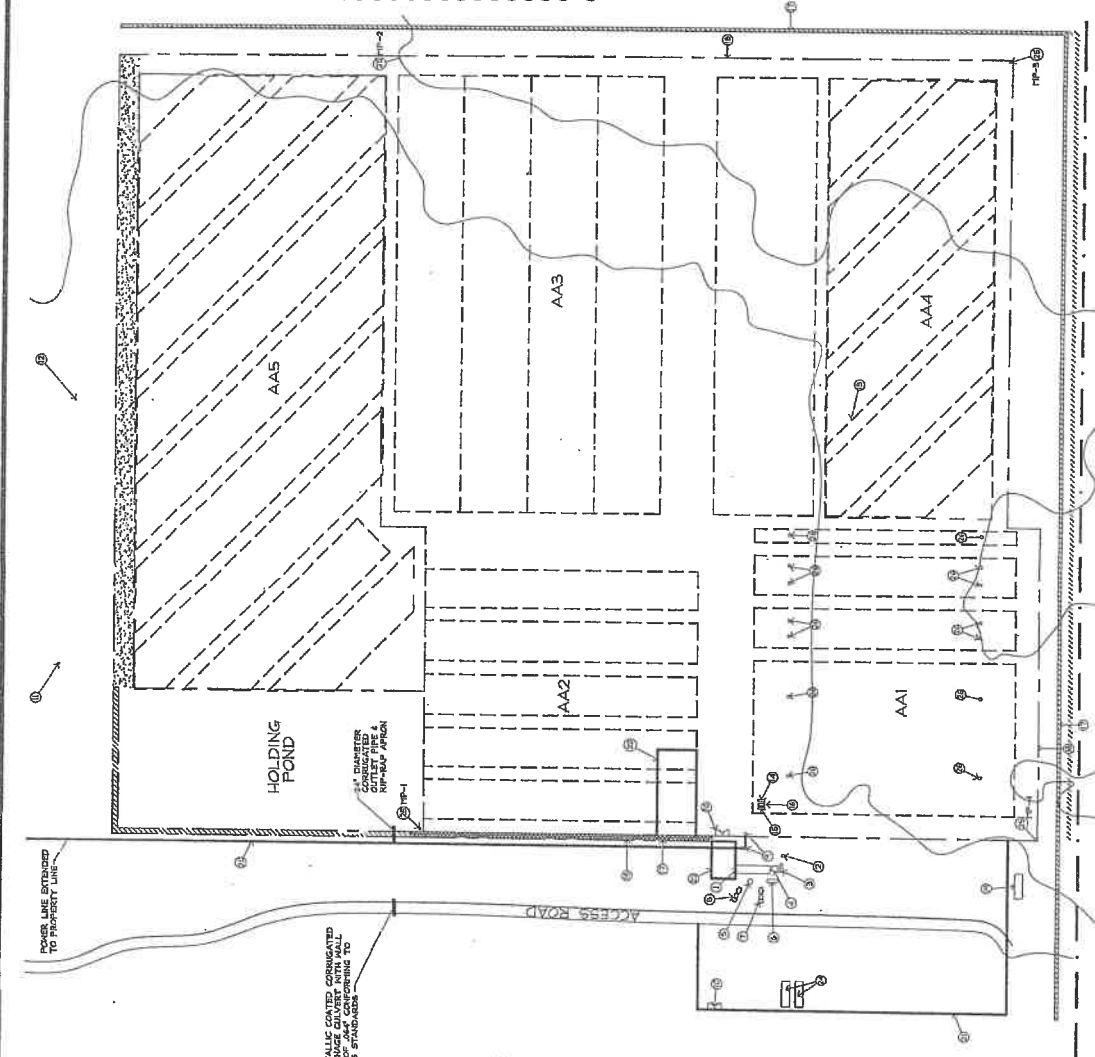
- 1 OFFICE BUILDING
- 2 TOILET BUILDING
- 3 500 GALLON PROPANE TANK
- 4 TIRE SHED
- 5 5000 GAL. BELOW GRADE WATER STORAGE TANK (NON POTABLE)
- 6 1000 GAL. TANK ABOVE STORAGE GRADE (NON POTABLE)
- 7 800 GAL. WATER TANK (MIXED)
- 8 800 GAL. TRUCK WATER TANK
- 9 LIGHT POLE W/ FIRE EXTINGUISHER (2)
- 10 GATE (REMOVABLE)
- 11 30" INSPECTION WELL
- 12 34" PT. ROSE HOLE
- 13 40" PT. ROSE HOLE
- 14 600 GAL. DIESEL TANK
- 15 800 GAL. GASOLINE TANK (ELEVATED)
- 16 5,000 GAL. DIESEL TANK
- 17 STORAGE WATER RUN-ON DIVERSION BERT
- 18 DOWN LINE FENCE W/ ASBESTOS MARKING SIGNAGE
- 19 BOX CAR SUPPLY STORAGE
- 20 POWER LINE
- 21 CONTROLLED AREA
- 22 LOAD INSPECTION AREA
- 23 TEMPORARY WASTE STORAGE AREA
- 24 EMPTY ROLL-OFFS
- 25 LANDFILL GAS MONITORING POINTS (REGULATORY REQUIREMENT) (PP-1, PP-2, PP-3, & PP-4)
- 26 PROPOSED GAS MONITORING POINTS (RECONSTRUCTION TO SUSPEND GAS MONITORING)



SPECIAL WASTE DISPOSAL

Keens Industries
Disposal Site
Mountainair, NM

Sheet No. **S-3**



TRANSPORT TRUCK/TRAILER OFF-LOADING PLAN
SCALE: 1/8"=1'-0"

NOTES:
1. THERE IS NO FREE FALL OF ASBESTOS WASTE WHEN AUTOMATED OFF-LOADING IS USED.
2. ASBESTOS WASTE IS OFF-LOADED AT 90 DEGREE.
3. LIFT IS PROVIDED BY COLUMNS THAT CARRY 5TH, 6TH, OR 8TH FLOOR. BALL-OFF MUST POINTED TO 20-30-DEGREE POWER UNIT.

RIP-RAP APRON
SCALE: 1/8"=1'-0"

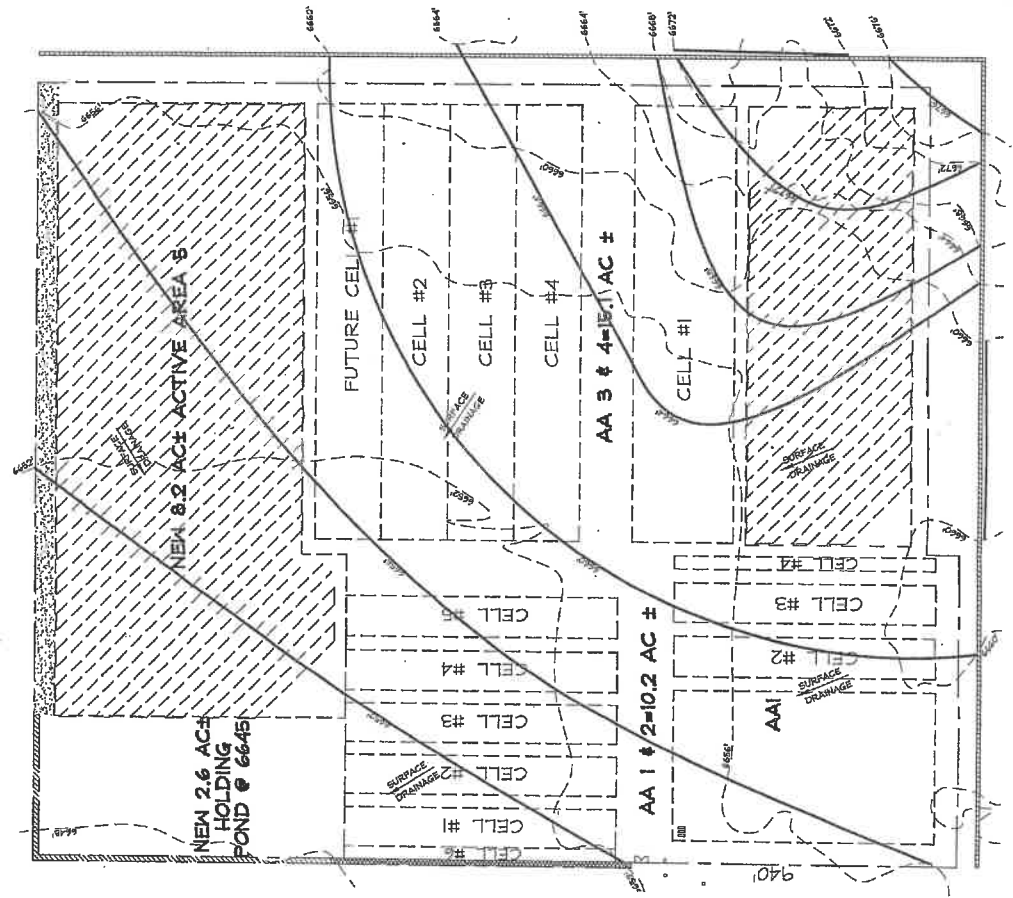
ACCESS ROAD SECTION
SCALE: 1/8"=1'-0"

SITE PLAN
SCALE: 1/8"=1'-0"

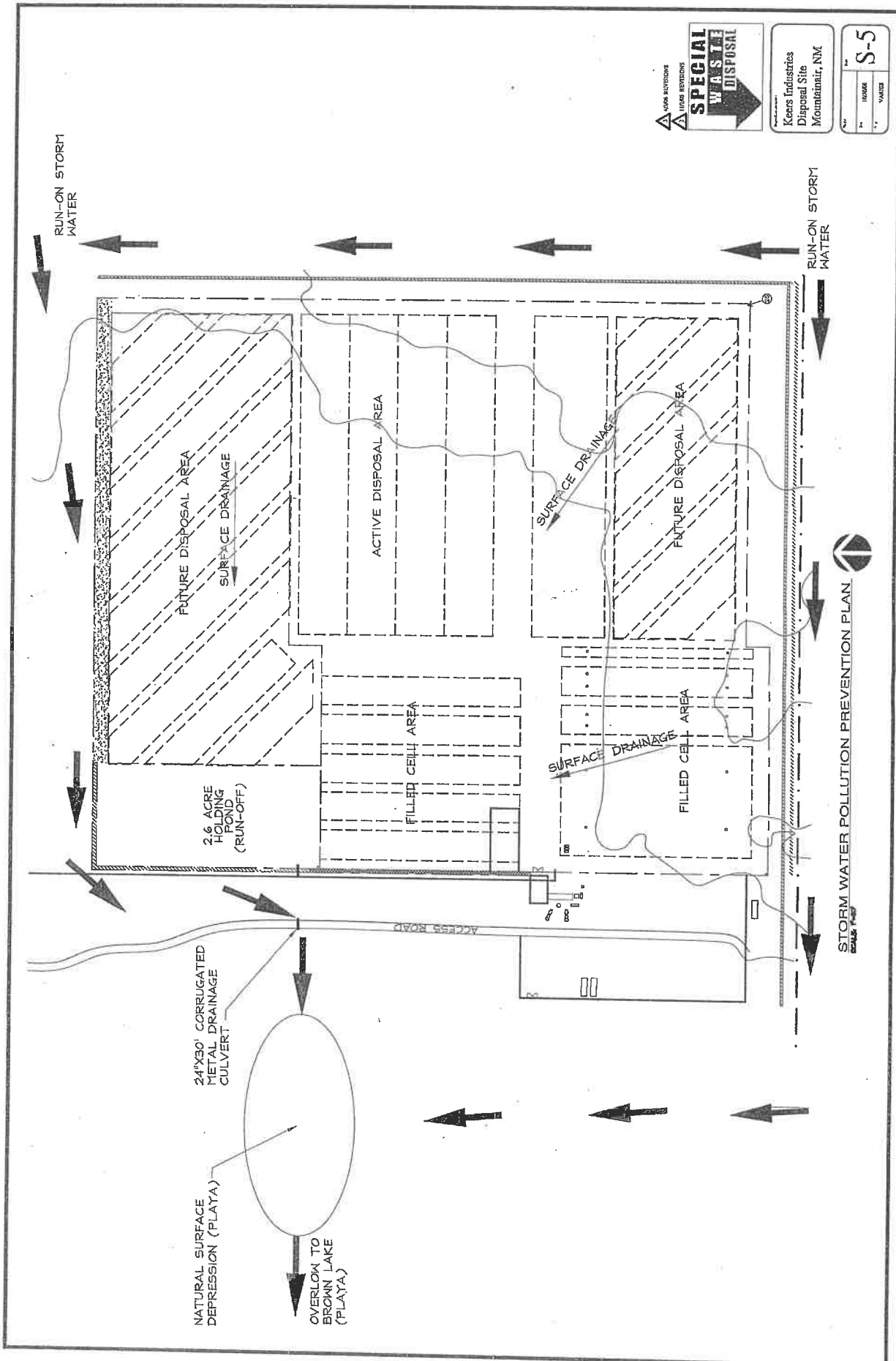


Keece Industries
Deposal Site
Mountainair, NM

S-4
10000
VAB23



FINAL CONTOUR PLAN
SCALE: 1"=50'



WORK REVISED
SPECIAL WASTE DISPOSAL

Keens Industries
 Disposal Site
 Mountainair, NM

Sheet No. **S-5**
 of 5
 DATE: / /
 DRAWN BY: / /

STORM WATER POLLUTION PREVENTION PLAN
 SCALE 1"=100'

TORRANCE COUNTY

NOTICE OF ACTION ON SPECIAL
WASTE DISPOSAL FACILITY
FOR RENEWAL OF SPECIAL
WASTE PERMIT.

THE COUNTY ZONING BOARD HAS SCHEDULED A PUBLIC MEETING ON (DATE/TIME)
MAY 1 2019 9:30 AM
THE COUNTY HAS SCHEDULED A PUBLIC MEETING ON (DATE/TIME)

THE COUNTY HAS SCHEDULED A PUBLIC HEARING ON (DATE/TIME)
T.B.D.

AT THE COUNTY ADMINISTRATIVE BUILDING
FOR INFORMATION CALL (505) 544-4391 OR FAX (505) 544-4391

THIS SIGN SHALL BE POSTED
FROM 4/8/19 TO TBD
04/08/2019 09:01

IT IS ILLEGAL FOR AN UNAUTHORIZED PERSON TO REMOVE OR TAMPER WITH THIS SIGN

TORRANCE COUNTY PLANNING & ZONING BOARD

MINUTES

Commission Chambers Administrative Offices 205 9th Street Estancia New Mexico 87016

REGULAR MEETING

May 1, 2019

ATTENDANCE:

In attendance were: Chairman Ron Graham, Vice Chairman Max Cabber, Board members Gail Langell, Catherine Lynch, Harlan Lawson, Planning & Zoning Director Steve Guetschow, & P&Z Clerical Assistant Don Goen.

CALL TO ORDER:

Mr. Graham called the meeting to order at 9:32 a.m. and the Pledge of Allegiance was recited.

Approval of meeting agenda:

Mr. Graham presented the agenda and asked for a motion to approve. **Mrs. Lynch** made a motion to approve, **Mr. Lawson** seconded. **All in Favor, Motion Carried.**

APPROVAL OF MINUTES

Mr. Graham presented the minutes of the April 3, 2019 Planning & Zoning Board Meeting and asked for a motion. **Mrs. Langell** made a motion to approve and **Mrs. Lynch** seconded. **All in favor. Motion carried.**

1. Renewal of Solid Waste District:

Applicant: Special Waste Disposal (Keers Industries)
Agent: Adrian Montano
Site: Within the N2 of Section 19 and within the NW4 of Section 20, T.2N., R.8E. NMPM and being addressed as 91 Liberty Valley Road.
Zone: Solid Waste Management District (SW)

Mr. Graham introduced the item. **Mr. Adrian Montano** came forward and was sworn. He explained that he represented Special Waste Disposal of Mountainair. He explained that Special Waste Disposal had been in business for approximately 30 years and has enjoyed their partnership with Torrance County and the city of Mountainair. All of their employees with the exception of himself were local. Special Waste took pride in contributing to Torrance County financially and as members of society. It was their intent to continue the partnership and their hope was their application for renewal of the Special Use District would be approved.

Mr. Graham asked if there was anyone to speak in favor of or opposition to the item. There were none. **Mr. Graham** asked staff for comment. **Mr. Guetschow** explained that Mr. Montano on behalf of the Special Waste Company had provided the latest report from the New Mexico Environmental Department which stated that Special Waste was in compliance. A public notice sign was posted April 8, 2019 at the site and letters were mailed to the adjoining property owners. The only response received was from Ms. Tara Rodriguez via email in opposition. Ms. Rodriguez had recently taken ownership of one of the adjoining properties. **Mr. Guetschow** offered to read the email from Ms. Rodriguez in to the record. **Mr. Graham** agreed and **Mr. Guetschow** proceeded:

“Good day Mr. Guetschow, I received a letter from you dated 17 April 2019 referring to the renewal of the Special Waste Facility Permit, but it did not reach us until 29 April 2019 due to change of address issues. Because of this we cannot write a letter and have it delivered in time for the Planning and Zoning Board meeting scheduled for 1 May 2019. I own property adjacent to the Keer Industries and would like to voice my concern. This land was a promising beacon for my retirement but with the waste being deposited there it really no longer is. I am against the renewal of this special waste permit and ultimately would like stored items removed. I hope my voice is heard or taken in to consideration at the Planning and Zoning Board meeting Tomorrow.

Thank you. Very Respectfully, Tara A Rodriguez, 11 Piccadilly Circle, Greensboro, NC

Mr. Guetschow explained that the email was received April 30, 2019. Keers Industries has been operating this special waste site for approximately 30 years. **Mr. Graham** confirmed that Ms. Rodriguez’s property was adjacent and then asked for specifics on where the public notice sign was posted on April 8, 2019. **Mr. Guetschow** described the entry to the special waste disposal facility at 91 Liberty Valley Road, the construction and lay out of the gate, and the sign placement. **Mr. Graham** asked the Board for questions or comments. **Mrs. Langell** asked in 30 years how many complaints had been made against the special waste site. **Mr. Montano** explained that to the best of his knowledge Ms. Rodriguez was the first one. The site was kept completely in compliance. Every year an annual NMED visit, sometimes a surprise visit, takes place. Mid-term compliance reviews with required paper work was submitted. Separate inspections take place for the land farm and the land fill. A renewal for the land farm was granted last month. This took place over a two year period ending with required paper work and inspections of facilities and equipment. Inspections for the land fill were performed by the NMPRC NMDOT and the USDOT annually. The site had been found to be well within compliance. Special Waste was proud of the way they had performed and had been told they were a model for other agencies that wanted to open similar facilities. As a model investors from around the State send representatives to their site to see how it is ran and maintained with the intent to emulate based on NMED recommendation. **Mrs. Lynch** confirmed with Mr. Montano that special Waste had been at the site for 30 years. She then confirmed with Mr. Guetschow that Ms. Rodriguez had recently acquired a parcel adjacent to the site and that she should have known about the location of the special waste facility. **Mr. Guetschow** explained that whatever real estate broker Ms. Rodriguez had dealt with, she should have been provided with a disclosure statement. He had no way of knowing if she had in fact been provided with the disclosure statement. Especially with interstate sales of property one would think that Ms. Rodriguez would have been provided with at least an internal land report that would have stated if there were any waste facilities, septic systems, human burials, etc. in the area. **Mr. Lawson** asked what sort of materials were processed at the site.

Mr. Montano explained that they accept asbestos waste. The asbestos was not exposed to the elements. Per NMED requirements none of the waste makes it way to the water table. With asbestos the issue was airborne. All asbestos waste was contained in 10mil or 20 mil plastics as required. When deposited in the land fill the waste was covered daily. None of the asbestos becomes airborne or was destroyed. None of the asbestos can be ingested other than through airborne issues when the asbestos was pulverized or crushed which was not done at this facility. No bio-hazards were received and the facility was not authorized to accept anything other than this particular type of asbestos waste. **Mr. Lawson** confirmed that no tires or other waste was accepted at the site.

Mr. Graham asked for a motion. **Mr. Cabber** made a motion to approve [do pass recommendation] the application. **Mrs. Langell** seconded. All in favor, application [do pass recommendation] approved.

Discussion Items:

Public comment or topics for discussion only. The Planning & Zoning Board cannot render a decision.

Chairman Graham announced there was one discussion item, **Board Member Term Limits** and asked Staff for comment. **Mr. Guetschow** explained that at the last Board meeting he had reported that Mr. Cabber was termed out. This was the end of his second three year term. He had reported in error that it was also the end of Mr. Graham's term. Mr. Graham had one year remaining. Charts had been provided and the break down was as follows: P&Z Board positions for fiscal year 2019-2020. In District 1 Marty Hernandez had to be replaced due to moving to another State. In District 2 Mr. Cabber had to be replaced or reinstated by the Commission if he was interested in continuing to serve. In District 3 Mrs. Lynch was actually serving the first year of her first three year term. Previously Mrs. Lynch had been fulfilling Jose Torrez's term after his resignation. In District 3 Mr. Graham was beginning the third year of his second term. In District 2 Mr. Lawson had completed the first year of his first term. In District 1 Mrs. Langell was beginning the third year of her first term. According to P&Z Board policy Board members may serve two 3 year terms. The provided chart was based this policy. An updated chart would be generated for the upcoming fiscal year. **Mr. Guetschow** requested a letter of interest from Mrs. Lynch to provide to the Commission for propriety's sake. If Mr. Cabber was interested in another term a letter of interest would be needed from him as well. **Mr. Guetschow** stated that it has been an honor to serve with the present Board and noted the diversity, intelligence, experience, and professionalism of the present members. **Mr. Guetschow** was going to advertise to fill the District 1 and District 2 vacancies but **Mr. Wayne Johnson**, the Torrance county Manager, was considering revising the P&Z Board member policy. **Mr. Johnson** was currently out of town but upon his return next week the possible revision would be further discussed and it would be ascertained whether **Mr. Johnson** had approached the Commission in regards to the revision or not. **Mr. Guetschow** explained that after the next Commission meeting scheduled for May 8, 2019 he would have to advertise the P&Z Board vacancies for letters of interest and prior to the meeting find out what was going to be done in regards to the P&Z Board member policy. **Mrs. Langell** asked if there was any idea as to the policy changes being considered. **Mr. Guetschow** explained possibly something along the lines of Bernalillo County policy. Each District would have a representative and then there would be three "floaters" that may come from any district. **Mr. Guetschow** was not sure exactly what the Bernalillo County set up was but it was something to that effect. He explained that present Torrance County policy was there would be two representatives from each District to ensure equal representation for each district. **Mr. Graham** asked if there were any other items.

Mr. Guetschow explained that a letter had been received from Orion Wind requesting that their public hearing before the Commission be deferred to June 12th. Alternate information was expected for the change from the original SU package submitted not later than May 16th, 2019 to allow time for public notice requirements to be met.

ADJOURN

Being all business had been addressed **Mr. Graham** asked for a motion to adjourn. **Mrs. Lynch made a motion to adjourn. Mr. Lawson seconded. All in favor, motion carried.**
Meeting adjourned at 9:51am

APPROVED

Passed, approved, and adopted this X day of Month, 2019.

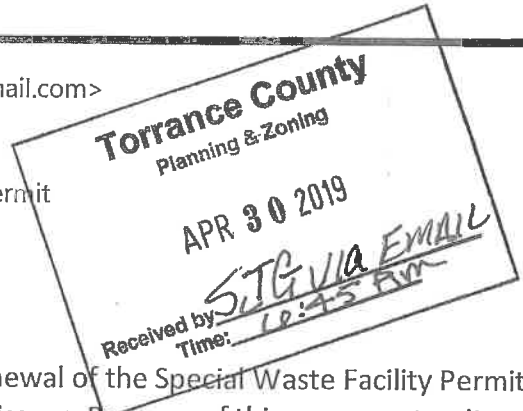
Ron Graham, Chairman of the Board

Steve Guetschow, Planning & Zoning Director

DRAFT

Steven Guetschow

From: Dan Rodriguez <droduiguez2112@hotmail.com>
Sent: Tuesday, April 30, 2019 5:31 AM
To: Steven Guetschow
Subject: Re: Renewal for Special Waste Facility Permit



Good day Mr. Guetschow,

I received a letter from you dated 17 April 2019 referring to the renewal of the Special Waste Facility Permit, but it did not reach us until 29 April 2019 due to change of address issues. Because of this we cannot write a letter and have it delivered in time for the Planning and Zoning Board meeting scheduled for 1 May 2019.

I own property adjacent to the Keer Industries and would like to voice my concern. This land was a promising beacon for my retirement but with the waste being deposited there it really no longer is. I am against the renewal of this special waste permit and ultimately would like stored items removed.

I hope my voice is heard or taken into consideration at the Planning and Zoning Board meeting tomorrow. Thank you.

V/R
Tara A Rodriguez
11 Piccadilly Cir
Greensboro, NC

NOTICE

During the regular meeting on June 12, 2019 at 9:00 a.m. the Torrance County Board of County Commissioners will hold a Public Hearing to consider the application for renewal of a Special Waste permit to allow Special Waste Disposal, Inc. to continue operations at their landfill facility located within the NE4 of the NW4 of the NE4 of Section 19, & the W2 of the NW4 & the NE4 of the NW4 of Section 20 T.2N., R.8E., NMPM being 91 Liberty Valley road.

TORRANCE COUNTY

NOTICE OF ACTION ON
WASTE DISPOSAL FACILITY
FOR RENEWAL OF SPECIAL
WASTE PERMIT.

THE COUNTY ZONING BOARD HAS SCHEDULED A PUBLIC MEETING ON (DATE/TIME)

~~MAY 1 2019 9:30 AM~~

THE COUNTY HAS SCHEDULED A PUBLIC MEETING ON (DATE/TIME)

~~MAY 22 9:00 AM~~
JUNE 12

THE COUNTY HAS SCHEDULED A PUBLIC HEARING ON (DATE/TIME)

AT THE COUNTY ADMINISTRATIVE BUILDING
FOR INFORMATION CALL (505) 544-4391 OR FAX (505) 384-5294

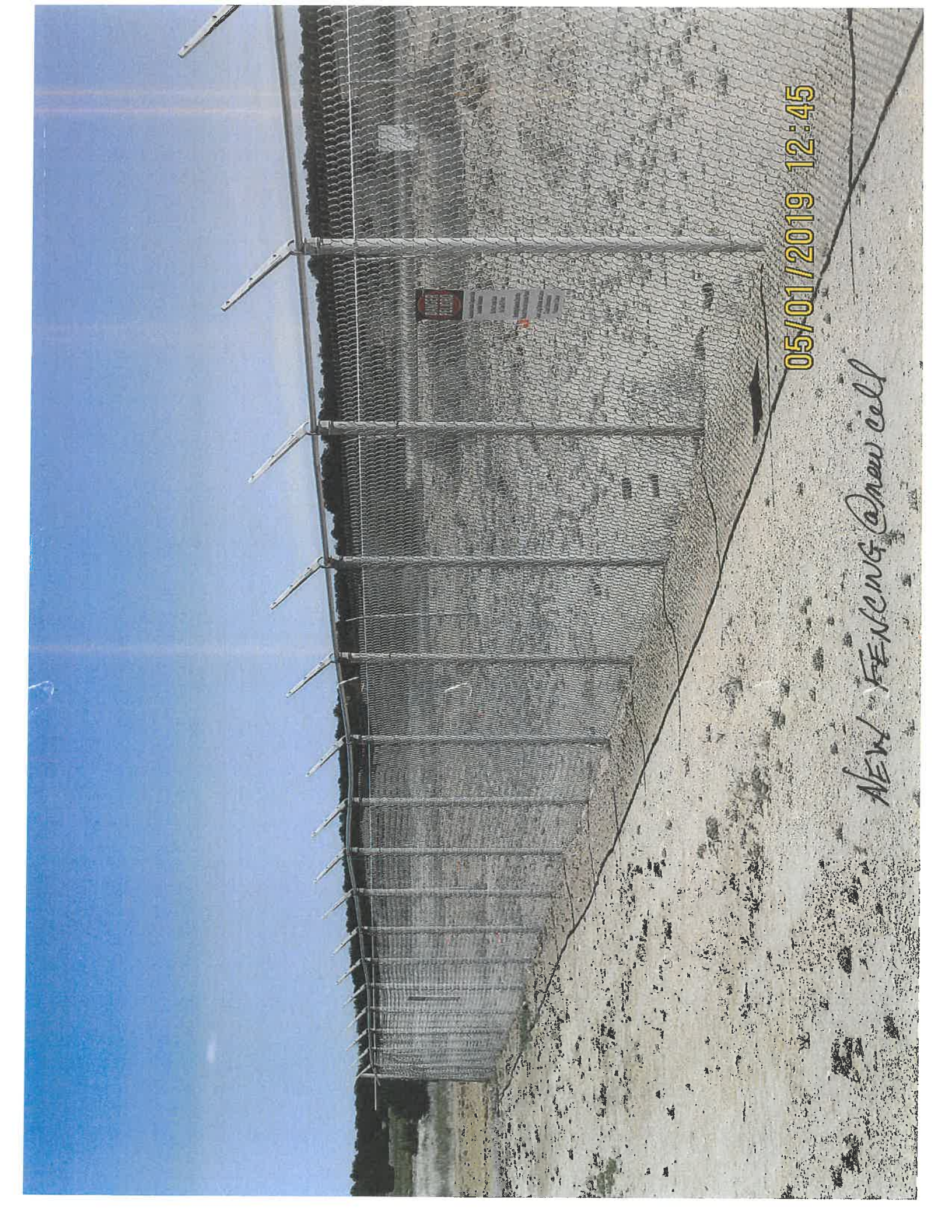
THIS SIGN SHALL BE POSTED

FROM ~~4/8/19~~ TO ~~5/23/19~~ 6/13
IT IS ILLEGAL FOR AN UNAUTHORIZED PERSON TO REMOVE OR TAMPER WITH THIS SIGN

05/21/2019 05:41

05/01/2019 12:45

NEW FENCING @ new cell



New cell area

05/01/2019 12:24



DRAINAGE CONTROL BERMS

05/01/2019 12:25



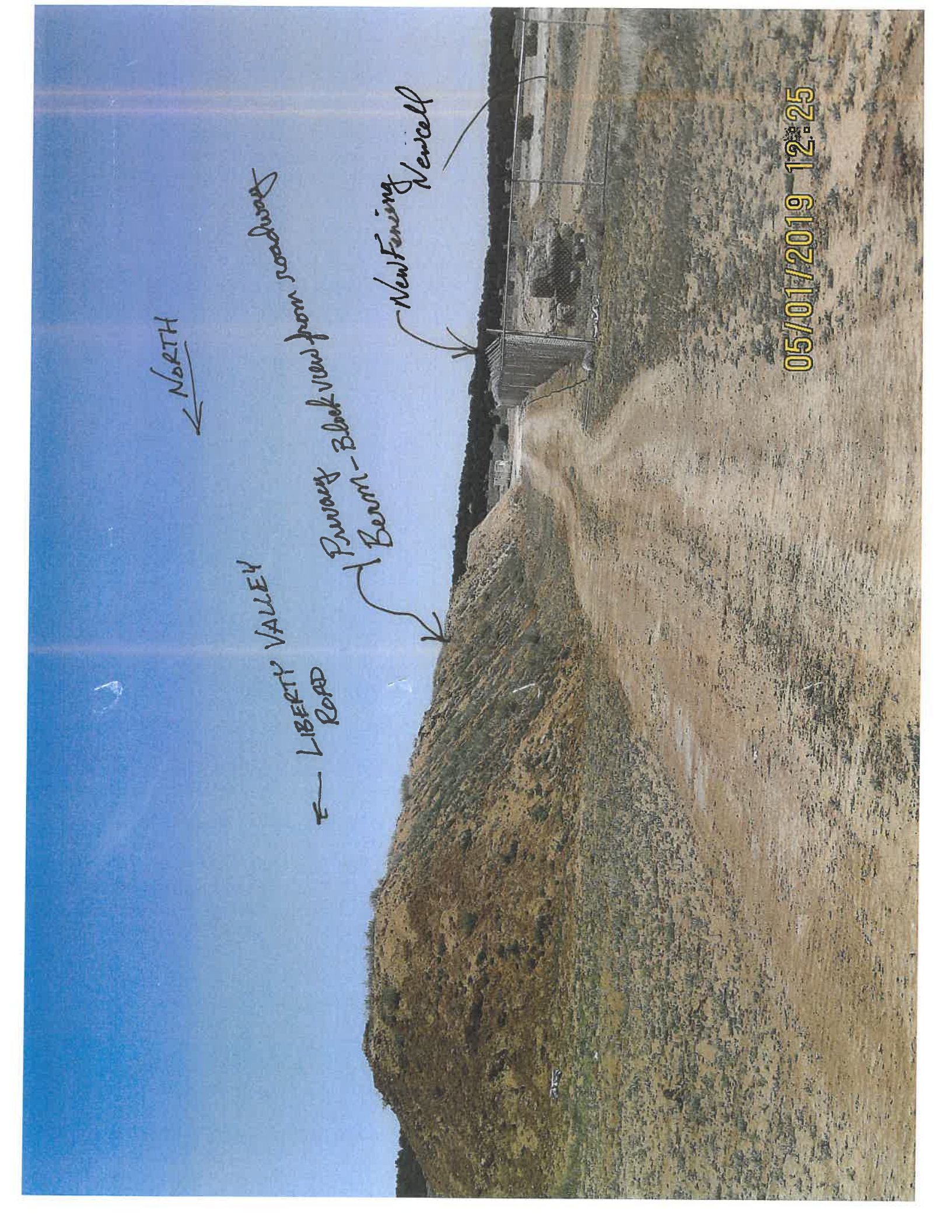
← NORTH

LIBERTY VALLEY
ROAD

← Private Block view from roadways

← New Fining Newcell

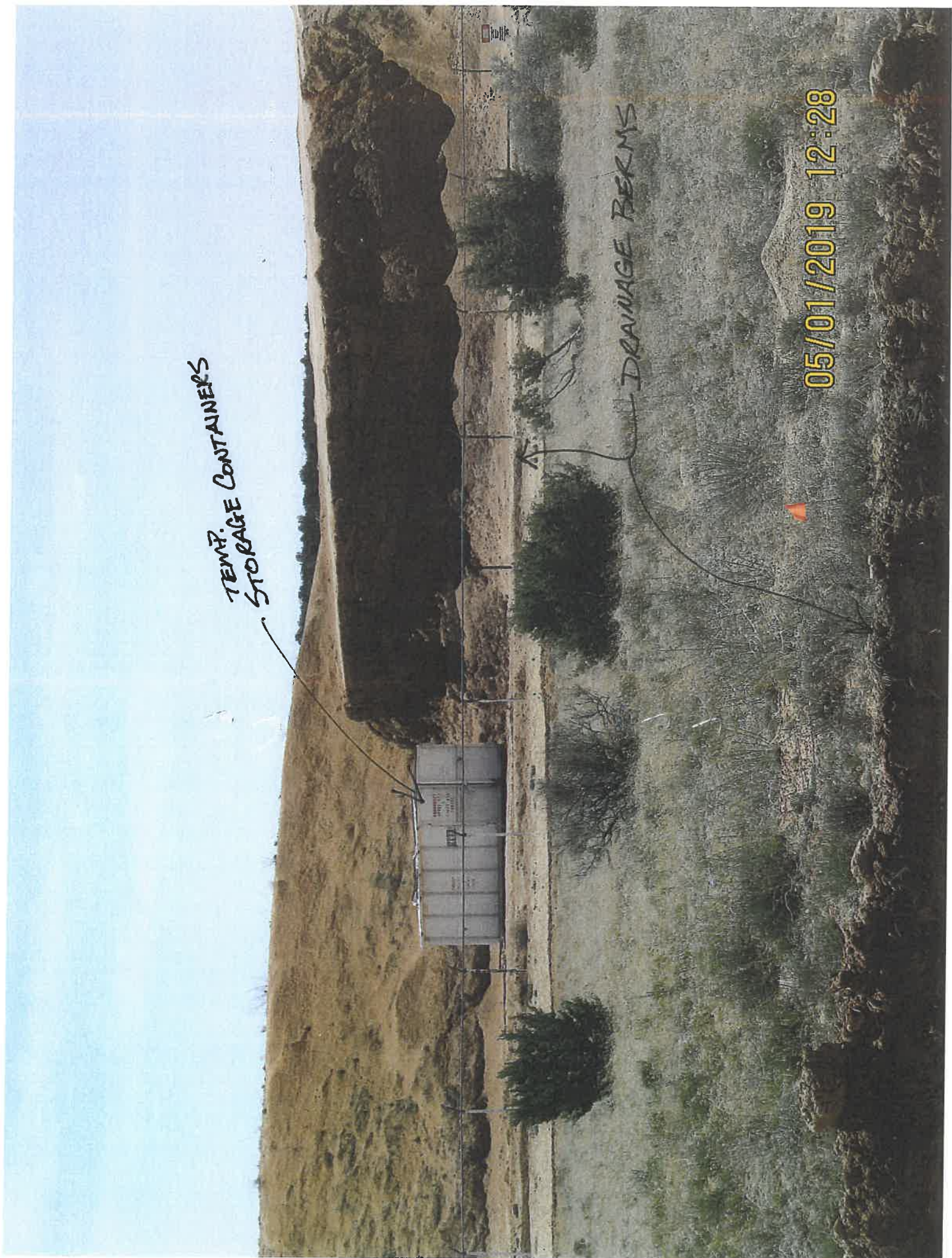
05/01/2019 12:25



TEMP.
STORAGE CONTAINERS

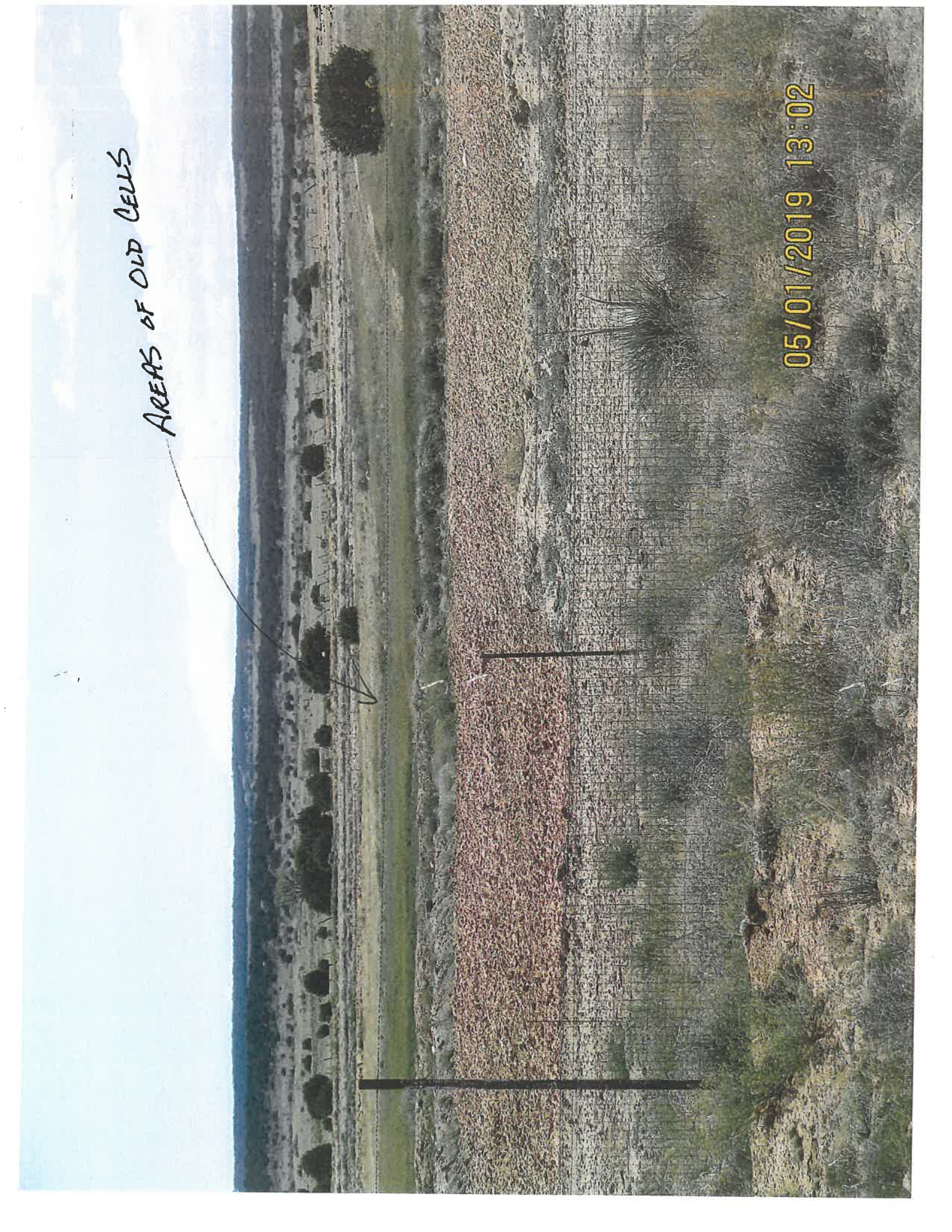
DRAINAGE BERMS

05/01/2019 12:28



AREAS OF OLD CELLS

05/01/2019 13:02





*Agenda Item
No. 10-B*

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner Kevin McCall, District 1
Commissioner Ryan Schwebach, District 2
Commissioner Javier E. Sanchez, District 3
County Manager
Wayne Johnson

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is **WEDNESDAY, NOON** prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: STEVEN GUETSCHOW P&Z
First Last Department / Company / Organization Name

Today's Date: 6/4/2019 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 4391 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: SGUETSCHOW@TCNM.US

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: June 12

Brief explanation of business to be discussed:

PUBLIC HEARING - APPROVAL OF SPECIAL USE CHANGE
IN ZONING FOR A WIND ENERGY GENERATING FACILITY & TRAN'S
MISSION ROUTING; ORION RENEWABLE ENERGY GROUP, LLC.

Is this a Resolution, Contract, Agreement, Grant Application, Other? PUBLIC HEARING

Has this been reviewed by Grant Committee? YES NO N/A If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO N/A Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____



*Agenda Item
No. 10-C*



*Agenda Item
No. 11-A*

Torrance County

Resolution Number 2019 – _____

A Resolution

Appointing the Members of the County Board of Registration

WHEREAS, pursuant to the New Mexico Statutes Annotated 1978, Section 1-4-34(A) (2019), the Board of County Commissioners shall in June of each odd-numbered year appoint the Board of Registration for the County; *and*

WHEREAS, pursuant to NMSA 1978, Section 1-3-34(B) (2019), the members appointed to the Board of Registration shall not during their service be county employees, elected officials or candidates for public office, and not more than two members of the board of registration shall be members of the same political party; *and*

WHEREAS, pursuant NMSA 1978, Section 1-4-37 (2019), the Board of Registration shall serve a term from July 1, 2019 through June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby appoints the following voters, who meet the qualifications to serve as the County Board of Registration from July 1, 2019 through June 30, 2021:

Carolann-McNeil-Republican

Hayle Catallo-Democrat

Shannon Torok-Republican

PASSED, APPROVED, and ADOPTED this 12th day of June, 2019.

BOARD OF COUNTY COMMISSIONERS:

Ryan Schwebach-Chairman

Kevin McCall-Member

Javier Sanchez-Member

ATTEST:

Linda Jaramillo, County Clerk



*Agenda Item
No. 12-A*



*Agenda Item
No. 12-B*



*Agenda Item
No. 12-C*



*Agenda Item
No. 12-D*



*Agenda Item
No. 12-E*

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
DWI GRANT PROGRAM

DWI GRANT AGREEMENT
Program No. 20-D-G-31

THIS GRANT AGREEMENT is made and entered into by and between the Department of Finance and Administration, State of New Mexico, acting through the Local Government Division, Bataan Memorial Building, Suite 201, Santa Fe, New Mexico 87501, hereinafter called the **DIVISION**, and the **County of Torrance**, hereinafter called the **GRANTEE**.

WITNESSETH:

WHEREAS, this Grant Agreement is made by and between the Department of Finance and Administration, State of New Mexico, acting through the Local Government Division, and the Grantee, pursuant to the Local Driving While Intoxicated ("LDWI") Grant Program Act Sections 11-6A-1 through 11-6A-6, NMSA 1978, as amended (the "Act") and the LDWI Grant Program Regulations 2.110.4 NMAC (the "Regulations"); and

WHEREAS, on April 30, 2019, the DWI Grant Council awarded the Grantee **\$54,000.00** to support programs, services and activities to reduce the incidence of driving while intoxicated, alcoholism, and alcohol abuse in New Mexico ("Program"); and

NOW, THEREFORE, the parties hereto do mutually agree as follows:

ARTICLE I - SCOPE OF WORK

- A. The Grantee agrees that it will implement, in all respects, the activities outlined in its Program Description, attached hereto as Exhibit "A" and made a part of this Grant Agreement.
- B. The Grantee agrees to make no change to the Program Description herein described without first submitting a written request to the Division and obtaining the Division's written approval of the proposed change.

ARTICLE II - LENGTH OF GRANT AGREEMENT

- A. The term of this Grant Agreement shall become effective July 1, 2019 and will terminate on **June 30, 2020**.
- B. The General Appropriation Act of 2019, Section 3, General Provisions (C) states: "Amounts set out in Section 4 of the General Appropriation Act of 2019, or so much as may be necessary, are appropriated from the indicated source for expenditure in the fiscal year 2020 for the objects expressed". Per the "Act", any unexpended funds at the end of a fiscal year revert to the Local DWI Grant Fund.

ARTICLE III - REPORTS

A. Evaluation

1. The Grantee agrees to systematically collect, analyze and use data to examine programs, initiatives and policies by looking at both the process and the outcomes to assess their effectiveness. The Grantee agrees to review and update the existing evaluation plan periodically throughout the fiscal year.
2. The Grantee agrees that data entered into the DWI Screening Program which includes the Managerial Data Set (MDS) Database, is complete and accurate to allow the Department of Finance and Administration's (DFA) designated evaluation contractor to develop and implement an evaluation system and/or to provide relevant reports derived from the available data.
3. In order that the Division may adequately evaluate the progress of the Local DWI grant program statewide, the Grantee shall provide within 30 days, upon request of DFA's evaluator(s), information and access to program records and records of contractors working for the Grantee, provided that such information will not contain any "individually identifiable health information" as defined by the Standards for Privacy of Individually Identifiable Health Information, 45 CFR Parts 160 and 164, the Regulations promulgated by the Department of Health and Human Services pursuant to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA" or the "HIPAA Regulations").

B. Progress Reports

1. In order that the Division may adequately evaluate the progress of the Grant Agreement, the Grantee shall be required to provide periodic quarterly Progress Reports to the Division. The Progress Reports shall contain a narrative and/or bulleted highlights of successes and challenges, a detailed budget breakdown of expenditures to date which includes expenditure back-up documentation, a summary of any fees collected and/or expended, the DWI Screening Program Quarterly Report, the MDS Quarterly Report, LDWI Planning Council meeting agendas and minutes, attached hereto as Exhibit "B" (Quarterly Progress Report and Certification), and such other information following the objectives of the Grantee's evaluation as may be of assistance to the Division in its evaluation. The first quarterly Progress Report is due October 31, 2019.
2. Grantee assures that Progress Reports submitted to the Division will not contain any "individually identifiable health information" as defined by the by the HIPAA Regulations.
3. One copy of the corresponding quarterly Progress Report shall be submitted to the Division no later than October 31, 2019, January 31, 2020, and April 30, 2020 for review and comment.

C. Final Report

1. The Grantee shall submit to the Division one copy of the Final Report for this

Program. The Final Report shall include the information called for in Article III, Paragraph B(1) and B(2) for the fourth quarter.

2. The Final Report and final reimbursement shall include sufficient detail to evaluate the effectiveness of each program component in the Program and shall be submitted no later than July 10, 2020.

D. Annual Report

1. The Grantee shall submit to the Division one copy of the Annual Report for this Program. The Annual Report shall include the data from the DWI Screening Program, including the demographic profile of the DWI offender and the MDS data reports for the entire term of the Grant Agreement, highlights for the period, and other information requested by the Division, in the format provided by the Division. This requirement shall survive the termination of this Grant Agreement.
2. The Annual Report shall be submitted no later than July 31, 2020.

ARTICLE IV - CONSIDERATION AND METHOD OF PAYMENT

- A. In consideration of the Grantee's satisfactory completion of all work and services required to be performed under the terms of this Grant Agreement, and in compliance with all other Grant Agreement requirements herein stated, the Division shall pay the Grantee a sum not to exceed **Fifty-Four Thousand Dollars and no Cents (\$54,000.00)**. The funds are to be expended in accordance with the proposed budget attached as Exhibits "C" and "C (1)", which by this reference are fully incorporated into this Grant Agreement. It is understood and agreed that the Grantee's expenditure of these monies shall not deviate from the line items of the budget without the prior written approval of the Division.
- B. It is understood and agreed that if any portion of the funds set forth in Paragraph IV (A) are not expended at the completion of this Grant Agreement period for the purpose designated in this Grant Agreement, the unexpended funds shall revert to the Division for disposition.
- C. All payments will be made on a reimbursement of actual cost basis upon receipt by the Division of individual quarterly Progress Reports accompanied by the following completed forms: Request for Payment Form, attached hereto as Exhibit "D" and "D(1)"; and Detailed Breakdown By Budget Line Item Form, including any Fees Collected, attached hereto as Exhibit "G." Request for Payment Forms shall specify all in-kind administrative costs and any capital expenditures.
- D. Payment shall be made only for those services specified in this Grant Agreement and not funded by any other public-entity funding source. **The Grantee shall not bill the Division for the same service or services billed to another funding agency or source.**

ARTICLE V - MODIFICATION AND TERMINATION

- A. The Division, by written notice to the Grantee, shall have the right to terminate this Grant Agreement if, at any time, in the judgment of the Division, the provisions of this Grant

Agreement have been violated or the activities described in the Program Description do not progress satisfactorily. In this regard, the Division may demand refund of all or part of the funds dispersed to the Grantee.

- B. The parties may modify any and all terms and conditions of the Grant Agreement by mutual written agreement between the Grantee and the Division.
- C. Early Termination for Convenience: Except as provided in Article X, Appropriations, either the Division or Grantee may terminate this Grant Agreement by providing the other party with a minimum of thirty (30) days' advance, written notice of the termination.
- D. Liability in the Event of Early Termination: In the event of early termination of this Grant Agreement by either party, the Division's sole liability shall be to reimburse Grantee in accordance with this Grant Agreement for qualifying expenditures that were:
 - a. Incurred pursuant to a legally binding agreement entered into by Grantee before Grantee's receipt of the Division's notice of early termination or the issuance by the Grantee of a notice of early termination;
 - b. Incurred on or before the termination date in the notice of early termination;
 - c. For permissible purposes under this Grant Agreement's Program Description and procured and executed in accordance applicable law; and
 - d. The subject of a Request for Payment Form properly and timely submitted in accordance with Article IV of this Grant Agreement.

ARTICLE VI - CERTIFICATION

The Grantee hereby assures and certifies that it will comply with all State regulations, policies, guidelines, and requirements with respect to the acceptance and use of State funds. Also, the Grantee gives assurances and certifies with respect to the grant that:

- A. It has the legal authority to receive and expend the funds as described in the Program Description.
- B. It shall meet all requirements of the Act and the Regulations and all other New Mexico State laws and regulations as they pertain to all activity conducted under this Grant Agreement and provide verification thereof to the Division.
- C. It shall finance all costs of the Program, including all Program overruns.
- D. Every treatment facility, program or other provider it contracts with to perform the activities that are subject to this Grant Agreement, shall, at all times, comply with all applicable State and federal laws and regulations and any and all licensure requirements governing treatment facilities, programs, or providers. All Contracts shall contain the following provision: "The Contractor agrees to comply, at all times, with all applicable State and federal laws and regulations and any and all licensure requirements governing its program and facility." The Grantee agrees it shall be solely liable for the failure of any of its providers to meet and comply with all applicable State and federal laws and licensure requirements governing the treatment provider or the program.
- E. It shall comply with the State Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978. All professional services, activities or programs provided through a service

provider must be implemented through a professional service contract. **The Grantee will submit all Program related contracts, and agreements to the Division for review and approval prior to execution. Amendments to existing contracts must also be submitted to the Division for review and approval prior to execution.**

Grantees will be required to complete a request-for-proposal (RFP) for contracts over \$60,000; provided, however, that if the Grantee's governing body's guidelines have more stringent requirements, the Grantee's governing body's guidelines must be followed. Sole Source contracts can be utilized if justification can be provided that the organization(s) is the only one in the area that can provide the services. The Grantee will be required to submit to the Division written documentation describing the reason for sole source contracting prior to entering into the contract and all provisions of the Procurement Code **MUST** be adhered to in regard to the requirements.

- F. It will adhere to all financial and accounting requirements of the Department of Finance and Administration.
- G. It will comply with all applicable conditions and requirements prescribed by the Division in relation to receipt of State DWI grant funds.
- H. It shall not at any time utilize or convert any equipment or property acquired or developed pursuant to this Grant Agreement for any use other than those specified in the scope of work as defined in the Grant Agreement without the prior approval of the Division.
- I. No member, officer, employee, or family member(s) of the Grantee, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract, or the process thereof, for work to be performed in connection with the program assisted under the grant, and the Grantee shall incorporate, in all such contracts, a provision prohibiting such interest pursuant to the purposes of this certification.
- J. If applicable, it will comply with all HIPAA requirements and HIPAA Regulations.

ARTICLE VII - RETENTION OF RECORDS

All Program records must adhere to the New Mexico State Records Center and Archives Rule for Functional Retention and Disposition Schedule, 1.21.2 NMAC. The Grantee shall keep such records as will fully disclose the amount and disposition of the total funds from all sources budgeted for the Grant Agreement period, the purpose for which such funds were used, the amount and nature of all contributions from other sources, and such other records as the Division shall prescribe.

ARTICLE VIII - REPRESENTATIVES

- A. The Grantee hereby designates the person listed below as the official Grantee Representative responsible for overall supervision of the approved Program:

Name: Tracey Master
Title: DWI Coordinator
Address: PO Box 48
Estancia, NM 87016

Phone: (505) 705-0332
Email: tmaster@tcnm.us

- B. The Division designates the person listed below as its Program Manager, responsible for overall administration of this Grant Agreement, including compliance and monitoring of Grantee:

Name: Naomi Brodkey
Title: DWI Program Manager
Address: Department of Finance and Administration
Local Government Division
Bataan Memorial Building, Suite 203
Santa Fe, NM 87501

Phone: (505) 827-4441
Email: NaomiL.Brodkey@state.nm.us

ARTICLE IX - SPECIAL CONDITIONS

- A. The Grantee shall budget and expend a minimum of **10 percent** of the total DWI grant funding awarded for the twelve-month period in local match/in-kind monies. The Grantee shall not budget administrative expenses except as in-kind match pursuant to the DWI Grant Council's administrative policy. The Grantee hereby budgets **Fifteen-Thousand Six-Hundred Dollars and No Cents (\$15,600.00) (29%)** as its matching funds commitment.
- B. The Grantee shall not budget, nor at any time exceed expenditures, greater than ten percent of its overall grant funding for capital purchases incurred during the grant period.
- C. The Grantee shall submit to the Division written copies of the description of the **treatment program protocol by July 31, 2019**, for review and comment. All changes and modifications made to the treatment program, including its materials, shall be reported to the Division for its review and comment, as necessary.
- D. The Grantee shall submit to the Division written copies of the description of the **screening program protocol by July 31, 2019**, for review and comment. All changes and modifications made to the screening program, including its materials, shall be reported to the Division for its review and comment.
- E. The Grantee shall submit to the Division written copies of the description of the **compliance monitoring program protocol by July 31, 2019**, for review and comment. All changes and modifications made to the compliance monitoring program, including its materials, shall be reported to the Division for its review and comment.

- F. **The Grantee shall submit LDWI Planning Council by-laws by July 31, 2019.**
- G. **The Grantee shall enter screening and tracking data online in the DWI Screening Program. Data shall be entered and maintained in a current up-to-date status.**
- H. **The Grantee shall enter the prevention and enforcement goals and activities online in the MDS database. Data shall be entered and maintained on a quarterly basis.**
- I. **The Grantee shall be solely responsible for fiscal or other sanctions, penalties, or fines occasioned as a result of its own violation or alleged violation of requirements applicable to performance of this Grant Agreement. The Grantee shall be liable for its acts or failure to act in accordance with this Grant Agreement, subject to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1 through 41-4-27, NMSA 1978.**

ARTICLE X - APPROPRIATIONS

The terms of this Grant Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of the Grant Agreement. If sufficient appropriations and authorizations are not made by the Legislature, the Division may *immediately* terminate this Grant Agreement, in whole or in part, regardless of any existing legally binding third party contracts entered into by or between Grantee and a third party, by giving Grantee written notice of such early termination. The Division's decision as to whether sufficient appropriations are available shall be accepted by the Grantee and shall be final and non-appealable. The Grantee shall include a substantively identical clause in all contracts between the Grantee and third parties that are (i) funded in whole or part by funds made available under this Grant Agreement and (ii) entered into between the effective date of this Grant Agreement and the Termination Date or early termination date.

ARTICLE XI – REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS GRANT AGREEMENT

- A. Grantee shall include the following or a substantially similar termination clause in all contracts that are (i) funded in whole or part by funds made available under this Grant Agreement and (ii) entered into after the effective date of this Grant Agreement:

“This contract is funded in whole or in part by funds made available under a Department of Finance and Administration, Local Government Division (Division) grant agreement. If the Division terminates the grant agreement, the County of Torrance may terminate this contract by providing contractor written notice of such termination in accordance with the notice provisions in this contract. In the event of termination pursuant to this paragraph, the County of Torrance's only liability shall be to pay contractor for acceptable goods and/or services delivered and accepted prior to the termination date.”

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, the Grantee and the Division do hereby execute this Grant Agreement.

THIS GRANT AGREEMENT has been approved by:

TORRANCE COUNTY

By: _____ Date _____
Authorized Signatory

(Type or Print Name)

**DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION**

By: _____ Date _____
Donnie Quintana, Director

EXHIBIT "A"

PROJECT DESCRIPTION

Name of Grantee: Torrance County

Grant No.: 20-D-G-31

Grant Amount: \$54,000.00

Grantee will provide DWI program activities in the following areas:

1) Prevention:

Prevention is the active process that promotes the personal, physical and social well-being of individuals, families and communities to reinforce positive behaviors and healthy lifestyles. The term "prevention" is reserved for interventions that occur before the initial onset of a disorder. Prevention programs shall focus on the prevention of alcoholism, alcohol abuse, underage drinking, and DWI.

Prevention activities funded by LDWI will be shown to increase life skills and/or decrease risk factors that positively impact the rates of DWI and/or alcohol abuse. LDWI funds may be used to support the assessment, capacity, planning, implementation, and evaluation of such activities. Staff development (such as training required for certification) is an allowable prevention activity.

While funds for prevention can be budgeted in any allowable budget category, all funds spent on prevention should be in support of prevention activities identified and approved as part of a systematic planning process.

Prevention activities funded with LDWI grant funds should be either evidence-based or promising activities. DWI programs must be able to document compliance with this requirement.

2) Screening:

The grant requires a county-wide screening program that addresses all municipal, district and magistrate court referrals related to DWI. Other referrals addressing DWI-related issues may also be handled from schools and the probation and parole system. Programs must use the DFA approved screening program.

The program shall use screening fees to self-fund the screening costs to the fullest extent possible. The fee structure shall include an appropriate sliding-fee schedule, based on earning capacity of offenders, to assist those offenders who are unable to pay the full fees.

The screening program shall not be provided by an alcoholism treatment program serving the judicial districts involved in order to avoid conflict of interest or screening bias. (Section 43-3-11(D), NMSA 1978).

3) Treatment: Outpatient/Jail based

Treatment is an array of individual, family, group or social program or activity alternatives directed to intervene and address DWI, alcohol problems, alcohol dependence, alcoholism or alcohol abuse. Treatment seeks to reduce the consumption of alcohol, to support abstinence and recovery from drinking alcohol, and to improve physical health, family and social relationships, emotional health, well-being, and general life functioning.

The competitive grant and distribution funding supports outpatient treatment services and jail based services that address alcohol abuse or alcohol dependence issues, as related to DWI and the prevention of repeated

DWI offenses for offenders with current DWI convictions. Treatment providers can be contracted or on staff. Treatment providers must be licensed to practice in the State of New Mexico and must follow evidence-based treatment practices.

The treatment programs shall include a treatment assessment. This assessment shall be administered at admission and again at discharge for outpatient treatment. An individual treatment plan must be provided for each offender. The treatment program will address motivational, therapeutic and psycho-educational approaches to assist the DWI offenders, and their family/collateral support system when feasible and appropriate, in (1) consideration for change of risk-taking behavior and (2) consideration for continued treatment and/or recovery maintenance.

4) Compliance Monitoring/Tracking:

The grant supports a compliance monitoring/tracking component, which strengthens tracking, follow-up, and supervised probation-type efforts with DWI offenders to assist courts in the monitoring for compliance of offenders with court imposed sentencing (i.e., screening, treatment, ignition interlock, DWI School, etc.) Compliance monitoring follow-up may include community service supervision, as well. All programs must use the State selected screening and tracking instrument. Programs which are funding supervised probation-type services must follow the Misdemeanor Compliance Program Guidelines issued by the Administrative Office of the Courts (AOC).

5) Coordination, Planning, and Evaluation:

The grant supports Coordination, Planning and Evaluation administered by a professional responsible for oversight of all LDWI program efforts: monitoring all activities; budgeting, planning and funding requests; development, maintenance and reporting of all reporting requirements; evaluation of the grant Project progress and impact; submission of all required financial and program reports; staffing the LDWI Planning Council; and attending DWI Grant Council meetings.

6) Alternative Sentencing:

Alternative sentencing provides the courts with sentencing alternatives to traditional incarceration, including electronic monitoring devices, alcohol monitoring devices, community custody, DWI Drug Courts, and community service.

LDWI funding may be used to support alternative adjudication programs such as DWI court and teen court. Teen court funding is limited to \$30,000 for the operation of teen courts. All DWI courts must follow AOC specialty court guidelines. All teen courts funded through the LDWI grant program must adhere to the Juvenile Adjudication Fund Guidelines, which can be found on the DFA website.

Often teen court programs implement prevention activities in addition to their alternative sentencing services. Prevention activities, services and programs implemented by a teen court must be budgeted through the prevention component and meet prevention program requirements.

**EXHIBIT "B" QUARTERLY REPORT CHECKLIST AND CERTIFICATION
DISTRIBUTION/DWI GRANT**

Grantee: _____

Quarter: _____

To be completed by DWI Coordinator	To be completed by LDWI Program Manager
Grant: <input type="checkbox"/> Exhibit D & D(1) <input type="checkbox"/> Exhibit G <input type="checkbox"/> Exhibit G In-Kind <input type="checkbox"/> Backup Documentation	Grant: <input type="checkbox"/> Exhibit D & D(1) <input type="checkbox"/> Exhibit G <input type="checkbox"/> Exhibit G In-Kind <input type="checkbox"/> Backup Documentation
Distribution: <input type="checkbox"/> Exhibit F & F(1) <input type="checkbox"/> Exhibit G <input type="checkbox"/> Exhibit G In-Kind <input type="checkbox"/> Backup Documentation <input type="checkbox"/> Backup Documentation of fees collected and spent	Distribution: <input type="checkbox"/> Exhibit F & F(1) <input type="checkbox"/> Exhibit G <input type="checkbox"/> Exhibit G In-Kind <input type="checkbox"/> Backup Documentation <input type="checkbox"/> Backup Documentation of fees collected and spent
<input type="checkbox"/> Exhibit I – Enforcement Activity Report and/or <input type="checkbox"/> Exhibit I (B) – Full Time Officer Report	<input type="checkbox"/> Exhibit I – Enforcement Activity Report and/or <input type="checkbox"/> Exhibit I (B) – Full Time Officer Report
<input type="checkbox"/> Complete, Review & Attach Managerial Data Set (MDS) Quarterly Report	<input type="checkbox"/> Review Managerial Data Set (MDS) Quarterly Report
<input type="checkbox"/> Complete, Review & Attach ADE Screening & Tracking Quarterly Report	<input type="checkbox"/> Review ADE Screening & Tracking Quarterly Report
<input type="checkbox"/> LDWI Planning Council Meeting Agenda and Minutes (Signed) <input type="checkbox"/> Planning Council Meeting Sign In Sheet(s)	<input type="checkbox"/> LDWI Planning Council Meeting Agenda and Minutes (Signed) <input type="checkbox"/> Planning Council Meeting Sign In Sheet(s)
<input type="checkbox"/> Successes/Challenges	<input type="checkbox"/> Successes/Challenges

Under penalty of law, I hereby certify that all payments made from LDWI grant and distribution monies were verified and accounted for by locally implemented policies and controls; no "individually identifiable health information" as defined by the HIPAA Regulations has been included in the report; and that to the best of my knowledge and belief, the information contained in this report is correct and true and that no other funding source is reimbursing these specific expenditures.

Program Representative Signature

Print Name

Date

County/City Official Signature

Print Name

Date

FOR DFA USE ONLY

I certify that I have reviewed the attached documents for accuracy.

LDWI Program Manager Signature

Print Name

Date

**Local DWI Grant Program
Revenue/Expenditure Summary**

Grantee Torrance County
 Grant No.: 20-D-G-31 Total Grant **\$54,000.00**

REVENUES BY SOURCE	EXPENDITURES BY LINE ITEM	Grant	In-Kind Match***	TOTAL
Local DWI Program Grant	ADMINISTRATIVE* Personnel Services		0.00	0.00
	Employee Benefits		0.00	0.00
In-Kind Match: Program Generated Fees				
County				
City	PROGRAM			
Judicial/Courts	Personnel Services	30,559.00	0.00	30,559.00
Other (list):	Employee Benefits	5,101.00	0.00	5,101.00
Moriaty Edgewood School District	Travel (In-State)	500.00	0.00	500.00
	Travel (Out-of-State)	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00
	Operating Costs	240.00	15,600.00	15,840.00
	Contractual Services	17,600.00	0.00	17,600.00
	Minor Equipment	0.00	0.00	0.00
	Capital Purchases**	0.00	0.00	0.00
TOTAL REVENUES	TOTAL EXPENDITURES	54,000.00	15,600.00	69,600.00

* Administrative is allowed only as In-Kind Match
 **Capital purchases must have prior approval from DFALDWI.
 *** In-Kind Match must be at least 10% of total expended Grant
 10% = 5,400.00

**LOCAL DWI GRANT PROGRAM
Request For Payment/Financial Status Report
by Component**

Grant:

	<u>Budget</u>
Prevention	20,338.00
Enforcement	0.00
Screening	0.00
Domestic Violence	0.00
Treatment: Outpatient/Jailbased	7,698.00
Compliance Monitoring/Tracking	4,098.00
Coordination, Planning & Evaluation	8,928.00
Alternative Sentencing	12,938.00
Totals:	54,000.00
ck	
	54,000.00

In-Kind Match:

	<u>Budget</u>	
Prevention	0.00	
Enforcement	0.00	
Screening	0.00	
Domestic Violence	0.00	
Treatment: Outpatient/Jailbased	0.00	
Compliance Monitoring/Tracking	7,800.00	
Coordination, Planning & Evaluation	7,800.00	
Alternative Sentencing	15,600.00	
Totals:	15,600.00	ck 15,600.00

Torrance County
PO Box 318
Estancia, NM 87016
505-705-0332
20-D-G-31

Tot. Bud. Expd: 69,600.00 ck 69,600.00

LOCAL DWI GRANT PROGRAM
Request for Payment/Financial Status Report

Exhibit D

I. A. Grantee: Torrance County B. Address: PO Box 318 Esancia, NM 87016 C. Telephone No.: 505-705-0332 D. Grant No.: 20-D-G-31	Payment Request No.: 1 II. Payment: A. Grant Award: \$54,000.00 B. Funds Received To Date: \$0.00 C. Amount Requested This Payment: \$0.00 D. Grant Balance: \$54,000.00 III. Report Period Ending: 54,000.00
------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Budget Line Items	Approved Budget	Grant		Remaining Budget	In-Kind Match			Total YTD Expenditures
		Expenditures This Request	Expenditures This Request		Approved Budget	Expenditures This Request	Remaining Budget	
ADMINISTRATIVE								
Personnel Services		0.00	0.00	0.00	0.00	0.00	0.00	Per. Serv.
Employee Benefits	5,101.00	0.00	0.00	5,101.00	0.00	0.00	0.00	Empl. Ben.
Travel (In-State)	500.00	0.00	0.00	500.00	0.00	0.00	0.00	Travel In
Travel (Out-of-State)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Travel Out
Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Supplies
Operating Costs	240.00	0.00	0.00	240.00	0.00	0.00	0.00	Operating
Contractual Services	17,600.00	0.00	0.00	17,600.00	0.00	0.00	0.00	Contractual
Minor Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Minor Equip.
Capital Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Capital Purch
TOTALS	54,000.00	0.00	0.00	54,000.00	15,600.00	0.00	15,600.00	0.00

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

Grantee Fiscal Officer (Printed Name and Title) Grantee Fiscal Officer (Signature) _____ Date _____	Grantee Representative (Printed Name and Title) Grantee Representative (Signature) _____ Date _____
-----------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------

(If Local Government Division Only)

Local Government Division Fiscal Officer	Date
Local Government Division Program Manager	Date

LOCAL DWI GRANT PROGRAM
Request for Payment/Financial Status Report
Breakdown By Component

Exhibit D (1)

Grantee: Torrance County
Grant No.: 20-D-6-31
Request No. 1

Total Grant Funds Requested This Request: 0.00
Total In-Kind Match This Request: 0.00
Total Expenditures Reported This Request: 0.00

Grant:

	Budget	This Request	Remaining Budget	Expenditures YTD	Additional In-Kind Match
Prevention	20,338.00	0.00	20,338.00	0.00	
Enforcement	0.00	0.00	0.00	0.00	
Screening	0.00	0.00	0.00	0.00	
Domestic Violence	0.00	0.00	0.00	0.00	
Treatment: Outpatient/Jailbased	7,698.00	0.00	7,698.00	0.00	
Compliance Monitoring/Tracking	4,098.00	0.00	4,098.00	0.00	
Coordination, Planning & Evaluation	8,928.00	0.00	8,928.00	0.00	
Alternative Sentencing	12,938.00	0.00	12,938.00	0.00	
Totals:	54,000.00	0.00	54,000.00	0.00	

In-Kind Match:

	Budget	This Request	Remaining Budget	Expenditures YTD	Additional In-Kind Match
Prevention	0.00	0.00	0.00	0.00	
Enforcement	0.00	0.00	0.00	0.00	
Screening	0.00	0.00	0.00	0.00	
Domestic Violence	0.00	0.00	0.00	0.00	
Treatment: Outpatient/Jailbased	0.00	0.00	0.00	0.00	
Compliance Monitoring/Tracking	0.00	0.00	0.00	0.00	
Coordination, Planning & Evaluation	7,800.00	0.00	7,800.00	0.00	
Alternative Sentencing	7,800.00	0.00	7,800.00	0.00	
Totals:	15,600.00	0.00	15,600.00	0.00	

Total Expenditures This Reimbursement: 0.00
Total Expenditures Year to Date: 0.00
Total Additional In-Kind Match Year to Date: 0.00

Checks: 0.00

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

Grantee Representative (Signature) _____

Title _____

Date _____

Exhibit G - Grant

Detailed Breakdown By Line Item
LOCAL DWI PROGRAM

County/ Municipality: _____
 Grant No.: _____
 Request No.: _____

Total Grant Funds Requested This Request: 0.00
 Total In-Kind Match This Request: 0.00
 Total Expenditures Reported This Request: 0.00

Grant Expenditures:

ADMINISTRATIVE

Administrative expenses are not allowed.

PROGRAM Personnel Services

<u>Pay Period</u>	<u>Name</u>	<u>Job title</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	
Total Personnel Services:					<u>0.00</u>	

Employee Benefits

<u>Pay Period</u>	<u>Name</u>	<u>Job title</u>	<u>Document Identifier</u>	<u>Description</u>	<u>Amount</u>	<u>Component</u>
Total Employee Benefits:					<u>0.00</u>	

Travel (In-State)

<u>Date of Travel & Location</u>	<u>Traveler's Name</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>

Exhibit G- Grant

Travel (Out-of-State)	Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
						0.00	

Total Travel (In-State):

Supplies (*1st Prevention Giveaways/Promotional Items separately below)	Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
						0.00	

Total Supplies:

Operating Costs	Date(s) Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
						0.00	

Total Operating Costs:

Contractual Services	Period Covered	Check Date	Vendor	Description	Document Identifier	Amount	Component
						0.00	

Total Contractual Services:

Minor Equipment	Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
						0.00	

Total Minor Equipment:

Exhibit G - Grant

Capital Purchases

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
Total Capital Purchases:					0.00	

Total Grant Fund Reimbursement Request:

Check: 0.00

0.00

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

 Grantee Representative (Signature)

 Title

 Date

Exhibit G - Grant In-Kind Match

Detailed Breakdown By Line Item LOCAL DWI PROGRAM

County/ Municipality: 0
 Grant No.: 0
 Request No.: 0

Total Grant Funds Requested This Request: 0.00
 Total In-Kind Match This Request: 0.00
 Total Expenditures Reported This Request: 0.00

In-Kind Match Expenditures:

ADMINISTRATIVE Personnel Services

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
					0.00	
Total Personnel Services:					0.00	

Total Employee Benefits: 0.00

PROGRAM Personnel Services

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
					0.00	
Total Personnel Services:					0.00	

Total Employee Benefits: 0.00

Travel (In-State)

Exhibit G - Grant In-Kind Match

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
Total Travel (In-State):					0.00	

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
Total Travel (Out-of-State):					0.00	

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Supplies:					0.00	

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Operating Costs:					0.00	

Date Incurred	Vendor / Contractor	Description	Check Date	Document Identifier	Amount	Component
Total Contractual Services:					0.00	

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Minor Equipment:					0.00	

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Capital Purchases:					0.00	

Exhibit G - Grant In-Kind Match

Total In-Kind Match:

Check: 0.00 0.00

Additional In-Kind Match	Total Amount	Fee Amount & Source	Additional Sources
Prevention			
Enforcement			
Screening			
Domestic Violence			
Treatment: Outpatient/Jail based			
Compliance Monitoring/Tracking			
Coordination, Planning, & Evaluation			
Alternative Sentencing			

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

 Grantee Representative (Signature)

 Title

 Date



*Agenda Item
No. 12-F*

(Application packet must include Application, Scope of Work and Memo of Agreement).

APPLICATION FOR CDWI FUNDS

Program Year applying for: JULY 1, 2019 - JUNE 30, 2020

Project Number: _____ <small>(to be provided by TSD)</small>

Applicant Agency:	TORRANCE COUNTY
Address:	PO BOX 48
City, State, Zip:	ESTANCIA, NM 87016
Phone Number:	505-705-0332
Fax Number:	505-384-5294
email address:	lmaster@tcnm.us
Project Director and Title:	Dr. Tracey Master, DWI Prevention Program Coordinator

Government Unit:	TORRANCE COUNTY
Address:	PO BOX 48
City, State, Zip:	ESTANCIA, NM 87016
Phone Number:	505-544-4700
Fax Number:	505-384-5294
Authorizing Official and Title:	Wayne Johnson, Torrance County Manager

Check to be sent to (address):	TORRANCE COUNTY PO BOX 48 ESTANCIA, NM 87016
---------------------------------------	----------------------------------------------------

Program Manager: REY MARTINEZ	
Phone: 505-231-6787	email: rmartinez@state.nm

BUDGET:

Self-calculating chart, simply enter data

Budget Category	Program Category				Category Total
	Enforcement	Prevention	Off. Programs	PI & E	
Personal Services		1,000.00			\$1,000.00
Contractual Services					\$0.00
Commodities Budget		1,453.00			\$1,453.00
Other					\$0.00
NM State Police (NMSP)	Amount not included in Total \$ Requested				
Special Investigations Division (SID)	Amount not included in Total \$ Requested				
Total \$ Received	\$0.00	\$2,453.00	\$0.00	\$0.00	\$2,453.00
TOTAL \$ REQUESTED FOR AGENCY (w/o NMSP & SID)					\$2,453.00

Approved Start Date: upon execution of the Project Agreement

End Date: 30-Jun-20

CERTIFICATION:

The application, reviewed and approved by the governing body of

TORRANCE COUNTY

(Applicant)

12-Jun-19, authorizes the applicant to file this application for assistance from the State of New Mexico.

(Date Reviewed)

To the best of my knowledge, the information presented in this application is true and correct.

Project Director Signature: _____ Date: 12-Jun-19

Authorizing Official Signature: _____ Date: 12-Jun-19

SCOPE OF WORK

Agency Name: TORRANCE COUNTY

Project Number 0

A. LOCAL PERFORMANCE GOAL:

As of May 14, 2019, the Torrance County DWI Prevention Program Coordinator has not been made aware of any alcohol-related traffic fatalities - although there remains one crash for which alcohol involvement has not yet been determined. During FY2016, there were at least three and during FY2017 there were more than five. Unfortunately, budgetary constraints from other sources have impacted the prevention component. The goal is to increase community knowledge of prevention efforts, including the designated driving service.

B. OBJECTIVES: *Please be specific and descriptive*

The main objective for FY2020 will be to continue increasing the awareness and use of the Torrance County Smart Choice Ride van, a designated driving program provided through the Torrance County DWI Prevention Program.

C. ACTIVITIES: *Please enter detailed information regarding your objectives. This information will be used to develop the agreement.*

- 1) Promotional items will be purchased and distributed at community events, including the annual health fair. These items will advertise the Smart Choice Ride service, increasing community awareness of this valuable service.
- 2) \$1,000 will be used toward the overtime salaries for drivers of the Smart Choice Ride van.

D. BUDGET BY CATEGORY:

Personal:	\$1,000.00
Contractual:	\$0.00
Commodities:	\$1,453.00
Other:	\$0.00

Total Agreement Amount: \$2,453.00
End Date: 30-Jun-20



*Agenda Item
No. 12-G*



TORRANCE COUNTY PROFESSIONAL SERVICES AGREEMENT

TEEN COURT COORDINATOR

FY2020-DWI-01

THIS AGREEMENT is made and entered into by and between **Torrance County**, New Mexico (hereinafter referred to as the “**County**”), and **Adrian Ortiz** (hereinafter referred to as “**Contractor**”).

WHEREAS, the County is in need of professional services to conduct the coordination and administration of its Teen Court program and Prevention Specialist services related to drug and alcohol prevention in underage individuals; and

WHEREAS, Contractor is qualified to provide such services; and

WHEREAS, the County desires to engage Contractor to render certain services in connection therewith, and Contractor is willing to provide such services;

NOW, THEREFORE, in consideration of the premises and mutual obligations herein, the parties hereto do mutually agree as follows:

1. SCOPE OF SERVICES.

Contractor shall perform all services as requested by the County, including, but not limited to, the following services (hereinafter the “**Services**”) in a satisfactory and proper manner as determined by the County:

- a. Provide coordination, evaluation – including impact and outcome, review and refinement of the existing Torrance County Teen Court Program;
- b. Network with other such programs in New Mexico and maintain status as a “member in good standing” of the New Mexico Teen Court Association (NMTCA). This will include attendance at NMTCA trainings and quarterly meetings;

- c. Recruit and train adults to serve as guest judges and youth to serve as volunteer jurors; receive and screen referrals to the program; make initial contact with youth and parents or guardians to schedule initial interview; attend all Teen Court sessions; prepare or assist in the preparation of Teen Court forms; prioritize cases; assign cases specific times and locations; assign past defendants to cases; coordinate and supervise all trials, which may be conducted outside of traditional work hours (evenings and weekends);
- d. Become an active participant of the Estancia Valley Youth and Family Council (formerly known as the Tri-County Juvenile Justice Board), attending a minimum of six meetings per year.
- e. Become an active participant of the Partnership for a Healthy Torrance Community/Substance Abuse Prevention Core Team, attending a minimum of six meetings per year.
- f. Network with and maintain open communication with potential referral agencies, including but not limited to Juvenile Parole and Probation, Estancia Valley Youth and Family Council, law enforcement agencies, courts, and school administrators, and seek input from agencies toward improvement of the program;
- g. Publicly promote the Torrance County Teen Court Program and disseminate a variety of prevention information, prepare prevention and outreach materials for health fairs and other related events, participate in community health and safety fairs throughout the year, including the Annual Torrance County Suicide Awareness/Prevention 5k Walk/Run, the Torrance County Health Fair, and other community events as they become advertised.
- h. Provide targeted drug and alcohol prevention to youth who are referred to Teen Court for substance-related offenses. This prevention may be in the form of evidence-based curricula, general prevention education, or speakers;
- i. Submit required reports to the Torrance County DWI Program Coordinator by quarterly deadlines and provide oral reports to the Partnership for a Healthy Torrance Community/Substance Abuse Prevention Core Team, and other agencies as requested;
- j. Conduct evaluation of alcohol and substance abuse prevention efforts to determine the effectiveness of such efforts as they pertain to teen court youth. This will be conducted by the development and use of pre- and post-tests.
- k. Oversee and direct the administering of drug and alcohol tests of teen court clients who are sentenced to same for alcohol- and/or drug-related offenses. Positive drug test results will be reported to the Torrance County DWI Prevention Program Coordinator, referring agency and parent(s).

2. TERM.

Services of Contractor shall commence on July 1, 2019 and shall be undertaken and completed in such sequences as to assure their expeditious completion in light of the purposes of this Agreement, provided, however, that the initial term hereof ends on June 30, 2020.

3. COMPENSATION AND METHOD OF PAYMENT.

For performing the Services specified in Section 1 of this Agreement, the County agrees to pay Contractor on a monthly basis the sum of \$22.00/hour, inclusive of all salary, supplies, mileage/per-diem, telephone allowance, and administrative costs, plus applicable New Mexico Gross Receipts Tax. Compensation will be disbursed as follows: Contractor will provide a detailed invoice describing services provided and will be compensated at the rate of \$22.00/hour, plus New Mexico Gross Receipts Tax, following the end of the month. Total amount of compensation, including gross receipts tax, shall not exceed \$40,000.

Such amount shall be payable monthly upon the submission and approval of a statement for Teen Court Coordinator/Prevention Specialist Services. Payments to Contractor shall be made as determined by the budgetary and fiscal guidelines of the County. The County will send payments within 30 days to the County's receipt of the statement to:

Adrian Ortiz
45 Robert Drive
Estancia, NM 87016

ALL INVOICES MUST BE RECEIVED BY THE TORRANCE COUNTY DWI PREVENTION PROGRAM NO LATER THAN JUNE 15, 2020. INVOICES RECEIVED AFTER SUCH DATE WILL NOT BE PAID.

4. TERMINATION.

- a. This Agreement may be terminated in whole or in part, in writing, by either party in the event of substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party, provided that no less than fifteen (15) calendar days' written notice (delivered by certified mail, return receipt requested) of intent to terminate, and an opportunity for consultation with the terminating party prior to termination.
- b. This Agreement may be terminated in whole or in part in writing by either party for its convenience, provided that the other party is given 1) not less than thirty (30) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate, and (2) an opportunity for consultation with the terminating party prior to termination.

- c. If termination for default is instituted by the County, an equitable adjustment in the price provided for in this Agreement may be made, but (1) no amount shall be allowed for anticipated profit on unperformed services for other work, and (2) any payment due to the Contractor at the time of termination may be adjusted to cover any additional costs to the County because of the Contractor's default. Upon termination, Contractor will be paid a reasonable amount for services rendered and expenses incurred prior to the termination, in addition to termination settlement costs reasonably incurred by the Contractor relating to commitments which have become firm prior to the termination.
- d. Upon receipt of a termination action under Paragraph (a) or (b) above, the Contractor shall 1) promptly discontinue all affected work (unless the notice directs otherwise) and 2) deliver or otherwise make available to the County all data, reports, and such other information and materials as may have been accumulated by the Contractor in performing its contract, whether completed or in process.
- e. Upon termination under Paragraphs (a) or (b) above, the County may take over the work and may award another party a contract to complete the work under this Agreement.
- f. If after termination for failure of the Contractor to fulfill contractual obligations, it is determined that the Contractor had not failed to fulfill contractual obligations, the termination shall be deemed to have been for the convenience of the County. In such an event, adjustment of the agreement price shall be made as provided in Paragraph © of this clause.

5. AUDIT ACCESS TO RECORDS.

- a. The Contractor shall maintain books, records, documents and other evidence directly pertinent to performance of County funded work under this contract in accordance with generally accepted accounting practices consistently applied. The Contractor shall also maintain the financial information and data used in the preparation or support of any cost submission. The County or any of its authorized representatives shall have access to all such books, records, documents and other evidence for the purpose of inspection, audit and copying during normal business hours both before and after payment, the Contractor will provide proper facilities for such access and inspection.
- b. Audits conducted under this provision shall be in accordance with generally accepted auditing standards, and with established procedures and guidelines of the reviewing or audit agency or agencies.

6. RELEASE ON FINAL PAYMENT.

The Contractor, upon final payment of the amounts due and under this Agreement, releases the County, its officers and employees from all liabilities, claims, and obligation whatsoever arising from or under this Agreement. The Contractor agrees not to purport to bind the County to any obligation not assumed in this Agreement by the County, unless the Contractor has express written authority to do so, and then only within the strict limits of that authority. Payments on this Agreement shall not foreclose the County's right to recover excessive or illegal payments.

7. CONFIDENTIALITY.

Any information that the Contractor receives or develops in the performance of this Agreement shall be kept confidential and the Contractor shall not make such information available to any individual or organization without the County's prior written approval.

8. PRODUCT OF SERVICE.

All documents that the Contractor develops or acquires under this Agreement, shall become the County's property and shall be delivered if so requested to the County no later than the final termination of this Agreement.

9. CONFLICT OF INTEREST.

The Contractor warrants that it presently has no interest, and shall not acquire any interest, directly or indirectly, that would conflict in any manner or degree with the performance of services required under this Agreement. When and if such provisions become applicable, the Contractor shall promptly provide a written disclosure to the County Manager.

10. AMENDMENT.

This Agreement shall not be altered, changed or amended except by an instrument in writing executed by the parties. No amendment shall be effective or binding until approved by the Torrance County Board of Commissioners.

11. MERGER.

This Agreement incorporates all of the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such agreements, covenants and understandings have been merged into this written Agreement. No prior agreement or understanding, verbally or otherwise, of the parties or of their agents shall be valid or enforceable unless embodied in this Agreement.

12. WAIVER.

No waiver of any breach of this Agreement or any of the terms or conditions thereof shall be held to be a waiver of any other or subsequent breach, nor shall any waiver be valid or binding unless the same shall be in writing and signed by the party alleged to have granted the waiver.

13. APPROPRIATIONS.

This Agreement's terms, including the initial and any extended terms, are contingent upon the County making sufficient appropriations and authorization for the performance of this Agreement. If the County does not make sufficient appropriations and authorizations, this Agreement shall, notwithstanding the provisions of Paragraph 1 and 2, above, terminate immediately upon the County giving written notice to the Contractor.

The County's decision whether sufficient appropriations are available shall be accepted by the contractor and shall be final.

14. EQUAL OPPORTUNITY COMPLIANCE.

The Contractor agrees to abide by all Federal and State laws and rules and regulations, and executive orders of the President of the United States and the Governor of the State of New Mexico, pertaining to equal employment opportunity, to the extent they pertain to this Agreement. In accordance with all such laws and rules and regulations, and executive orders of the President of the United States and the Governor of the State of New Mexico, the Contractor agrees to assure that no person in the United States shall, on the grounds of race, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under, any program or activity performed under this Agreement. If the Contractor is found to be not in compliance with these requirements to the extent they pertain to this Agreement, during the life of this Agreement, the Contractor agrees to take appropriate steps to correct these deficiencies.

15. NOTICE.

The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and kickbacks.

16. INDEMNITY.

The Contractor will indemnify and hold harmless the County, including payment of costs and attorney fees, against all claims, suits, liability or damages which may be brought, found or levied against the County as a result or arising out of the services and actions of the Contractor under this Agreement, provided that this indemnity will not apply to the County's gross negligence or intentional torts.

17. INDEPENDENT CONTRACTOR.

The Contractor, in the performance of this contract, is an independent contractor, and the County shall have no obligations to Contractor as an employer other than as set forth in this contract.

18. COVENANT AGAINST CONTINGENCY FEES.

The Contractor assures that no person or selling agency has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee except bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach or violation of this assurance, the County shall have the right to annul this Agreement without liability or, at its discretion, to deduct from the contract price or consideration, or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.

19. THIRD PARTIES.

Nothing in this Agreement, express or implied, is intended to confer any rights, remedies, claims, or interests upon a person not a party to this Agreement.

20. LIABILITY AND INSURANCE.

Contractor shall provide professional liability insurance for himself or any employees that may assist in the performance of services pursuant to this Agreement, in accordance with the provisions of the New Mexico Tort Claims Act, Section 41-4-1 et seq., NMSA 1978, as amended. Contractor shall provide a certificate of insurance to the County immediately upon execution of this Agreement. The liability of Contractor will be subject in all cases to the immunities and limitations of the Tort Claims Act.

21. GOVERNING LAWS.

This Agreement will be construed, interpreted, governed and enforced in accordance with the statutes, judicial decisions, and other laws of the State of New Mexico.

22. NON-ASSIGNABILITY.

This Agreement will not be assigned by either party nor will the duties imposed upon either party by this Agreement be delegated, subcontracted, or transferred by either party, in whole or in part, without the prior written consent of the other party.

23. SEVERABILITY.

The invalidity or unenforceability of any term or provision of this Agreement will in no way affect the validity or enforceability of any other term or provision to the extent permitted by law.

24. ENTIRE AGREEMENT.

This Agreement represents the entire understanding between the parties and supersedes any prior agreements or understandings with respect to the subject matter of this Agreement.

25. WAIVER OF BREACH.

The waiver by either party of a breach or violation of any provision of this Agreement will not operate as or be construed as a waiver of any subsequent breach of this Agreement.

26. COOPERATION AND DISPUTE RESOLUTION.

The parties agree that, to the extent compatible with the separate and independent management of each, they will maintain effective liaison and close cooperation. If a dispute arises related to the obligations or performance of either party under this Agreement, representatives of the parties will meet in good faith to resolve the dispute.

27. BINDING EFFECT.

This Agreement is binding upon, and inures to the benefit of, the parties to this Agreement and their respective successors and assigns.

28. NOTICES.

Any notice that will be given in accordance with this Agreement, will be deemed appropriate when sent by certified mail to the following:

Torrance County
c/o County Manager
P. O. Box 48
Estancia, NM 87016
and

Adrian Ortiz
45 Robert Drive
Estancia, NM 87016

29. APPROVAL REQUIRED.

This Agreement shall not become effective until signed by both parties.

WITNESS WHEREOF, the County and Contractor have executed this Agreement effective July 1, 2019.

TORRANCE COUNTY

By: _____
Wayne Johnson, County Manager

Attest: _____
County Clerk

CONTRACTOR

By: _____
Adrian Ortiz



*Agenda Item
No. 13-A*



*Agenda Item
No. 14*



*Agenda Item
No. 15*



*Agenda Item
No. 16*